



BINGHAM TOWN COUNCIL

*The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL*

Telephone: 01949 831445

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To: Councillor - A. Harvey - Chairman
" R. Bird
" G. Davidson
" K. Hayes-Heath
" Mrs. T. Kerry
" J. Stockwood

Note: All other Councillors are invited to attend and may take part as permitted by Standing Orders.

2nd December, 2015.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Policy & Resources Committee** of the **Bingham Town Council** to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 8th December, 2015, at 7.00 p.m.**

Yours sincerely,

Mrs. L. Holland,
Clerk to the Council.



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the **Bingham Town Council** to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 8th December, 2015**, at **7.00 p.m.**

A G E N D A

1. **Apologies for Absence and Acceptance.**
2. **Declarations of Interest.**
3. **To approve and sign the Minutes of the meeting held on the 20th October, 2015, (previously circulated), including:-**
 - 01 **Matters Arising (including Clerk's Updates).**
4. **Budget Report 'A' up to 30.11.15. (Attached).**
5. **Accounts for Payment - Report 'B'. (To be tabled).**
6. **Accounts Paid - Report 'C'. (Attached).**
7. **Bankline payments 'D'. (Attached).**
8. **Grant Aid – To consider requests for donations as per attached report.**
9. **Subscriptions - To consider subscriptions as per attached report.**
10. **Tenants' Rent Review - To consider rent review. (Report attached).**
11. **To consider Policy & Resources budgets for 2016/2017, including:-**
 - 01 **Depot**
 - 02 **Finance**
 - 03 **The Old Court House**
12. **Budget 2016/2017 - To recommend all revenue/capital budgets for 2016/2017, including:-**
 - 01 **Recreational Committee referral re. capital project for pitch works at Butt Field.**
 - 02 **Environment Committee referral for budgets for car parking in line with recommendations from meeting held on 1st December 2015.**
 - 03 **Precept/Reserves, and formation of a Capital Programme etc.**
13. **Update on meeting with Rushcliffe Borough Council Officers re. Community Chest.**
14. **Update on actions from review of risk management.**

Continued...../



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber at The Old Court House, Church Street, Bingham, on Tuesday, 8th December, 2015, at 7.00 p.m.** continued.....

15. To consider any correspondence received, including:-

- 01 Letter from Boundary Commission - Electoral Review of Nottinghamshire. Final Recommendations.**

16. Confidential Business:-

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:-

- 01 TO CONSIDER TERMS OF REFERENCE RE. PARKING ON POLICE STATION SITE**
- 02 TO CONSIDER TERMS OF REFERENCE RE. WARNER'S Paddock**
- 03 STAFFING MATTERS**



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the **Bingham Town Council** to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 8th December, 2015**, at **7.00 p.m.**

CLERK'S UPDATES

| DETAILS | ACTION TO BE TAKEN |
|---|--|
| Review of Booking Policy | Agenda item for future meeting. |
| Tenants' Rent Review | Agenda item 8th December, 2015. |
| Town Pavilion / Butt Field Sports Pavilion | Annual Review of lease and rent reviews covered by leases. |
| Risk Management Review | On-going. |
| Membership of C.B.W.G. | Chair and Vice-Chair of Community Committee; Mayor and Deputy Mayor, plus Chairman of Policy & Resources Committee. |

BINGHAM TOWN COUNCIL SUMMARY NOVEMBER 2015

REPORT A cont.

| BAL B.FWD | | Receipts | | | Payments | | | Net Variance |
|---------------|--|------------------|------------------|--------------------|-------------------|-------------------|--------------------|-------------------|
| | | Budget | Actual | Variance to budget | Budget | Actual | Variance to budget | |
| Community | | 0 | 0 | 0 | 1250 | 410 | 840 | 840 |
| Promotion | | 5,200.00 | 3,665.00 | -1,535.00 | 23,350.00 | 7,551.07 | 15,798.93 | 14,263.93 |
| Recreation | | 4,287.00 | 2,846.20 | -1,440.80 | 31,052.00 | 13,576.03 | 17,475.97 | 16,035.17 |
| Allotment | | 1,000.00 | 44.15 | -955.85 | 1,360.00 | 664.15 | 695.85 | -260.00 |
| Cemetery | | 5000 | 5,952.50 | 952.50 | 4,350.00 | 5,146.43 | -796.43 | 156.07 |
| Environment | | 0.00 | 9.98 | 9.98 | 7,090.00 | 5,026.18 | 2,063.82 | 2,073.80 |
| Depot | | 1350 | -502.32 | -1,852.32 | 70,500.00 | 42,510.18 | 27,989.82 | 26,137.50 |
| Finance | | 16,590.00 | 16,446.07 | -143.93 | 120,100.00 | 65,672.84 | 54,427.16 | 54,597.30 |
| OCH | | 10,400.00 | 13,692.70 | 3,292.70 | 26,250.00 | 16,851.17 | 9,398.83 | 12,691.53 |
| TOTALS | | 43,827.00 | 42,154.28 | -1,672.72 | 285,302.00 | 157,408.05 | 127,893.95 | 126,535.30 |

| | | | | | | | | |
|----------------|------------|------------|------|------|----------|-----------|----------|------|
| Precept | 241,475.00 | 241,475.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Mayors Charity | 0 | 8,721.18 | 0 | 0 | 3,264.00 | -3,264.00 | 5,457.18 | |

| Reserves | bal. b/fwd | Receipts | | | Payments | | | |
|----------------------|-------------------|------------------|-------------|-------------------|-------------|----------------|---------------|-------------------|
| | | Budget | Actual | | Budget | Actual | | |
| Risk Management | 8,500.00 | 2,500.00 | 0.00 | -2500 | 0.00 | 0 | 0 | 8,500.00 |
| OCH Capital | 3,480.00 | 1,000.00 | 0.00 | -1000 | 0.00 | 215 | -215 | 3,265.00 |
| Depot | 23,794.49 | 5,600.00 | 0.00 | -5600 | 0.00 | 272 | -272 | 23,522.49 |
| Allotment | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0 | 0 | 0.00 |
| Environment | 1,500.00 | 500.00 | 0.00 | -500 | 0.00 | 0.00 | 0 | 1,500.00 |
| General Reserve | 162482.1 | 0.00 | 0.00 | 0 | 0.00 | 0.00 | 0 | 162,482.10 |
| Promotion | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0 | 0 | 0.00 |
| Recreation | 29,669.48 | 15,877.00 | 0.00 | -15877 | 0.00 | -645.00 | 645 | 30,314.48 |
| Cemetery | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 | 0 | 0.00 |
| Community Capital | 2,350.00 | 350.00 | 0.00 | -350 | 0.00 | 0 | 0 | 2,350.00 |
| Property.Land | 81,418.71 | 20,000.00 | 0.00 | -20000 | 0.00 | 0.00 | 0 | 81,418.71 |
| Capital Total | 313,194.78 | 45,827.00 | 0.00 | -45,827.00 | 0.00 | -158.00 | 158.00 | 313,352.78 |

| | | | | | | | | |
|--------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| GRAND TOTAL | 313,194.78 | 89,654.00 | 50,875.46 | -47,499.72 | 285,302.00 | 160,514.05 | 124,787.95 | 445,345.26 |
|--------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

summary

INCLUDES ACCRUALS FROM 2014/2015

Nov-15

REPORT A

Net Variance column

Positive figs. = underspends

Negative figs. = overspends

| Community | Receipts | | | Payments | | Net Variance | |
|----------------------|----------|-------------|--------------------|-----------------|---------------|--------------------|---------------|
| | Budget | Actual | Variance to budget | Budget | Actual | Variance to budget | |
| CCTV Maintenance | 1 | 0.00 | 0.00 | 700.00 | 410.00 | 290.00 | 290.00 |
| Notice Boards | 2 | 0.00 | 0.00 | 200.00 | 0 | 200.00 | 200.00 |
| Town Map | 3 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Trs. To Com. Reserve | 4 | 0.00 | 0.00 | 350.00 | | 350.00 | 350.00 |
| Community | | 0.00 | 0.00 | 1,250.00 | 410.00 | 840.00 | 840.00 |

| Promotions | Receipts | | | Payments | | Net Variance | | |
|-----------------------|----------|-----------------|--------------------|------------------|------------------|--------------------|-----------------|------------------|
| | Budget | Actual | Variance to budget | Budget | Actual | Variance to budget | | |
| Town Fair | 5 | 4,000.00 | 2,355.00 | -1645 | 7,000.00 | 5,359.08 | 1640.92 | -4.08 |
| Christmas Fair | 6 | 1,200.00 | 1,310.00 | 110 | 2,750.00 | 290.99 | 2459.01 | 2,569.01 |
| Christmas Lights | 7 | 0.00 | | 0 | 6,500.00 | | 6500.00 | 6,500.00 |
| Other Promotions | 8 | 0.00 | | 0 | 1,000.00 | 8 | 992.00 | 992.00 |
| Web Site | 9 | 0.00 | | 0 | 1,500.00 | 1256 | 244.00 | 244.00 |
| Town News/leaflets | 10 | 0.00 | | 0 | 2,500.00 | 592 | 1908.00 | 1,908.00 |
| Market Celebrations | 86 | | | 0 | 0.00 | | 0.00 | 0.00 |
| WW1 Commerations | 87 | | | 0 | 0.00 | | 0.00 | 0.00 |
| Town Guide/Promotiona | 11 | 0.00 | | 0.00 | 2,100.00 | 45.00 | 2055.00 | 2,055.00 |
| Promotions | | 5,200.00 | 3,665.00 | -1,535.00 | 23,350.00 | 7,551.07 | 15798.93 | 14,263.93 |

| Recreation | Receipts | | | Payments | | Net Variance | | |
|----------------------------|----------|-----------------|--------------------|------------------|------------------|--------------------|-----------------|------------------|
| | Budget | Actual | Variance to budget | Budget | Actual | Variance to budget | | |
| Play Area/Open Spaces | 12 | 0.00 | | 0 | 4,500.00 | 5141.03 | -641.03 | -641.03 |
| Tree/Shrubbery Maint. | 84 | 0.00 | | | 2,500.00 | 725 | 1775.00 | 1,775.00 |
| Rent | 14 | 1,100.00 | 581.00 | -519 | 175.00 | 175 | 0.00 | -519.00 |
| Sports Pitch Maintenanc | 15 | 3,067.00 | 2,047.00 | -1020 | 8,000.00 | 7535 | 465.00 | -555.00 |
| Wayleaves | 16 | 120.00 | 218.20 | 98.2 | 0.00 | | 0.00 | 98.20 |
| P3 | 77 | 0.00 | | 0 | 0.00 | | 0.00 | 0.00 |
| Trs. To Recreation Reserve | | 0.00 | | 0 | 15,877.00 | | 15877.00 | 15,877.00 |
| Recreation | | 4,287.00 | 2,846.20 | -1,440.80 | 31,052.00 | 13,576.03 | 17475.97 | 16,035.17 |

BINGHAM TOWN COUNCIL
 BUDGET MONITORING
 30TH NOVEMBER 2015

| Allotments | Receipts | | Payments | | | Net Variance | | |
|-------------------|----------|-----------------|--------------|----------------|-----------------|---------------|---------------|----------------|
| | Budget | Actual | | Budget | Actual | | | |
| Allotment Rents | 17 | 1,000.00 | 44.15 | -955.85 | 360.00 | 329.00 | 31.00 | -924.85 |
| Water Charges | 18 | 0.00 | | 0 | 500.00 | 335.15 | 164.85 | 164.85 |
| Maintenance | 19 | 0.00 | | 0 | 500.00 | | 500.00 | 500.00 |
| Allotments | | 1,000.00 | 44.15 | -955.85 | 1,360.00 | 664.15 | 695.85 | -260.00 |

| Cemetery | Receipts | | Payments | | | Net Variance | | |
|------------------|----------|----------------|----------------|---------------|----------------|----------------|----------------|---------------|
| | Budget | Actual | | Budget | Actual | | | |
| Rates | 20 | 0.00 | | 0 | 600.00 | 470.00 | 130.00 | 130.00 |
| Water/drainage | 21 | 0.00 | | 0 | 250.00 | 110.80 | 139.20 | 139.20 |
| Grave Digging | 22 | 0.00 | | 0 | 1,500.00 | 950.00 | 550.00 | 550.00 |
| Electricity | 23 | 0.00 | | 0 | 500.00 | 49.89 | 450.11 | 450.11 |
| Maintenance | 24 | 0.00 | | 0 | 500.00 | 3,514.74 | -3014.74 | -3,014.74 |
| Memorials & Fees | 25 | 5,000.00 | 5,952.50 | 952.5 | 1,000.00 | 51 | 949.00 | 1,901.50 |
| Cemetery | | 5000.00 | 5952.50 | 952.50 | 4350.00 | 5146.43 | -796.43 | 156.07 |

| Environment | Receipts | | Payments | | | Net Variance | | |
|---------------------------|----------|-------------|-------------|-------------|-----------------|-----------------|----------------|-----------------|
| | Budget | Actual | | Budget | Actual | | | |
| General Maintenance | 26 | 0.00 | 9.98 | 9.98 | 640.00 | 14.97 | 625.03 | 635.01 |
| Town Floral Displays | 27 | 0.00 | | 0 | 5,500.00 | 4816.21 | 683.79 | 683.79 |
| Litter & Dog Bins | 28 | 0.00 | | 0 | 450.00 | 195.00 | 255.00 | 255.00 |
| Trans to Environ. Reserve | | 0.00 | | 0 | 500.00 | | 500.00 | 500.00 |
| Environment | | 0.00 | 9.98 | 9.98 | 7,090.00 | 5,026.18 | 2063.82 | 2,073.80 |

BINGHAM TOWN COUNCIL
BUDGET MONITORING
30TH NOVEMBER 2015

| Depot | Receipts | | | Payments | | Variance to budget | Net Variance | |
|------------------------|----------|-----------------|--------------------|------------------|------------------|--------------------|-----------------|------------------|
| | Budget | Actual | Variance to budget | Budget | Actual | | | |
| Equipment service etc | 29 | 0.00 | 0 | 4,000.00 | 2,038.50 | 1961.50 | 1,961.50 | |
| Depot Maintenance | 30 | 0.00 | 0 | 400.00 | 386.66 | 13.34 | 13.34 | |
| Mobile phones | 31 | 0.00 | 0 | 250.00 | 166.30 | 83.70 | 83.70 | |
| Alarm | 32 | 0.00 | 0 | 300.00 | 117.60 | 182.40 | 182.40 | |
| Hand tools & equipment | 33 | 0.00 | 0 | 100.00 | | 100.00 | 100.00 | |
| Clothing | 34 | 0.00 | 0 | 400.00 | 203.48 | 196.52 | 196.52 | |
| Wages | 35 | 0.00 | 0 | 54,450.00 | 32790.49 | 21659.51 | 21,659.51 | |
| Vehicle Tax/Insurance | 36 | 0.00 | 0 | 1,500.00 | 1168.31 | 331.69 | 331.69 | |
| Fuel | 37 | 0.00 | 0 | 3,500.00 | 1391.08 | 2108.92 | 2,108.92 | |
| Trans to Depot Res. | 38 | 0.00 | 0 | 5,600.00 | | 5600.00 | 5,600.00 | |
| Grass Cutting | 39 | 1,350.00 | -502.32 | -1852.32 | 0.00 | 4,247.76 | -4247.76 | -6,100.08 |
| Depot | | 1,350.00 | -502.32 | -1,852.32 | 70,500.00 | 42,510.18 | 27989.82 | 26,137.50 |

| Finance | Receipts | | | Payments | | Variance to budget | Net Variance | |
|--------------------------|----------|------------------|--------------------|----------------|-------------------|--------------------|------------------|------------------|
| | Budget | Actual | Variance to budget | Budget | Actual | | | |
| Salaries inc Ers cost | 40 | 0.00 | 0 | 72,000.00 | 48,895.13 | 23104.87 | 23,104.87 | |
| Audit | 41 | 0.00 | 0 | 1,000.00 | 700 | 300.00 | 300.00 | |
| Office Expenses | 42 | 0.00 | 0 | 5,000.00 | 3,199.46 | 1800.54 | 1,800.54 | |
| Subscriptions/training | 43 | 0.00 | 42.00 | 42 | 5,000.00 | 1,890.00 | 3,152.00 | |
| Travel/mileage | 44 | 0.00 | 0 | 400.00 | 100.10 | 299.90 | 299.90 | |
| Civic Expenses | 45 | 0.00 | 0 | 2,500.00 | 473.83 | 2026.17 | 2,026.17 | |
| Insurance | 46 | 0.00 | 0 | 2,000.00 | 1,982.51 | 17.49 | 17.49 | |
| Advertising | 47 | 0.00 | 0 | 700.00 | 769.16 | -69.16 | -69.16 | |
| Grant Aid | 48 | 0.00 | 0 | 5,000.00 | 2,494.40 | 2505.60 | 2,505.60 | |
| Trans to Prop & Land Res | 49 | 0.00 | 0 | 20,000.00 | | 20000.00 | 20,000.00 | |
| Trans to Risk Mgmt Res | 50 | 0.00 | 0 | 2,500.00 | | 2500.00 | 2,500.00 | |
| Elections | 51 | 0.00 | 0 | 4,000.00 | 5,168.25 | -1168.25 | -854.18 | |
| RBC Transitional Relief | 85 | 16,090.00 | 16,090.00 | 0 | 0.00 | 0.00 | 0.00 | |
| Investment Inc | 52 | 500.00 | 314.07 | -185.93 | 0.00 | 0.00 | -185.93 | |
| Finance | | 16,590.00 | 16,446.07 | -143.93 | 120,100.00 | 65,672.84 | 54,427.16 | 54,597.30 |

BINGHAM TOWN COUNCIL
BUDGET MONITORING
30TH NOVEMBER 2015

| | | | | | | | | |
|-----------------------------------|----|------------------|------------------|------------------|-------------------|---------------------|------------------|-------------------|
| Precept | 76 | 241,475.00 | 241,475.00 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | 257,565.00 | | | | | |
| Old Court House | | | | | | | | |
| | | Receipts | | Payments | | Net Variance | | |
| | | Budget | Actual | | Budget | Actual | | |
| Caretakers wages | 53 | 0.00 | | 0 | 5,600.00 | 3,752.18 | 1847.82 | 1,847.82 |
| Insurance | 54 | 0.00 | | 0 | 1,000.00 | 991.25 | 8.75 | 8.75 |
| Water rates | 55 | 0.00 | | 0 | 750.00 | 452.98 | 297.02 | 297.02 |
| Non domestic rates | 56 | 0.00 | | 0 | 6,000.00 | 4,608.00 | 1392.00 | 1,392.00 |
| Gas/Elec | 57 | 0.00 | | 0 | 6,000.00 | 2,423.76 | 3576.24 | 3,576.24 |
| Repairs & Maint | 58 | 0.00 | 77.47 | 77.47 | 5,500.00 | 4,623.00 | 877.00 | 954.47 |
| Equipment | 59 | 0.00 | | 0 | 400.00 | | 400.00 | 400.00 |
| Trans to OCH Res | 60 | 0.00 | | 0 | 1,000.00 | | 1000.00 | 1,000.00 |
| Civil ceremony | 61 | 150.00 | | -150 | 0.00 | | 0.00 | -150.00 |
| Tenants rents | 62 | 8,500.00 | 10,305.73 | 1805.73 | 0.00 | | 0.00 | 1,805.73 |
| Room hire | 63 | 1,750.00 | 3,309.50 | 1559.5 | 0.00 | | 0.00 | 1,559.50 |
| Old Court House | | 10,400.00 | 13,692.70 | 3,292.70 | 26,250.00 | 16,851.17 | 9,398.83 | 12,691.53 |
| Check to Precept submitted | | 43,827.00 | 42,154.28 | -1,672.72 | 285,302.00 | 157,408.05 | 127893.95 | 126,535.30 |
| | | | | | 241,475.00 | | | |
| | | | | | 120737.5 | | | |
| | | | | | 8,045.00 | | | |
| Miscell Mayors Charity | 81 | | 8,721.18 | 0.00 | 0.00 | 3,264.00 | -3264.00 | 5,457.18 |

Accounts Paid 8th December 2015

| | | | |
|----------|---------------------------------|----------------------------|----------|
| Bankline | Tree cuttings - removal & | Streetwise Environmental | 544.99 |
| Bankline | Watering Floral Displays | Streetwise Environmental | 282.05 |
| Bankline | Management Referral OHP | Medigold | 403.20 |
| Bankline | Paint | Wicksteed Leisure Ltd | 156.24 |
| Bankline | PAYE M 7 | HMRC | 849.74 |
| Bankline | PAYE M 7 | HMRC | 739.23 |
| Bankline | Mileage Costs | L Holland | 29.90 |
| Bankline | Superann M 7 | NCC Pension Fund | 1,162.81 |
| Bankline | Superann M 7 | NCC Pension Fund | 84.33 |
| Bankline | Prudential AVC | Prudential | 100.00 |
| DD | Trade Waste collection | Wastecycle Ltd | 68.50 |
| DD | Non domestic rates | RBC | 576.00 |
| 9799 | Hedge Cutting | K Riggall | 175.00 |
| 9799 | Hedge Cutting | K Riggall | 175.00 |
| DD | Non domestic rates | RBC | 59.00 |
| DD | Copier lease payment | CIT Vendor Finance | 289.20 |
| Bankline | WAGES M7 | WAGES M7 | 4,174.36 |
| Bankline | WAGES M7 | WAGES M7 | 2,972.02 |
| Bankline | WAGES M7 | WAGES M7 | 394.55 |
| DD | Bank charges | Nat West | 33.31 |
| DD | BANKLINE CHARGES | Nat West | 13.20 |
| DD | Trade Waste collection | Wastecycle Ltd | 70.63 |
| DD | Mobile | Utility Warehouse | 23.00 |
| DD | Cemetery Electric | Utility Warehouse | 5.40 |
| DD | Depot Alarm bill | Utility Warehouse | 17.64 |
| DD | Gas/elec bill | Utility Warehouse | 249.51 |
| DD | Phone/broadband bill | Utility Warehouse | 59.87 |
| 9800 | Grant aid | Royal British Legion | 444.40 |
| | Petty Cash purchases | Bookers | 26.02 |
| | Petty Cash purchases | The Book People | 44.00 |
| | Petty Cash purchases | The Post Office | 0.95 |
| | Spare Car Battery - Motor Mover | L Holland | 25.00 |
| | Postage | The Post Office | 1.26 |
| Bankline | Net 2 Desk Top Reader | AST Systems | 54.00 |
| Bankline | Mileage Costs | L Holland | 70.20 |
| Bankline | Tree inspection & report | AT2 Tree Surgery | 575.00 |
| Bankline | Stationery | Viking Direct | 130.37 |
| Bankline | Stationery | Viking Direct | 13.90 |
| Bankline | Stationery | Viking Direct | 5.93 |
| Bankline | Stationery | Viking Direct | 82.07 |
| Bankline | Stationery | Viking Direct | 27.98 |
| Bankline | Christmas Fair posters | Printwise | 182.40 |
| Bankline | Flower displays | Plantscape Ltd | 302.40 |
| Bankline | Photography Charges | Buttercross Photography | 25.00 |
| Bankline | Fuel Account | Allstar Business Solutions | 74.99 |
| Bankline | Civic Service refreshments | Limehaus | 189.00 |
| Bankline | Mayor's Charity Event | Sentor Ltd | 1,752.00 |
| Bankline | Play area repairs | Handicentre (Bingham) | 111.98 |
| Bankline | Cleaning materials | Handicentre (Bingham) | 12.42 |
| Bankline | Depot Maintenance | Handicentre (Bingham) | 19.86 |
| Bankline | Personnel Management Services | Personnel Advice and | 120.00 |
| Bankline | Window cleaning | DHazzle | 25.00 |
| Bankline | Grant aid | Allotments Association | 450.00 |
| Bankline | Clothing | Alexandra | 71.28 |
| Bankline | Town council elections | RBC | 5,168.25 |
| Bankline | Grant aid | Friends of Linear Park | 150.00 |
| Bankline | Photocopying charges | Reprotec Connect For | 51.66 |
| Bankline | Keyholding | Gener8 Finance Ltd | 42.00 |
| Bankline | CCTV Maint contract | Central Security Systems | 492.00 |

| | | | |
|----------|--------------------------------|--------------------------|----------|
| Bankline | Boiler repairs | Rowison Plumbing & | 54.00 |
| Bankline | Keyholding | Gener8 Finance Ltd | 42.00 |
| Bankline | Prudential AVC | Prudential | 100.00 |
| Bankline | PAYE M8 | HMRC | 968.24 |
| Bankline | PAYE M8 | HMRC | 729.69 |
| Bankline | Superann M8 | NCC Pension Fund | 1,309.76 |
| Bankline | Superann M8 | NCC Pension Fund | 84.33 |
| Bankline | Dog bin Installation | Streetwise Environmental | 96.00 |
| Bankline | Clothing | Alexandra | 31.56 |
| Bankline | WAGES M8 | WAGES M8 | 3,790.58 |
| Bankline | WAGES M8 | WAGES M8 | 2,902.17 |
| Bankline | WAGES M8 | WAGES M8 | 394.55 |
| DD | Non domestic rates | RBC | 576.00 |
| DD | BANKLINE CHARGES | Nat West | 12.00 |
| DD | Non domestic rates | RBC | 59.00 |
| DD | Gas/elec bill | Utility Warehouse | 395.02 |
| DD | Mobile phone charges | Utility Warehouse | 23.00 |
| DD | Cemetery Electric | Utility Warehouse | 5.89 |
| DD | Depot Alarm bill | Utility Warehouse | 17.64 |
| DD | Phone/broadband bill | Utility Warehouse | 67.07 |
| DD | Trade Waste collection | Wastecycle Ltd | 68.50 |
| 9801 | Boiler repairs | Rowison Plumbing & | 90.00 |
| 9802 | Poppy Appeal donation (Wreath) | Royal British Legion | 17.00 |
| | Tea Bags | Petty Cash | 2.39 |
| | Santa Costume | Petty Cash | 29.99 |
| | Wrapping Paper | Petty Cash | 2.00 |
| | Gift chocolates (Allsop) | Petty Cash | 12.00 |
| | Bereavement Card | Petty Cash | 1.29 |
| DD | Bank charges | Nat West | 19.08 |

42,955.41

| P & R | SUPPLIER'S NAME | £ p | DATE OF PYMT | NATWEST PYMT. REF. |
|----------|------------------------|-----------------|--------------|--------------------|
| 08.12.15 | Streetwise | 827.04 | 22.10.15 | 291255427 |
| 08.12.15 | Medigold | 403.20 | 22.10.15 | 291257415 |
| 08.12.15 | Wicksteed | 156.24 | 22.10.15 | 291258598 |
| 08.12.15 | HMRC M7 | 1588.97 | 22.10.15 | 291259028 |
| 08.12.15 | L Holland | 29.90 | 22.10.15 | 291260878 |
| 08.12.15 | NCC Pension Fund | 1247.14 | 22.10.15 | 291262299 |
| 08.12.15 | Prudential | 100.00 | 22.10.15 | 291263254 |
| 08.12.15 | A BUCKINGHAM | 190.00 | 22.10.15 | 291272558 |
| 08.12.15 | GENER8 FINANCE | 42.00 | 22.10.15 | 291273332 |
| 08.12.15 | REPROTEC | 12.38 | 22.10.15 | 291274932 |
| 08.12.15 | D HAZEL | 25.00 | 22.10.15 | 291276050 |
| 08.12.15 | HANDICENTRE (Bingham) | 143.80 | 22.10.15 | 291276338 |
| 08.12.15 | CANNON | 801.22 | 22.10.15 | 291276954 |
| 08.12.15 | KERRY, T | 250.00 | 22.10.15 | 291277633 |
| 08.12.15 | OCT SALARIES | 7540.93 | 29.10.15 | Various |
| 08.12.15 | SENTOR LTD | 1752.00 | 02.11.15 | 293083321 |
| 08.12.15 | AST SYSTEMS | 54.00 | 04.11.15 | 293526278 |
| 08.12.15 | L HOLLAND | 70.20 | 04.11.15 | 293526510 |
| 08.12.15 | AT2 TREE SURG | 575.00 | 04.11.15 | 293526764 |
| 08.12.15 | VIKING DIRECT | 130.37 | 04.11.15 | 293527239 |
| 08.12.15 | VIKING DIRECT | 13.90 | 04.11.15 | 293527239 |
| 08.12.15 | VIKING DIRECT | 5.93 | 04.11.15 | 293527239 |
| 08.12.15 | VIKING DIRECT | 82.07 | 04.11.15 | 293527239 |
| 08.12.15 | VIKING DIRECT | 27.98 | 04.11.15 | 293527239 |
| 08.12.15 | PRINTWISE | 182.40 | 04.11.15 | 293527767 |
| 08.12.15 | PLANTSCAPE | 302.40 | 04.11.15 | 293528093 |
| 08.12.15 | BUTTERCROSS PH | 25.00 | 04.11.15 | 293528349 |
| 08.12.15 | ALLSTAR BUSINESS | 74.99 | 04.11.15 | 293528792 |
| 08.12.15 | THE LIMEHAUS | 189.00 | 04.11.15 | 293529220 |
| 08.12.15 | HANDICENTRE | 144.26 | 12.11.15 | 294871811 |
| 08.12.15 | PERSONNEL ADV | 100.00 | 12.11.15 | 294872913 |
| 08.12.15 | D HAZZLE | 25.00 | 12.11.15 | 294873130 |
| 08.12.15 | ALLOTMENTS ASS | 450.00 | 12.11.15 | 294878568 |
| 08.12.15 | ALEXANDRA | 71.28 | 12.11.15 | 294874612 |
| 08.12.15 | RBC | 5168.25 | 12.11.15 | 294875345 |
| 08.12.15 | FRIENDS OF LINEAR PARK | 150.00 | 12.11.15 | 294876422 |
| 08.12.15 | REPROTEC | 51.66 | 12.11.15 | 294876692 |
| 08.12.15 | GENER8 FINANCE | 42.00 | 12.11.15 | 294877022 |
| 08.12.15 | NOV SALARIES | 7087.30 | 26.11.15 | Various |
| 08.12.15 | Central Security | 492.00 | 25.11.15 | 296968501 |
| 08.12.15 | Rowlson Plumbing | 54.00 | 25.11.15 | 296970253 |
| 08.12.15 | Gener8 Finance | 42.00 | 25.11.15 | 296970677 |
| 08.12.15 | Prudential | 100.00 | 25.11.15 | 296971338 |
| 08.12.15 | HMRC M8 | 1697.93 | 25.11.15 | 296971755 |
| 08.12.15 | NCC Pension Fund | 1394.09 | 25.11.15 | 296972507 |
| 08.12.15 | Streetwise | 96.00 | 25.11.15 | 296972801 |
| 08.12.15 | Alexandra | 31.56 | 25.11.15 | 296973093 |
| | | 34040.39 | | |

Report to the Policy & Resources Committee – 8th December 2015

Matter for Decision – Agenda Item Grant Aid

1. Purpose of Report

To enable the Council to determine applications for grant aid.

2. Budget Provision

The Committee has allocated £5,000 for grant aid in 2015/16.
2015/2016

| | |
|-------------------------|-------------------------|
| Budget available | £5,000.00 |
| Less committed | <u>2,944.40</u> |
| Amount available | <u>£2,055.60</u> |

3. Information

- 3.1 Friends of Linear Park – Request for Insurance Premium in line with previous years. £196.26 (as per attached)
- 3.2 33rd Nottingham Boys' Brigade & Girls' Association Marching Band – Request for funds to set up a Bingham Branch £347.75 initial set up costs. (as per attached)
- 3.3 BRUFC – Request for donation towards installation of a metal grill in bar area. £500 (as per attached)
- 3.4 St. Mary & All Saints – Request for donations towards clock repairs at a total cost of £1,536. (as per attached)

Please refer to attached information.

LYNN HOLLAND
TOWN CLERK

Report to the Policy and Resources Committee 8th December 2015

Matter for Decision – Agenda item subscriptions

Subscriptions

Subscriptions

At this time of year the Committee normally recommends to Council the renewal of subscriptions for the year.

The Council normally pays the following subscriptions:

| | £ |
|--|----------|
| (a) Society of Local Council Clerks | 235.00 |
| (b) C.P.R.E. | 36.00 |
| (c) Local Councils Advisory Service | 336.00 |
| (d) Local Councils Update (including online) | 100.00 |
| (e) N.A.L.C. | 1226.83* |

*last year's figure

The Committee is asked to recommend payment of these subscriptions to Full Council.

OCH TENANTS 2015/2016

| Tenant | Rent per annum |
|---------------------|--|
| Thompson Solicitors | £5,250 |
| NCC Registrar | £2039.73 (7.5% of OCH running costs of previous fin yr) |
| Peter Prescott | £2450 |
| Police | £2491 |

2016/2017 BUDGETS TO COMMITTEE 8TH DEC 2015

Depot

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 | Budget 2016/2017 |
|--------------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|-----------------------------|
| Expenditure | | | | | |
| Eqpt Service/maintenance | 4000 | 2,014 | 4,000 | 4000 | |
| Depot Maintenance | 400 | 250 | 350 | 400 | |
| Mobile Telephones | 250 | 128 | 250 | 250 | |
| Alarm | 300 | 88 | 250 | 300 | |
| Tools/Small Equipment | 100 | 0 | 50 | 100 | |
| Clothing | 400 | 118 | 300 | 400 | |
| Wages | 54450 | 22,553 | 47,500 | 54450 | |
| Vehicle Tax/Insurance | 1500 | 1,168 | 1,168 | 1500 | |
| Fuel | 3500 | 1,177 | 3,000 | 3500 | |
| Grass cutting | | 1,633 | | | |
| Trans to Depot Reserve | 5600 | | 5,600 | 5600 | |
| | 70500 | 29,129 | 62,468 | 70500 | 0 |
| Less income | | | | | |
| Grass cutting | -1350 | 502 | -2,979 | -1350 | |
| | 69150 | 29,631 | 59,489 | 69150 | 0 |

Finance

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 | Budget 2016/2017 |
|----------------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|-----------------------------|
| Expenditure | | | | | |
| Salaries inc NI/Superan | 72000 | 36104 | 70000 | 72000 | |
| Audit | 1000 | 100 | 820 | 1000 | |
| Office expenses | 5000 | 2235 | 4750 | 5000 | |
| Subscriptions/Training | 5000 | 1848 | 3000 | 5000 | |
| Travel/Mileage | 400 | 0 | 200 | 400 | |
| Civic Expenses | 2500 | 295 | 2500 | 2500 | |
| Insurance | 2000 | 1983 | 1983 | 2000 | |
| Advertising | 700 | 769 | 770 | 700 | |
| Grant Aid / S137 | 5000 | 1894 | 5000 | 5000 | |
| Trans to Prop/Land Reserv. | 20000 | | 20000 | 20000 | |
| Risk Management Reserve | 2500 | | 2500 | 2500 | |
| Elections | 4000 | | 4000 | 0 | |
| | 120100 | 45227 | 115523 | 116100 | |
| Less Income | | | | | |
| RBC Transitional relief | -16090 | -16090 | -16090 | | |
| Investments | -500 | -262 | -500 | -500 | |
| | 103510 | 28876 | 98933 | 115600 | |

2016/2017 BUDGETS TO COMMITTEE 8TH DEC 2015

Old Court House

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 | |
|-------------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|-----------|
| <u>Expenditure</u> | | | | | |
| Caretaker | 5600 | 5689 | 5600 | 5600 | *miscoded |
| Insurance | 1000 | 991 | 991 | 1000 | |
| Water rates | 750 | 453 | 900 | 750 | |
| Non domestic rates | 6000 | 3456 | 6000 | 6000 | |
| Gas/Electricity | 6000 | 1810 | 5750 | 6000 | |
| Repairs/ Maintenance | 5500 | 3374 | 6000 | 5500 | |
| Equipment | 400 | | 200 | 400 | |
| Transfer to OCH Reserve | 1000 | | 1000 | 1000 | |
| Room Hire / CC Refund | 0 | | 0 | 0 | |
| Civil Ceremony Licence | 0 | | 0 | 0 | |
| | 26250 | 15773.93 | 26441 | 26250 | |
| Less Income | | | | | |
| Rents | -8500 | -8,396 | -11000 | -8500 | |
| Elec refund | | | | | |
| Civil Ceremonies | -150 | | 0 | 0 | |
| Hirings | -1750 | -2,254 | -3500 | -1750 | |
| | 15850 | 5,125 | 11941 | 16000 | |

2016/2017 ENVIRONMENT BUDGETS AGREED 1ST DEC. 2015

Environment

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 |
|-----------------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|
| <u>Expenditure</u> | | | | |
| General Maintenance | 640 | 5 | 50 | 640 |
| Beautiful Bingham | 5500 | 4,329 | 4500 | 5500 |
| Litter/Dog Bins (Env & Rec) | 450 | 195 | 400 | 450 |
| Transfer to Environment Res | 500 | | 500 | 500 |
| | 7090 | 4,529 | 5450 | 7090 |

2016/2017 BUDGET for consideration 8th December 2015

Town Council Budget 2016/2017

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 |
|-----------------|---------------------|-----------------------|------------------------|---------------------|
| Revenue | | | | |
| Allotments | 360 | 631 | -171 | 360 |
| Cemetery | -650 | -340 | -800 | -3150 |
| Community | 1250 | 0 | 950 | 1250 |
| Depot | 69150 | 29631 | 59489 | 69150 |
| Environment | 7090 | 4529 | 5450 | 7090 |
| Finance | 103510 | 28876 | 98933 | 115600 |
| Old Court House | 15850 | 5125 | 11941 | 16000 |
| Promotion | 18150 | 4068 | 17466 | 24050 |
| Recreation | 26765 | 9681 | 27245 | 23888 |
| | 241475 | 82202 | 220503 | 254238 |

Earmarked Reserves 2014/2015 transactions as at 30th Sept 2015

| | 31.03.15 | Rcpts | Pymts | 31.03.16 |
|------------------------------|----------------|----------|-------------|----------------|
| Allotments | 0 | | | 0 |
| Cemetery | 0 | | | 0 |
| Community | 2350 | | | 2,350 |
| Depot | 23794.49 | | 272 | 23,522 |
| Environment | 1500 | | | 1,500 |
| Gen Reserve | 162,482 | | | 162,482 |
| Office Eqpt | 0 | | | 0 |
| Old Court House Reserve | 3480 | | 215 | 3,265 |
| Promotion | 0 | | | 0 |
| Risk Management reserve | 8500 | | | 8,500 |
| Property Development Reserve | 81418.71 | | | 81,419 |
| Recreation | 29669.48 | | -645 | 30,314 |
| | 313,195 | 0 | -158 | 313,353 |

| | | |
|------------------------------------|---------------|--|
| Budget Requirement 15/16 | 241475 | includes transitional relief of £16090 see Finance |
| Council Tax Base per band D | 3343.6 | |
| | £72.22 | |

| | | |
|------------------------------------|----------------|---------------------------|
| Budget 16/17 | 254,238 | no transitional relief |
| Council Tax Base per band D | 3343.6 | based on 2015/2016 figure |
| | £76.04 | |

2016/2017 BUDGET recommendations 24th November 2015

Recreation

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 |
|-------------------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|
| <u>Expenditure</u> | | | | |
| Play Area/ Open space Maint. | 4500 | 3,533 | 5500 | 6000 |
| Tree/Shrubbery Maint. | 2500 | 150 | 2500 | 4000 |
| Rent | 175 | 175 | 175 | 175 |
| Sports Pitch Maintenance | 8000 | 7,535 | 7535 | 8000 |
| Trans to Recreation Equipment | 15877 | | 15877 | 10000 |
| | 31052 | 11,393 | 31587 | 28175 |
| <u>Less Income</u> | | | | |
| Rents | -1100 | | -1100 | -1100 |
| Pitch works contribution | -3067 | -1,537 | -3067 | -3067 |
| Wayleaves | -120 | -175 | -175 | -120 |
| | 26765 | 9,681 | 27245 | 23888 |

Allotments

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 |
|--------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|
| <u>Expenditure</u> | | | | |
| Rent (1) | 360 | 329 | 329 | 360 |
| Water charges | 500 | 335 | 400 | 500 |
| Maintenance (2) | 500 | | 100 | 500 |
| Tenants rental | | | | |
| | 1360 | 664 | 829 | 1360 |
| <u>Less Income</u> | | | | |
| Rent (3) | -1000 | -33 | -1000 | -1000 |
| | 360 | 631 | -171 | 360 |

Cemetery/Church Yard

| | Budget 2015/2016 | Actual @ 30-Sep-15 | Estimated 31-Mar-16 | Budget 2016/2017 |
|--------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|
| <u>Expenditure</u> | | | | |
| Rates | 600 | 352 | 600 | 600 |
| Water/drainage | 250 | 111 | 250 | 250 |
| Grave Digging | 1500 | 760 | 1500 | 1500 |
| Electricity | 500 | 39 | 100 | 500 |
| Maintenance | 500 | 3340 | 4000 | 500 |
| Memorials | 1000 | 51 | 250 | 1000 |
| | 4350 | 4653 | 6700 | 4350 |
| <u>Less Income</u> | | | | |
| Fees & Memorials | -5000 | -4993 | -7500 | -7500 |
| | -650 | -340 | -800 | -3150 |

2016/2017 BUDGETS recommendations 10th Nov. 2015

Community

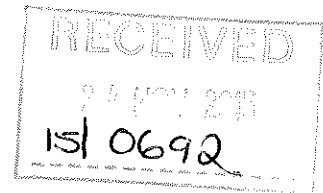
| | Budget | Actual @ | Estimated | Budget |
|------------------------|------------------|------------------|------------------|------------------|
| | 2015/2016 | 30-Sep-15 | 31-Mar-16 | 2016/2017 |
| <u>Expenditure</u> | | | | |
| CCTV Maintenance | 700 | 0 | 500 | 700 |
| Notice Boards | 200 | 0 | 100 | 200 |
| Trans to Comm. Reserve | 350 | 0 | 350 | 350 |
| | 1250 | 0 | 950 | 1250 |
| <u>Less Income</u> | | | | |
| CCTV Grant | | 0 | 0 | |
| | 1250 | 0 | 950 | 1250 |

PROMOTIONS

| | Budget | Actual @ | Estimated | Budget |
|----------------------------|------------------|------------------|------------------|------------------|
| | 2015/2016 | 30-Sep-15 | 31-Mar-16 | 2016/2017 |
| <u>Expenditure</u> | | | | |
| Town Fair | 7000 | 5359 | 5360 | 8500 |
| Christmas Fair | 2750 | 51 | 2750 | 2750 |
| Christmas lights | 6500 | | 6500 | 6500 |
| Christmas Trees | 0 | 0 | 0 | 6000 |
| Other promotions | 1000 | 8 | 500 | 500 |
| Web Site | 1500 | 1256 | 1256 | 1500 |
| Town News/leaflets | 2500 | 444 | 2500 | 2500 |
| Town Guide/Promotional Lit | 2100 | 45 | 2100 | 1000 |
| | 23350 | 7163 | 20966 | 29250 |
| <u>Less Income</u> | | | | |
| Town Fair | -4000 | -2155 | -2300 | -4000 |
| Christmas Fair | -1200 | -940 | -1200 | -1200 |
| | 18150 | 4068 | 17466 | 24050 |

The
Local Government
Boundary Commission
for England

Ms L Holland
Clerk
Bingham Town Council
The Old Court House
Church Street
Bingham
Nottinghamshire NG13 8AL



17 November 2015

Dear Ms Holland,

ELECTORAL REVIEW OF NOTTINGHAMSHIRE: FINAL RECOMMENDATIONS

The Commission has now completed its review of Nottinghamshire. I am pleased to enclose a summary of the Commission's report setting out our final recommendations for Nottinghamshire County Council, which is published today. A full copy of the report is available on our website, <http://www.lgbce.org.uk/current-reviews/east-midlands/nottinghamshire/nottinghamshire-county-council>. An interactive map of final recommendations is available at <https://consultation.lgbce.org.uk/node/4142>.

The changes proposed for Nottinghamshire County Council must now be implemented by order subject to Parliamentary scrutiny. A draft Order – the legal document which brings into force the recommendations – will be laid in Parliament. The draft Order will provide for new electoral arrangements for Nottinghamshire to be implemented at the local elections in 2017.

We would also like to invite you to participate in our online opinion survey. This survey seeks feedback on the review processes and procedures, in order to identify improvements that can be made. We would be grateful if you could spare some time to visit our website, at <http://www.lgbce.org.uk/about-us/lgbce-opinion-survey> to complete the survey.

If you require a paper copy of the opinion survey please contact Heather Fuller on 0330 500 1252

Yours sincerely

Paul Kingsley
Review Adviser
reviews@lgbce.org.uk
0330 500 1275