



BINGHAM TOWN COUNCIL

*The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL
Telephone: 01949 831445
Email: info@bingham-tc.gov.uk
www.bingham-tc.gov.uk*

To: Councillor - G. Davidson
" J. Eagles
" A. Harvey
" Mrs. S. Hull
" Mrs. T. Kerry
" J. Stockwood

and all other Councillors for information only.

13th August, 2014.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 19th August, 2014, at 7.00 p.m.**

Yours sincerely,

Mrs. L. Holland,
Clerk to the Council.



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the Council Chamber at The Old Court House, Church Street, Bingham, on Tuesday, 19th August, 2014, at 7.00 p.m.

A G E N D A

1. Apologies for Absence and Acceptance.
2. Declarations of Interest.
3. To approve and sign the Minutes of the meeting held on the 17th June, 2014, (previously circulated), including:-
 - 01 Matters Arising (including action points).
4. Budget Report 'A' up to 31.07.14. (Attached).
5. Accounts for Payment - Report 'B'. (To be tabled).
6. Accounts Paid - Report 'C'. (Attached).
7. Bankline payments. (Attached).
8. Grant Aid, including:-
 - 01 C.L.P. Steering Group - Request for free use of room for Community Led Plan meetings.
 - 02 Allotment Association - Request for donation towards a secure metal storage container.
9. The Old Court House:-
 - 01 To consider quotation for re-painting rear elevation of The Old Court House.
 - 02 To consider revised quotations and possible replacement of heating boilers and central heating system. (See attached).
10. To consider re-siting of metal storage containers on Wynhill site belonging to Bingham Scout Group.
11. To consider revised quotation from Wicksteed regarding wetpour for Wychwood Play Area.

Continued...../



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber at The Old Court House, Church Street, Bingham, on Tuesday, 19th August, 2014, at 7.00 p.m.**

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12. To consider nominating the Moot House as an 'Asset of Community Value'.
13. Update regarding members of the public filming, recording and tweeting during Council meetings.
14. Community Led Planning - Update.
15. Update regarding pensions' auto-enrolment - Timeline for information.
16. Review of Parliamentary Polling Districts and Polling Places.
17. To consider any correspondence received, including:
 - 01 Consultation of a review of street trading areas within Rushcliffe.
 - 02 RCAN Membership 2014/2015.
 - 03 N.A.L.C. Annual General Meeting, 15th November, 2014.
 - 04 Annual Insurance Renewal.
18. Confidential Business if any.

Continued...../



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber at The Old Court House, Church Street, Bingham, on Tuesday, 19th August, 2014, at 7.00 p.m.**

ACTION POINTS

AGENDA ITEM	DETAILS	ACTION TO BE TAKEN
Folio 6578 9.03	Review of Booking Policy	Agenda item for future meeting.
	Annual Inspection of sports facilities.	2014 Town Pavilion inspections completed. Butt Field Pavilion outstanding.
	Tenants' rent review	Agenda item for future meeting.
	Town Pavilion	Review of lease and rent review.
6774	Risk Management Review	On-going.
	Membership of C.B.W.G.	Outstanding.

BINGHAM TOWN COUNCIL SUMMARY JULY 2014

REPORT A cont.

	BAL B.FWD				Receipts				Payments				Net Variance		
	Budget	Actual	Variance to budget		Budget	Actual	Variance to budget		Budget	Actual	Variance to budget		Budget	Actual	Variance to budget
Community	15	0	-15		1265	0	1265		0	1265		1265	0	1265	
Promotion	5,200.00	4,030.00	-1,170.00		22,500.00	6,298.68	16,201.32		6,298.68	16,201.32		15,031.32	6,298.68	15,031.32	
Recreation	4,187.00	1,696.01	-2,490.99		31,556.00	11,973.31	19,582.69		11,973.31	19,582.69		17,091.70	11,973.31	17,091.70	
Allotment	1,000.00	823.59	-176.41		1,360.00	378.50	981.50		378.50	981.50		805.09	378.50	805.09	
Cemetery	5000	2,770.00	-2,230.00		4,350.00	301.22	4,048.78		301.22	4,048.78		1,818.78	301.22	1,818.78	
Environment	0.00	0.00	0.00		7,090.00	3,797.65	3,292.35		3,797.65	3,292.35		3,292.35	3,797.65	3,292.35	
Depot	1350	76.20	-1,273.80		70,500.00	21,898.47	48,601.53		21,898.47	48,601.53		47,327.73	21,898.47	47,327.73	
Finance	19,460.00	59.50	-19,400.50		116,600.00	26,852.02	89,747.98		26,852.02	89,747.98		70,347.48	26,852.02	70,347.48	
OCH	10,400.00	10,088.13	-311.87		26,250.00	9,522.38	16,727.62		9,522.38	16,727.62		16,415.75	9,522.38	16,415.75	
TOTALS	46,612.00	19,543.43	-27,068.57		281,471.00	81,022.23	200,448.77		81,022.23	200,448.77		173,380.20	81,022.23	173,380.20	

Precept	234,859.00	126,909.50	-107,949.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-107,949.50
Mayors Charity	0	695.17	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	695.17

	Receipts				Payments				Net Variance						
	Budget	Actual	Variance to budget		Budget	Actual	Variance to budget		Budget	Actual	Variance to budget				
Risk Management	6,000.00	0.00	-2500		0.00	0	0		0	0	0	6,000.00	0	6,000.00	
OCH Capital	3,420.00	0.00	-2000		0.00	0	0		0	0	0	3,420.00	0	3,420.00	
Depot	22,892.82	0.00	-6000		0.00	0	0		0	0	0	22,892.82	0	22,892.82	
Allotment	0.00	0.00	0		0.00	0	0		0	0	0	0.00	0	0.00	
Environment	1,000.00	0.00	-500		0.00	0.00	0		0.00	0.00	0	1,000.00	0	1,000.00	
General Reserve	140765.44	0.00	-140765.44		0.00	0	0		-2500.00	2500	2500	143,265.44	-2500.00	143,265.44	
Promotion	0.00	0.00	0		0.00	0	0		0	0	0	0.00	0	0.00	
Recreation	17,288.48	0.00	-17,288.48		0.00	-645.00	17,933.48		-645.00	645	645	17,933.48	-645.00	17,933.48	
Cemetery	0.00	0.00	0		0.00	0.00	0		0.00	0	0	0.00	0.00	0.00	
Community Capital	2,000.00	0.00	-2000		0.00	0	0		0.00	0	0	2,000.00	0	2,000.00	
Property Land	61,418.71	0.00	-61,418.71		0.00	0.00	0		0.00	0	0	61,418.71	0.00	61,418.71	
Capital Total	254,785.45	0.00	-254,785.45		40,500.00	-3,145.00	37,355.00		-3,145.00	3,145.00	3,145.00	257,930.45	-3,145.00	257,930.45	

GRAND TOTAL	254,785.45	87,112.00	-167,673.45		281,471.00	77,877.23	-203,593.77		77,877.23	203,593.77	203,593.77	432,005.82	77,877.23	432,005.82	
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summary

REPORT A

Net Variance column

Positive figs. = underspends
 Negative figs. = overspends

INCLUDES ACCRUALS FROM 2013/2014

Jun-14

Community	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
1	0.00	0.00	0.00	700.00		700.00	700.00
2	0.00	0.00	0.00	200.00		200.00	200.00
3	15.00	-15.00	-15.00	15.00		15.00	0.00
4	0.00	0.00	0.00	350.00		350.00	350.00
Trs. To Com. Reserve Community	15.00	0.00	-15.00	1,265.00	0.00	1,265.00	1,250.00

Promotions	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
5	4,000.00	2,430.00	-1,570	7,000.00	3,579.68	3,420.32	1,850.32
6	1,200.00		-1,200	2,750.00	151	2,599.00	1,399.00
7	0.00		0	6,500.00		6,500.00	6,500.00
8	0.00		0	1,000.00	-92	1,092.00	1,092.00
9	0.00		0	1,500.00	1,200	300.00	300.00
10	0.00		0	2,000.00	272	1,728.00	1,728.00
86		1,600.00	1,600	1,500.00	1,188	312.00	1,912.00
87			0	250.00		250.00	250.00
11	0.00		0.00	0.00		0.00	0.00
Town Guide/Promotions Promotions	5,200.00	4,030.00	-1,170.00	22,500.00	6,298.68	16,201.32	15,031.32

Recreation	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
12	0.00		0	4,500.00	2,853.31	1,646.69	1,646.69
84	0.00			2,500.00	440	2,060.00	2,060.00
14	1,000.00	500.00	-500	175.00	175	0.00	-500.00
15	3,067.00	1,027.00	-2,040	12,000.00	8,505	3,495.00	1,455.00
16	120.00	169.01	49.01	0.00		0.00	49.01
77	0.00		0	0.00		0.00	0.00
Trs. To Recreation Reserve Recreation	4,187.00	1,696.01	-2,490.99	31,556.00	11,973.31	19,582.69	17,091.70

BINGHAM TOWN COUNCIL
 BUDGET MONITORING
 30TH JULY 2014

Allotments	Receipts		Payments		Net Variance
	Budget	Actual	Budget	Actual	
17 Allotment Rents	1,000.00	823.59	-176.41	378.50	-18.50
18 Water Charges	0.00	0	0	500.00	500.00
19 Maintenance	0.00	0	0	500.00	500.00
Allotments	1,000.00	823.59	-176.41	378.50	981.50

Cemetery	Receipts		Payments		Net Variance
	Budget	Actual	Budget	Actual	
20 Rates	0.00	0	0	228.98	371.02
21 Water/drainage	0.00	0	0	102.17	147.83
22 Grave Digging	0.00	0.00	0	1,500.00	1,500.00
23 Electricity	0.00	0	0	500.00	550.08
24 Maintenance	0.00	0	0	500.00	479.85
25 Memorials & Fees	5,000.00	2,770.00	-2230	1,000.00	1000.00
Cemetery	5000.00	2770.00	-2230.00	301.22	4048.78

Environment	Receipts		Payments		Net Variance
	Budget	Actual	Budget	Actual	
26 General Maintenance	0.00	0	0	2.45	637.55
27 Town Floral Displays	0.00	0	0	3795.2	1,704.80
28 Litter & Dog Bins	0.00	0	0	450.00	450.00
Trans to Environ. Reserve	0.00	0	0	500.00	500.00
Environment	0.00	0.00	0.00	3,797.65	3,292.35

BINGHAM TOWN COUNCIL
BUDGET MONITORING
30TH JULY 2014

Depot	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
29 Equipment service etc	0.00	0.00	0	4,000.00	2,187.43	1812.57	1,812.57
30 Depot Maintenance	0.00		0	400.00	197.45	202.55	202.55
31 Mobile phones	0.00		0	250.00	60.00	190.00	190.00
32 Alarm	0.00		0	300.00	54.00	246.00	246.00
33 Hand tools & equipment	0.00	76.20	76.2	100.00	163.48	-63.48	12.72
34 Clothing	0.00		0	400.00		400.00	400.00
35 Wages	0.00		0	54,450.00	16882.03	37567.97	37,567.97
36 Vehicle Tax/Insurance	0.00		0	1,500.00	940.81	559.19	559.19
37 Fuel	0.00		0	3,500.00	1413.27	2086.73	2,086.73
38 Trans to Depot Res.	0.00		0	5,600.00		5600.00	5,600.00
39 Grass Cutting	1,350.00		-1350	0.00		0.00	-1,350.00
Depot	1,350.00	76.20	-1,273.80	70,500.00	21,898.47	48601.53	47,327.73

Finance	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
40 Salaries inc Ers cost	0.00		0	72,000.00	21,651.23	50348.77	50,348.77
41 Audit	0.00		0	2,000.00	80	1920.00	1,920.00
42 Office Expenses	0.00		0	5,500.00	1,523.43	3976.57	3,976.57
43 Subscriptions/training	0.00		0	5,000.00	1,392.36	3607.64	3,607.64
44 Travel/mileage	0.00		0	400.00		400.00	400.00
45 Civic Expenses	0.00		0	2,500.00	140.00	2360.00	2,360.00
46 Insurance	0.00		0	2,000.00		2000.00	2,000.00
47 Advertising	0.00		0	700.00		700.00	700.00
48 Grant Aid	0.00		0	4,000.00	2,065.00	1935.00	1,935.00
49 Trans to Prop & Land Re:	0.00		0	20,000.00		20000.00	20,000.00
50 Trans to Risk Migemt Res	0.00		0	2,500.00		2500.00	2,500.00
51 Elections	0.00		0	0.00		0.00	0.00
85 RBC Transitional Relief	18,960.00		-18960	0.00		0.00	-18,960.00
Investment Inc	500.00	59.50	-440.5	0.00		0.00	-440.50
Finance	19,460.00	59.50	-19,400.50	116,600.00	26,852.02	89,747.98	70,347.48

BINGHAM TOWN COUNCIL
 BUDGET MONITORING
 30TH JULY 2014

		Receipts		Payments		Net Variance	
	76	Budget	Actual	Budget	Actual	Budget	Actual
Precept	234,859.00	0.00	126,909.50	-107,949.5	0.00	0.00	-107,949.50
			126,909.50				
Old Court House							
Caretakers wages	53	0.00		0	1,691.10	3,908.90	3,908.90
Insurance	54	0.00		0	1,000.00	1,000.00	1,000.00
Water rates	55	0.00		0	750.00	323.32	323.32
Non domestic rates	56	0.00		0	6,000.00	3,738.00	3,738.00
Gas/Elec	57	0.00		0	6,000.00	4,331.61	4,331.61
Repairs & Maint	58	0.00		0	5,500.00	2,175.79	2,175.79
Equipment	59	0.00		0	400.00	400.00	400.00
Trans to OCH Res	60	0.00		0	1,000.00	1,000.00	1,000.00
Civil ceremony	61	150.00	740.00	590	150.00	-150.00	440.00
Tenants rents	62	8,500.00	8,071.88	-428.12	0.00	0.00	-428.12
Room hire	63	1,750.00	1,276.25	-473.75	0.00	0.00	-473.75
Old Court House		10,400.00	10,088.13	-311.87	9,522.38	16,727.62	16,415.75
Check to Precept submitted		46,612.00	19,543.43	-27,068.57	81,022.23	20048.77	173,380.20
Miscell Mayors Charity	81		695.17	0.00	0.00	0.00	695.17

Accounts paid 19th August 2014

Bankline	Goal end re-siting	EPS Groundwork	1,944.00
Bankline	Ransomes Mower repairs	B & B Tractors Ltd	558.25
Bankline	LH AVC's	Prudential	100.00
Bankline	Superann M3	NCC Pension Fund	1,248.01
Bankline	Superann M3	NCC Pension Fund	77.05
Bankline	PAYE M3	HMRC	1,066.38
Bankline	PAYE M3	HMRC	1,241.37
Bankline	Diesel oil	Chandlers Oil & Gas	791.97
9731	Tea Dance organiser	B Howard	60.00
9732	Punch & Judy show	M Godber	140.00
9733	Wynhill manhole repair	P Selby	380.00
9734	Town Fair - hire of RM field	NCC Robert Miles School	150.00
Bankline	WAGES M3	WAGES M3	4,349.04
Bankline	WAGES m3	WAGES M3	367.35
Bankline	WAGES M3	WAGES M3	3,415.07
DD	Telephone charges	BT	212.68
DD	Depot Alarm bill	BT	64.80
DD	OCH Alarm Bill	BT	64.80
DD	Bank charges	Nat West	10.23
DD	Trade Waste collection	Wastecycle Ltd	61.54
DD	OCH Gas/Elec Bill	Utility Warehouse	319.94
DD	Cem Elec bill	Utility Warehouse	-109.01
	Postage	Petty Cash	2.34
	Tea Towels	Petty Cash	8.97
	Mobile phone top up	Petty Cash	20.00
9736	Pensions Training	NALC	10.00
9737	Town Fair entertainment	Rushcliffe Play Forum	150.00
9738	Buttercross Garlands	Zinnia	320.00
9739	Buttercross Garlands	Daisy Chain Florist	108.00
9740	Town Fair Programme	The Print Quarter	428.00
Bankline	Fire Marshall course	Notts Fire & Rescue Service	102.00
Bankline	Fire & Rescue Training	Notts Fire & Rescue Service	119.99
Bankline	Grant aid	PCC of All Saints Bingham	1,965.00
Bankline	Hand Towels	NCC Supplies	17.70
Bankline	Strimmer repairs	Henton & Chattell	43.78
Bankline	Town Fair Barrier Hire	GAP Group Ltd	108.60
BANKLINE	Webmaster Service	Mh-p internet Ltd	1,440.00
BANKLINE	Stationery	Viking Direct	69.00
BANKLINE	Photocopying charges	Reprotec Connect For	49.37
BANKLINE	Trimax & Tractor repair	B & B Tractors Ltd	470.84
BANKLINE	Trimax & Tractor repair	B & B Tractors Ltd	364.48
BANKLINE	Keyholding	Gener8 Finance Ltd	67.20
9741	Town Fair - First Aid	Newark Community First Aid	80.00
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	24.18
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	16.32
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	6.60
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	13.20
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	7.72
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	63.66
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	10.45
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	21.76
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	5.84
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	2.94
9742	Temp Event Notice	RBC	21.00
Bankline	OCH decorating	Olivers	1,020.00

Bankline	WAGES M4	WAGES M4	3,585.94
Bankline	WAGES M4	WAGES M4	357.90
Bankline	WAGES M4	WAGES M4	3,166.88
DD	Monthly broadband charge	Talk Talk	15.31
DD	BANKLINE CHARGES	Nat West	30.27
DD	Non domestic rates	RBC	58.00
DD	Dog bin emptying	RBC	195.00
DD	Non domestic rates	RBC	565.00
DD	Water bills	Severn Trent Water	102.17
DD	Water bills	Severn Trent Water	426.68
DD	Trade Waste collection	Wastecycle Ltd	61.54
DD	OCH Gas/Elec Bill	Utility Warehouse	174.03
DD	Cem Elec bill	Utility Warehouse	9.53
DD	Bank charges	Nat West	40.86
Bankline	Town Fair - PA system	Location Audio	385.00
Bankline	Fuel Account	Allstar Business Solutions	199.21
Bankline	Town Fair - toilet hire	William G Search Ltd	300.00
Bankline	Town Fair entertainment	The Joker Entertainment	264.00
	Window cleaning	Petty Cash	20.00
	Postage	Petty Cash	1.24
	Consumables	Petty Cash	3.50
	Mobile phone top up	Petty Cash	20.00
	Cushion Floor	Petty Cash	34.00
	Allot deposit refunds	Petty Cash	2.50
Bankline	Cemetery tree pruning	AT2 Tree Surgery	200.00
Bankline	LH AVC's	Prudential	100.00
Bankline	PAYE M4	HMRC	798.16
Bankline	PAYE M4	HMRC	1,074.21
Bankline	Superann M4	NCC Pension Fund	1,168.61
Bankline	Superann M4	NCC Pension Fund	76.50
9744	Bingham Town News	The Print Quarter	296.00
Bankline	Fuel Account	Allstar Business Solutions	244.66
Bankline	Copier charge	Reprotec Connect For	28.81
Bankline	Stationery	Viking Payments	145.12
Bankline	OCH Lift inspection	LES Ltd	105.72
Bankline	STihl shaft	J R Mowers	97.50
Bankline	Safety goggles	J R Mowers	48.00
Bankline	Strimmer line	J R Mowers	24.00
Bankline	Stihl HS45 Hedgecutter	J R Mowers	215.00
Bankline	Legal advice	Nelsons	180.00

£ 38,493.26

**BANK LINE TRANSACTIONS
SUMMARY OF ALL BANK LINE PAYMENTS**

P & R	SUPPLIER'S NAME	£ p	DATE OF PYMT	NATWEST PYMT. REF.	
19.06.14	GENER8 FINANCE	42.00	12.06.14	212434882	LH
19.06.14	RES TRACTORS	21.19	12.06.14	212435167	LH
19.06.14	VIKING PAYMENTS	139.52	12.06.14	212435482	LH
19.06.14	HANDICENTRE	96.08	12.06.14	212435863	LH
19.06.14	Cancer Research UK	772.07	19.06.14	213312749	LH
19.06.14	Lincs Notts Air am	386.00	19.06.14	213313307	LH
19.06.14	CHUBB ELEC SECURITY	1292.73	19.06.14	213313597	LH
19.06.14	NEWARK TOWN BAND	350.00	19.06.14	213313931	LH
19.06.14	BE EVENT HIRE	402.72	19.06.14	213314318	LH
19.06.14	JAMES MAYLE	324.00	19.06.14	213315364	LH
19.06.14	NCC PENSION FUND	222.50	19.06.14	213316000	LH
19.06.14	S HULL	230.00	19.06.14	213316520	LH
19.06.14	R&EM MCGARVA	150.00	19.06.14	213317172	LH
19.06.14	JUNE SALARIES	8131.46	25.06.14	VARIOUS	LH
19.06.14	EPS GROUNDWORKS	1944.00	25.06.14	214159872	LH
19.06.14	B & B TRACTORS	558.25	25.06.14	214160267	LH
19.06.14	PRUDENTIAL	100.00	25.06.14	214160764	LH
19.06.14	HMRC	2307.75	25.06.14	214161151	LH
19.06.14	NCC PENSION FUND	1325.06	25.06.14	214161933	LH
19.06.14	CHANDLERS OIL & GAS	791.97	25.06.14	214162315	LH
19.06.14	WG SEARCH	300.00	02.07.14	215561547	LH
19.06.14	S ROWE	385.00	02.07.14	215563349	LH
19.06.14	ALLSTAR BUS SOL	199.21	02.07.14	215563868	LH
19.06.14	THE JOKER	264.00	02.07.14	215565722	LH
19.06.14	NOTTS FIRE & RESCUE SERVICE	102.00	10.07.14	216785913	LH
19.06.14	NOTTS FIRE & RESCUE SERVICE	119.99	10.07.14	216785913	LH
19.06.14	ALL SAINTS PCC	1965.00	10.07.14	216786961	LH
19.06.14	N.C.C - COUNTY SUPPLIES	17.70	10.07.14	216787683	LH
19.06.14	HENTON & CHATELL	43.78	10.07.14	216788183	LH
19.06.14	GAP PLANT & TOOL HIRE	108.60	10.07.14	216788464	LH
19.06.14	MH-P	1440.00	17.07.14	217594733	LH
19.06.14	VIKING	69.00	17.07.14	217595164	LH
19.06.14	REPROTEC	49.37	17.07.14	217595541	LH
19.06.14	B & B TRACTORS	470.84	17.07.14	217596095	LH
19.06.14	B & B TRACTORS	364.48	17.07.14	217596095	LH
19.06.14	HANDICENTRE	112.37	17.07.14	217597296	LH
19.06.14	HANDICENTRE	60.30	17.07.14	217597296	LH
19.06.14	GENER8 FINANCE	67.20	17.07.14	217597849	LH
19.06.14	JULY SALARIES	7110.72	30.07.14	VARIOUS	LH
19.06.14	OLIVERS	1020.00	29.07.14	219432421	LH
19.06.14	AT2 TREE SURGERY	200.00	01.08.14	220177402	LH
19.06.14	PRUDENTIAL	100.00	01.08.14	220178032	LH
19.06.14	HMRC	1872.37	01.08.14	220178329	LH
19.06.14	NCC PENSION FUND	1245.11	01.08.14	220178654	LH
19.06.14	ALLSTAR BUSINESS	244.66	08.08.14	221254162	LH
19.06.14	REPROTEC	28.81	08.08.14	221254636	LH

**BANK LINE TRANSACTIONS
SUMMARY OF ALL BANK LINE PAYMENTS**

19.06.14	VIKING PAYMENTS	145.12	08.08.14	221254829	LH
19.06.14	L.E.S.	105.72	08.08.14	221255410	LH
19.06.14	JR MOWERS	97.50	08.08.14	221255882	LH
19.06.14	JR MOWERS	24.00	08.08.14	221255882	LH
19.06.14	JR MOWERS	215.00	08.08.14	221255882	LH
19.06.14	JR MOWERS	48.00	08.08.14	221255882	LH
19.06.14	NELSONS	180.00	08.08.14	221256650	LH
		<u>38363.15</u>			

Report to the Policy & Resources Committee – 19th August 2014

Matter for Decision – Agenda Item Grant Aid

1. Purpose of Report

To enable the Council to determine applications for grant aid.

2. Budget Provision

The Committee has allocated £4,000 for grant aid in 2014/15.

Budget available	£4,000.00
Less committed	<u>2,065.00</u>
Amount available	£1,935.00

3. Information

- 3.1 Community Led Plan Steering Group – request for free use of room for monthly meetings.
- 3.2 Hill Drive Allotments Association - request for donation towards a secure metal storage container on the allotment site.
- 3.3 To note letter of thanks for donation from St. Mary & All Saints Church.

Please refer to attached information.

LYNN HOLLAND

TOWN CLERK

Report to the Policy and Resources Committee 19th August 2014

Matter for Decision – Quotes for new boiler & replacement pipework etc. at The Old Court House

To consider quotes for new boiler at The Old Court House.

3 quotes were requested as follows:

Firm	Quote	Comments
Firm 1	Boiler = £7,795 Control for Council Chamber = £1,981	Recommend only 1 boiler
Firm 2	Option 1 = £7780 Option 2 = £8620	Option 1 = 1 boiler Option 2 = 2 boilers as per existing set up. Both quotes include separate control for Council Chamber
Firm 3		Unable to quote as does not deal with commercial buildings

Further quotes were requested for removal of existing large bore steel pipe work and radiators and replacing with new pipework and radiators.
NB. Both contractors confirmed that the existing pipework is more than serviceable and the previous quotes included a separate control for the Council Chamber which would be more than adequate.

Firm	Quote	Comments
Firm 1	Replace current pipe work £4395	Total £14,171
Firm 2	Replace current pipe work £2,904	Total : Option 1 £10,684 Option 2 £11,524

NB. Additional costs would be incurred in relation to decor, carpets, walls and floors and are not included in the above..

Report to the Policy and Resources Committee 19th August 2014

Matter for Decision – Revised quotes for remedial work to wet pour safer surface at Wychwood Road Play Area

To consider revised quotes for remedial work to wet pour safer surface at Wychwood Road Play Area

BACKGROUND

Initially a quote was requested to repair the wet pour surface at Wychwood Road Play Area. The firm requested photographs and measurements and provided a quote of £1,232. All this was done by email and no-one undertook a site visit.

Since the initial enquiry was made and the onset of hot weather the wet pour has shrunk away considerably from the edge of the tarmac. At this point I would also like to point out that during last year's wet weather the area was constantly underwater and water penetrated below the wet pour. The wet pour surface was identified on the annual safety inspection report as causing a high trip point.

When the contractors attended to undertake the work in line with the initial quote they reported back to head office that the remedial works quoted for would not last and would be totally inadequate in relation to what was required. The tarmac was breaking away and there were no clear lines for the wet pour to adhere to. The Clerk was informed and requested they did not undertake the work. It was agreed a full site inspection would be undertaken and a revised quote issued.

The following revised quotes were provided:

Firm	Quote	Comments
Option 1	£7,967	Concerns over condition of current tarmac & holding water issues.
Option 2	£9,635	Includes a concrete edging around perimeter to strength edge.

Further quotes have been requested from 2 other firms but no response to date.