



BINGHAM TOWN COUNCIL



BINGHAM TOWN COUNCIL

*The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL*
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To: Councillor - G. Davidson
" J. Eagles
" A. Harvey
" Mrs. S. Hull
" Mrs. T. Kerry
" J. Stockwood

and all other Councillors for information only.

11th February, 2015.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 17th February, 2015, at 7.15 p.m.**

Yours sincerely,

L Holland

Mrs. L. Holland,
Clerk to the Council.

Note:-

A meeting of the **Planning Committee** at **7.00 p.m.** precedes the above.



Twinned in friendship with Wallenfels, Bavaria, Germany



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber** at The Old Court House, Church Street, Bingham, on **Tuesday, 17th February, 2015, at 7.15 p.m.**

A G E N D A

1. **Apologies for Absence and Acceptance.**
2. **Declarations of Interest.**
3. **To approve and sign the Minutes of the meeting held on the 9th December, 2014, (previously circulated), including:-**
 - 01 **Matters Arising (including action points).**
4. **Presentation by a representative of Community Heart Beat Trust.**
5. **Presentation by Community Led Plan Steering Group representatives.**
6. **Budget Report 'A' up to 31.01.15. (Attached).**
7. **Accounts for Payment - Report 'B'. (To be tabled).**
8. **Accounts Paid - Report 'C'. (Attached).**
9. **Bankline payments. (Attached).**
10. **Grant Aid, including:-**
 - 01 **Bingham Community Led Plan - Donation towards Community Led Plan costs.**
 - 02 **Member of Vale First Responders - Request for a public defibrillator in Bingham.**
 - 03 **Vale First Responders - Request for donation towards new equipment £1,824.00.**
 - 04 **Bingham Neighbourhood Watch - Room hire**
11. **Referral from Environment Committee - To consider Parking Strategy Report.**
12. **Update on recommendation from Environment Committee that Bingham Town Council takes on cutting of Nottinghamshire County Council's grass verges within Bingham for a trial period of three years at an estimated additional cost of approximately £1,702.00.**
13. **To consider Internal Audit Report.**
14. **To note review decision re. Moot House being registered as an Asset of Community Value.**
15. **New Local Council Award Scheme to replace Quality Council Status**

Continued...../



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 17th February, 2015**, at **7.15 p.m.**

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17. To consider any correspondence received, if any.

18. Confidential Business:-

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matter will be discussed:-

01 STAFFING MATTERS



BINGHAM TOWN COUNCIL

Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 17th February, 2015**, at **7.15 p.m.**

ACTION POINTS

AGENDA ITEM	DETAILS	ACTION TO BE TAKEN
Folio 6578 9.03	Review of Booking Policy	Agenda item for future meeting.
	Annual Inspection of sports facilities.	2014 Town Pavilion inspections completed. 2014 Butt Field Pavilion now completed.
	Tenants' rent review	Agenda item for future meeting.
	Town Pavilion	Review of lease and rent review.
	Membership of C.B.W.G.	Outstanding.

BINGHAM TOWN COUNCIL SUMMARY JAN 2015

REPORT A cont.

	BAL B.FWD			Receipts			Payments			Net Variance	
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget		
Community	15	0	-15	1265	400	865					850
Promotion	5,200.00	6,331.00	1,131.00	22,500.00	17,542.40	4,957.60					6,088.60
Recreation	4,187.00	3,268.18	-918.82	31,556.00	22,147.98	9,408.02					8,489.20
Allotment	1,000.00	1,788.89	788.89	1,360.00	681.17	678.83					1,467.72
Cemetery	5000	8,563.00	3,563.00	4,350.00	3,801.06	548.94					4,111.94
Environment	0.00	0.00	0.00	7,090.00	4,301.65	2,788.35					2,788.35
Depot	1350	111.02	-1,238.98	70,500.00	49,994.78	20,505.22					19,266.24
Finance	19,460.00	19,365.58	-94.42	116,600.00	68,977.72	47,622.28					47,527.86
OCH	10,400.00	15,959.62	5,559.62	26,250.00	28,690.90	-2,440.90					3,118.72
TOTALS	46,612.00	55,387.29	8,775.29	281,471.00	196,537.66	84,933.34					93,708.63

Precept	234,859.00	234,859.00	0.00	0.00	0.00	0.00					0.00
Mayors Charity	0	952.67	0	0	0	0					952.67

	Reserves			Receipts			Payments			Net Variance	
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget		
Risk Management	6,000.00	0.00	-6,000.00	2,500.00	0.00	-2,500.00	0.00	0	0		6,000.00
OCH Capital	3,420.00	0.00	-3,420.00	1,000.00	0.00	-1,000.00	0.00	0	0		3,420.00
Depot	22,892.82	0.00	-22,892.82	5,600.00	0.00	-5,600.00	0.00	1420.48	-1420.48		21,472.34
Allotment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0		0.00
Environment	1,000.00	0.00	-1,000.00	500.00	0.00	-500.00	0.00	0.00	0		1,000.00
General Reserve	140765.44	0.00	-140765.44	0.00	0.00	0.00	0.00	-2268.00	2268		143,033.44
Promotion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0		0.00
Recreation	17,288.48	0.00	-17,288.48	12,381.00	0.00	-12,381.00	0.00	-645.00	645		17,933.48
Cemetery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		0.00
Community Capital	2,000.00	0.00	-2,000.00	350.00	0.00	-350.00	0.00	0	0		2,000.00
Property Land	61,418.71	0.00	-61,418.71	20,000.00	0.00	-20,000.00	0.00	0.00	0		61,418.71
Capital Total	254,785.45	0.00	-254,785.45	42,331.00	0.00	-42,331.00	0.00	-1,492.52	1,492.52		256,277.97

GRAND TOTAL	254,785.45	88,943.00	56,339.96	281,471.00	195,045.14	86,425.86					350,939.27
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summary

INCLUDES ACCRUALS FROM 2013/2014

Jan-15

REPORT A

Net Variance column

Positive figs. = underspends
 Negative figs. = overspends

Community	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
1 CCTV Maintenance	0.00	0.00	0.00	700.00	400.00	300.00	300.00
2 Notice Boards	0.00	0.00	0.00	200.00	0	200.00	200.00
3 Town Map	15.00	0.00	-15.00	15.00	0.00	15.00	0.00
4 Trs. To Com. Reserve	0.00	0.00	0.00	350.00	0.00	350.00	350.00
Community	15.00	0.00	-15.00	1,265.00	400.00	865.00	850.00
Promotions							
5 Town Fair	4,000.00	2,730.00	-1,270	7,000.00	5,584.68	1,415.32	145.32
6 Christmas Fair	1,200.00	1,801.00	601	2,750.00	3,552.97	-802.97	-201.97
7 Christmas Lights	0.00	0.00	0	6,500.00	4,060.75	2,439.25	2,439.25
8 Other Promotions	0.00	0.00	0	1,000.00	228	772.00	772.00
9 Web Site	0.00	0.00	0	1,500.00	1,200	300.00	300.00
10 Town News/leaflets	0.00	0.00	0	2,000.00	1,728	272.00	272.00
86 Market Celebrations		1,800.00	1,800	1,500.00	1,188	312.00	2,112.00
87 WW1 Commemorations		0	0	250.00	0	250.00	250.00
11 Town Guide/Promotiona	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Promotions	5,200.00	6,331.00	1,131.00	22,500.00	17,542.40	4,957.60	6,088.60
Recreation							
12 Play Area/Open Spaces	0.00	0.00	0	4,500.00	8,932.98	-4,432.98	-4,432.98
84 Tree/Shrubbery Maint.	0.00	0.00	0	2,500.00	1,135	1,365.00	1,365.00
14 Rent	1,000.00	500.00	-500	175.00	175	0.00	-500.00
15 Sports Pitch Maintenance	3,067.00	2,557.00	-510	12,000.00	1,1905	95.00	-415.00
16 Wayleaves	120.00	211.18	91.18	0.00	0.00	0.00	91.18
P3	0.00	0.00	0	0.00	0.00	0.00	0.00
Trs. To Recreation Reserve	0.00	0.00	0	12,381.00	12,381.00	0.00	0.00
Recreation	4,187.00	3,268.18	-918.82	31,556.00	22,147.98	9,408.02	8,489.20

BINGHAM TOWN COUNCIL
 BUDGET MONITORING
 31ST JAN. 2015

Allotments	Receipts		Payments		Net Variance
	Budget	Actual	Budget	Actual	
17 Allotment Rents	1,000.00	1,788.89	788.89	381.00	-21.00
18 Water Charges	0.00		0	178.31	321.69
19 Maintenance	0.00		0	121.86	378.14
Allotments	1,000.00	1,788.89	788.89	681.17	1,467.72

Cemetery	Receipts		Payments		Net Variance
	Budget	Actual	Budget	Actual	
20 Rates	0.00		0	715.35	-115.35
21 Water/drainage	0.00		0	102.17	147.83
22 Grave Digging	0.00	0.00	0	1,520.00	-20.00
23 Electricity	0.00		0	1.25	498.75
24 Maintenance	0.00	0.00	0	735.29	-235.29
25 Memorials & Fees	5,000.00	8,563.00	3563	727	3,836.00
Cemetery	5000.00	8563.00	3563.00	3801.06	4111.94

Environment	Receipts		Payments		Net Variance
	Budget	Actual	Budget	Actual	
26 General Maintenance	0.00		0	2.45	637.55
27 Town Floral Displays	0.00		0	4299.2	1,200.80
28 Litter & Dog Bins	0.00		0	0.00	450.00
Trans to Environ. Reserve	0.00		0	0.00	500.00
Environment	0.00	0.00	0.00	4,301.65	2,788.35

BINGHAM TOWN COUNCIL
BUDGET MONITORING
31ST JAN. 2015

Depot	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Equipment service etc	29	0.00	0	4,000.00	4,408.58	-408.58	-408.58
Depot Maintenance	30	0.00	0	400.00	408.97	-8.97	-8.97
Mobile phones	31	0.00	0	250.00	110.00	140.00	140.00
Alarm	32	0.00	34.82	300.00	132.16	167.84	202.66
Hand tools & equipment	33	0.00	76.2	100.00	125.09	-25.09	51.11
Clothing	34	0.00	0	400.00	259.72	140.28	140.28
Wages	35	0.00	0	54,450.00	40509.47	13940.53	13,940.53
Vehicle Tax/Insurance	36	0.00	0	1,500.00	1674.83	-174.83	-174.83
Fuel	37	0.00	0	3,500.00	2365.96	1134.04	1,134.04
Trans to Depot Res.	38	0.00	0	5,600.00	0	5600.00	5,600.00
Grass Cutting	39	1,350.00	-1350	0.00	0.00	0.00	-1,350.00
Depot		1,350.00	111.02	-1,238.98	70,500.00	49,994.78	20505.22
							19,266.24

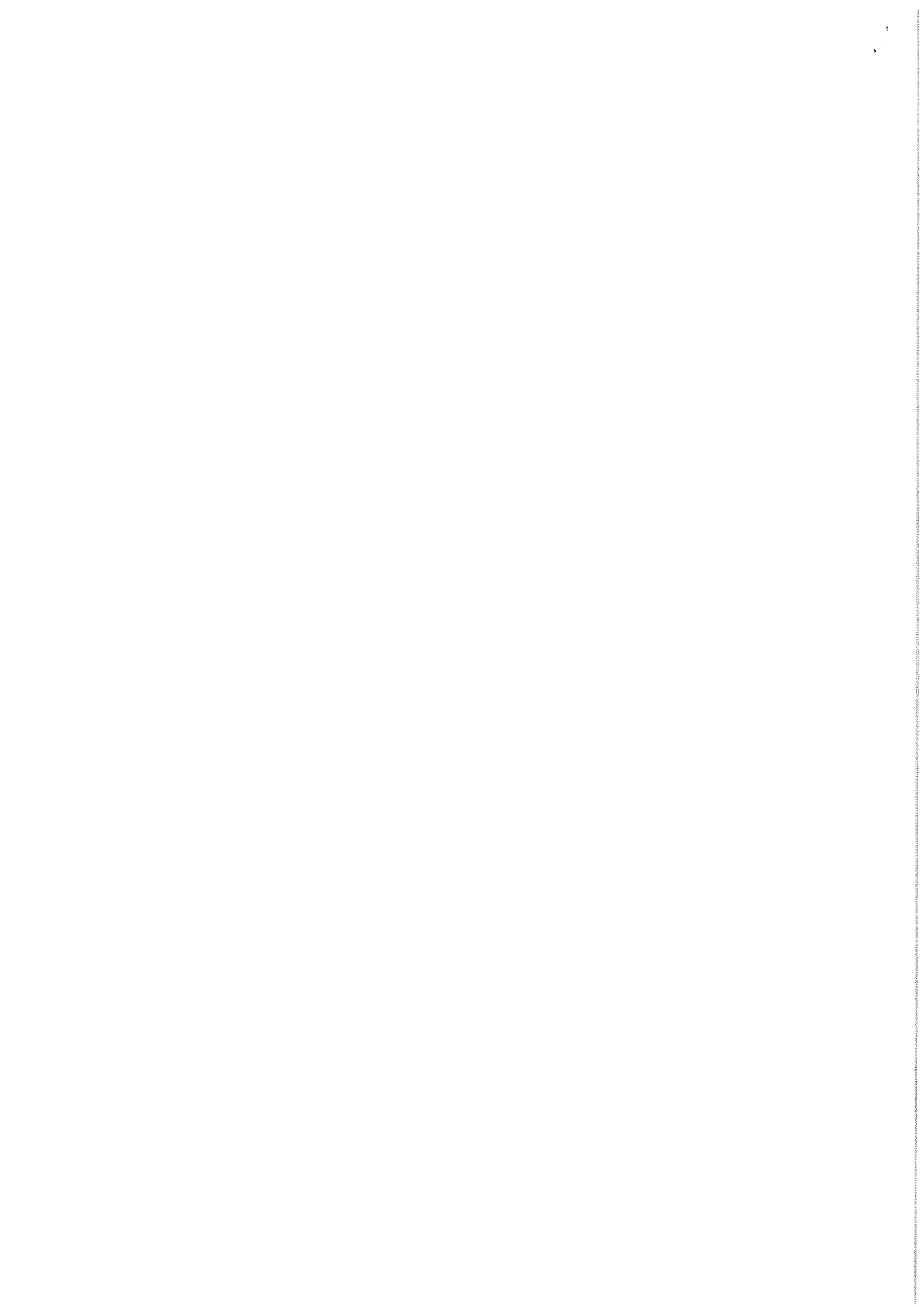
Finance	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Salaries inc Ers cost	40	0.00	0	72,000.00	56,428.75	15571.25	15,571.25
Audit	41	0.00	0	2,000.00	839.93	1160.07	1,160.07
Office Expenses	42	0.00	100.69	5,500.00	3,606.11	1893.89	1,994.58
Subscriptions/training	43	0.00	0	5,000.00	2,239.36	2760.64	2,760.64
Travel/mileage	44	0.00	0	400.00	0.00	400.00	400.00
Civic Expenses	45	0.00	0	2,500.00	463.81	2036.19	2,036.19
Insurance	46	0.00	0	2,000.00	1,938.00	62.00	62.00
Advertising	47	0.00	0	700.00	0.00	700.00	700.00
Grant Aid	48	0.00	0	4,000.00	3,461.76	538.24	538.24
Trans to Prop & Land Res	49	0.00	0	20,000.00	0.00	20000.00	20,000.00
Trans to Risk Mgmt Res	50	0.00	0	2,500.00	0.00	2500.00	2,500.00
Elections	51	0.00	0	0.00	0.00	0.00	0.00
RBC Transitional Relief	85	18,960.00	18,960.00	0.00	0.00	0.00	0.00
Investment Inc	52	500.00	304.89	-195.11	0.00	0.00	-195.11
Finance		19,460.00	19,365.58	-94.42	116,600.00	68,977.72	47,622.28
							47,527.86

BINGHAM TOWN COUNCIL
 BUDGET MONITORING
 31ST JAN. 2015

	Precept	Receipts		Payments		Actual	Net Variance
		Budget	Actual	Budget	Actual		
Old Court House	76	234,859.00	234,859.00	0	0.00	0.00	0.00
			253,819.00				
Caretakers wages	53	0.00		0	5,600.00	4,523.81	1,076.19
Insurance	54	0.00		0	1,000.00	969	31.00
Water rates	55	0.00		0	750.00	426.68	323.32
Non domestic rates	56	0.00		0	6,000.00	5,652.00	348.00
Gas/Elec	57	0.00		0	6,000.00	3,891.61	2,108.39
Repairs & Maint	58	0.00	19.99	19.99	5,500.00	13,077.80	-7,557.81
Equipment	59	0.00		0	400.00	0.00	400.00
Trans to OCH Res	60	0.00		0	1,000.00	0.00	1,000.00
Civil ceremony	61	150.00	740.00	590	0.00	150.00	440.00
Tenants rents	62	8,500.00	11,707.38	3207.38	0.00	0.00	3,207.38
Room hire	63	1,750.00	3,492.25	1742.25	0.00	0.00	1,742.25
Old Court House		10,400.00	15,959.62	5,559.62	26,250.00	28,690.90	-2,440.90

Check to Precept submitted		46,612.00	55,387.29	8,775.29	281,471.00	196,537.66	84,933.34	93,708.63
					234,859.00			

Miscell Mayors Charity	81		952.67	0.00	0.00	0.00	0.00	952.67
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Accounts Paid 17th February 2015

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Cheque No

DD	BANKLINE CHARGES	Nat West	23.82
DD	Non domestic rates	RBC	58.00
Bankline	WAGES m9	WAGES m9	3,886.45
Bankline	WAGES m9	WAGES m9	432.22
Bankline	WAGES m9	WAGES m9	3,366.56
DD	Final Alarm bill	BT	71.96
DD	Bank charges	Nat West	19.70
DD	Trade Waste collection	Wastecycle Ltd	61.54
DD	OCH Gas/Elec Bill	Utility Warehouse	620.83
DD	Telephone charges	Utility Warehouse	49.16
DD	Cem Elec bill	Utility Warehouse	9.05
	Window cleaning	DHazzle	25.00
	Kettle	Petty Cash	5.00
	Allotment key refund	Petty Cash (Mr Harrison)	2.50
Bankline	LH AVC's	Prudential	100.00
Bankline	PAYE M9	HMRC	919.58
Bankline	PAYE M9	HMRC	1,136.37
Bankline	Superann M9	NCC Pension Fund	1,214.05
Bankline	Superann M9	NCC Pension Fund	80.83
Bankline	Christmas lights installation - hire of Hi Ab	Streetwise Environmental Ltd	55.20
Bankline	Dog bin emptying	Streetwise Environmental Ltd	234.00
Bankline	Stationery	Viking Direct	51.50
Bankline	Keyholding	Gener8 Finance Ltd	42.00
Bankline	Keyholding & alarm activation	Gener8 Finance Ltd	92.40
Bankline	Christmas Fair stall lighting	Patco Events Ltd	726.00
Bankline	Bingham Town News	The Print Quarter	296.00
Bankline	Christmas Fair flyer	The Print Quarter	354.00
Bankline	Grave digging fees	A Buckingham	190.00
Bankline	Copier charge	Reprotec Connect For	53.93
Bankline	Christmas Fair barrier hire	GAP Group Ltd	221.76
Bankline	Christmas competition	Newark Advertiser Co Ltd	300.00
Bankline	Grant aid	BRUFC	300.00
Bankline	Grant aid	Friends of Linear Park	196.76
Bankline	Grant aid	Bingham CLP	250.00
Bankline	Annual Subscription	CPRE	36.00
Bankline	Annual Subscription	LCAS	336.00
Bankline	Annual Subscription	Communicorp	75.00
Bankline	Annual Subscription	SLCC	235.00
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	3.00
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	3.60
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	19.56
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	15.73
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	59.28
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	27.50
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	4.69
Bankline	Fuel Account	Allstar Business Solutions	164.65
Bankline	Buttercross inserts	Bingham Parish Church	660.00
Bankline	Christmas Fair flyer	Bingham Parish Church	60.00
Bankline	Town Fair Programme	Bingham Parish Church	90.00
Bankline	Mower Service/repairs/parts	J R Mowers	183.96
Bankline	Refund of overpaid cem fees	AW Lynn	30.00
Bankline	Grave digging fees	A Buckingham	190.00
Bankline	WAGES M10	WAGES M10	2,703.98

Bankline	WAGES M10	WAGES M10	394.55
Bankline	Barrier hire	GAP Group Ltd	36.00
DD	Non domestic rates	RBC	565.00
DD	Non domestic rates	RBC	58.00
DD	BANKLINE CHARGES	Nat West	23.82
DD	Data Protection renewal	ICO	35.00
DD	Cem water bill	Severn Trent Water	138.37
DD	Bank charges	Nat West	15.37
DD	Trade Waste collection	Wastecycle Ltd	61.54
DD	OCH Gas/Elec Bill	Utility Warehouse	745.11
DD	Cem Elec bill	Utility Warehouse	12.20
DD	Phone/broadband bill	Utility Warehouse	33.67
DD	Depot Alarm bill	Utility Warehouse	19.40
	Postage	Petty Cash	1.17
	Window cleaning	DHazzle	25.00
	Wine glass hire (Sains)	Sainsburys	20.00
Bankline	Christmas lights removal	Leisure Lites Ltd	1,080.00
Bankline	Keyholding	Gener8 Finance Ltd	42.00
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	65.45
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	25.03
Bankline	Road Salt	NCC	50.00
Bankline	Civic Reception refreshments	The Limehaus	180.00
Bankline	Lift maintenance contract	LES Ltd	158.78
Bankline	Tractor & Mower repairs	J R Mowers	614.13
Bankline	Barrier hire	GAP Group Ltd	51.84
Bankline	Training seminar	SLCC	174.00
Bankline	Fuel Account	Allstar Business Solutions	151.09
Bankline	Grave digging fees	A Buckingham	190.00
Bankline	Grave digging fees	A Buckingham	190.00
Bankline	Polyester Webbing	Teleshore Uk Ltd	77.40
771	Civic Awards certificate	Bart Luckhurst	115.50

£ 29,424.70

**BANK LINE TRANSACTIONS
SUMMARY OF ALL BANK LINE PAYMENTS**

P & R	SUPPLIER'S NAME	£ p	DATE OF PYMT	NATWEST PYMT. REF.		BK STEMT NO.
17.02.15	ALEXANDRA	95.66	09.12.14	240077571	LH	38
17.02.15	PROGRASS	2400.00	09.12.14	240077253	LH	38
17.02.15	ALLSTAR BUS SOL	256.04	09.12.14	240076850	LH	38
17.02.15	DEC SALS	7685.23	09.12.14	VARIOUS	LH	40/1
17.02.15	BE EVENT HIRE	129.24	11.12.14	240572159	LH	39
17.02.15	GAP GROUP	36.00	11.12.14	240572577	LH	40
17.02.15	VIKING PAYMENTS	124.15	11.12.14	240572850	LH	38
17.02.15	LEISURELITES	4590.00	11.12.14	240573374	LH	39
17.02.15	HANDICENTRE	46.48	11.12.14	240573723	LH	39
17.02.15	HANDICENTRE	157.39	11.12.14	240573723	LH	39
17.02.15	NEWARK TOWN BAND	175.00	11.12.14	240574027	LH	38
17.02.15	D & R SIMMONDS	188.10	11.12.14	240574239	LH	38
17.02.15	KEN WALLER	1275.00	11.12.14	240574897	LH	39
17.02.15	THE PRINT QUARTER	650.00	07.01.15	244275539	LH	
17.02.15	PATCO EVENTS	726.00	07.01.15	244276300	LH	
17.02.15	GENER8 FINANCE	92.40	07.01.15	244276772	LH	
17.02.15	GENER8 FINANCE	42.00	07.01.15	244276772	LH	
17.02.15	VIKING PAYMENTS	51.50	07.01.15	244277075	LH	
17.02.15	A BUCKINGHAM	190.00	07.01.15	244277258	LH	
17.02.15	STREETWISE ENV	234.00	07.01.15	244277770	LH	
17.02.15	STREETWISE ENV	55.20	07.01.15	244277770	LH	
17.02.15	NCC PENSION FUND	1294.88	07.01.15	244278381	LH	
17.02.15	HMRC	2055.95	07.01.15	244278603	LH	
17.02.15	PRUDENTIAL	100.00	07.01.15	244278800	LH	
17.02.15	GAP GROUP	36.00	07.01.15	244279336	LH	
17.02.15	A BUCKINGHAM	190.00	15.01.15	245426900	LH	

**BANK LINE TRANSACTIONS
SUMMARY OF ALL BANK LINE PAYMENTS**

17.02.15	REPROTEC	53.93	15.01.15	245427225	LH	
17.02.15	GAP GROUP	151.20	15.01.15	245427750	LH	
17.02.15	GAP GROUP	70.56	15.01.15	245427750	LH	
17.02.15	NEWARK ADVERT	300.00	15.01.15	245429403	LH	
17.02.15	BRUFC	300.00	15.01.15	245430318	LH	
17.02.15	FLP	196.76	15.01.15	245431178	LH	
17.02.15	BCLP S/GRP	250.00	15.01.15	245432008	LH	
17.02.15	CPRE	36.00	15.01.15	245432989	LH	
17.02.15	COMMUNICORP	75.00	15.01.15	245433633	LH	
17.02.15	LCAS	336.00	15.01.15	245434717	LH	returned r
17.02.15	SLCC	235.00	15.01.15	245434995	LH	
17.02.15	HANDICENTRE	6.60	15.01.15	245435577	LH	
17.02.15	HANDICENTRE	126.76	15.01.15	245435577	LH	
17.02.15	ALLSTAR BUS SOL	164.65	15.01.15	245435896	LH	
17.02.15	January Salaires	6639.69	20.1.15	various	LH	
17.02.15	ST MARYS PCC	810.00	22.01.15	246577704	LH	
17.02.15	JR MOWERS	183.96	22.01.15	246577820	LH	
17.02.15	AW LYMN	30.00	22.01.15	246579618	LH	
17.02.15	A BUCKINGHAM	190.00	22.01.15	246580168	LH	
17.02.15	A BUCKINGHAM	190.00	22.01.15	246580168	LH	
17.02.15	DGC SLIGHT	80.00	29.01.15	247677711	LH	
17.02.15	REPROTEC	8.45	29.01.15	247678011	LH	
17.02.15	VIKING PAYMENTS	45.23	29.01.15	247678159	LH	
17.02.15	STREETWISE ENV	90.00	29.01.15	247678538	LH	
17.02.15	BINGHAM ELECT	826.00	29.01.15	247679911	LH	
17.02.15	HMRC	1703.74	29.01.15	247680232	LH	
17.02.15	NCC PENSION FUND	1260.86	29.01.15	247680731	LH	
17.02.15	PRUDENTIAL	100.00	29.01.15	247680897	LH	
		37336.61				

Report to the Policy & Resources Committee – 17TH February 2015

Matter for Decision – Agenda Item Grant Aid

1. Purpose of Report

To enable the Council to determine applications for grant aid.

2. Budget Provision

The Committee has allocated £4,000 for grant aid in 2014/15.

Budget available	£4,000.00	
Less committed	<u>4,361.76</u>	
Amount available	<u>£- 361.76*</u>	subject to additional budget being made available due to donation of £1,965 re Church House

3. Information

- 3.1 Request for Public Defibrillator in Bingham - £1885
- 3.2 Request for funding from Vale First Responders £1,824 re additional equipment enabling them to attend children including infants.
- 3.3 Bingham Community Led Plan, Steering Group – request for contribution towards administrative costs ranging from £3,000 - £5,000. Additional information requested now received; initially a donation of £250 was made.
- 3.4 Bingham Neighbourhood Watch – Request for funding to cover room hire at OCH - £100.

Please refer to attached information.

LYNN HOLLAND

TOWN CLERK

P.R.
Feb

RECEIVED
2015/0018



BINGHAM TOWN COUNCIL

APPLICATION FOR CAPITAL GRANT AID

Name of Association, Club, etc:
BINGHAM NEIGHBOURHOOD WATCH

Is the Association, Club, etc. affiliated to a National Organisation? Yes/~~No~~

Name and office of person making application: KAY HOWELS
Address: 25 NURSERY ROAD
BINGHAM, NG13 8EH

Number of Members:	Under 18 years
<u>Approx 40% coverage of</u>	Over 18 years
<u>Bingham streets.</u>	From Bingham
<u>70+ coordinators covering</u>	Outside Bingham
<u>80+ streets.</u>		

Main Objects of Association, Club, etc: Build better community spirit -
work in partnership with Police and other agencies to
reduce crime and fear of crime. Help Bingham remain
a safe place to live and work.

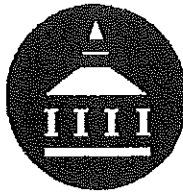
State purpose for which finance is sought, together with details of costs, etc:
£25 x 4
To fund room hire for quarterly meetings
at Court House. We are a voluntary organisation.

List any donations or grants that the Association, Club, etc. has applied for, or received, in the last twelve months, and to what purpose they will be used:
N/A.

Please give any further details or information which you consider relevant to your application (Continue on a separate sheet if necessary)

Signed K. Howels Position Secretary
Date 6.1.15

Note:- A copy of the last audited Accounts for the previous financial year, together with a financial statement of the current year, should accompany this Application.



BINGHAM TOWN COUNCIL

APPLICATION FOR CAPITAL GRANT AID

Name of Association, Club, etc: VALE FIRST RESPONDERS

Is the Association, Club, etc. affiliated to a National Organisation? Yes/No

Name and office of person making application Henry Clark
Address:

Table with 3 columns: Number of Members, Under 18 years, Over 18 years, From Bingham, Outside Bingham, Responders. Values: 14, 4, 10.

Main Objects of Association, Club, etc: Providing a first response service to medical emergencies in the Vale of Belvoir, as directed by the ambulance service.

State purpose for which finance is sought, together with details of costs, etc: Purchase of additional equipment for 11 responder kits as required following enhanced level of responder training by EMAS, including the items below. The cost is estimated at £184 per kit x 11 kits = £1,824. Thermo scan (battery thermometer) Blood sugar monitor kit Blood pressure monitor Infant defibrillator pads Baby and infant resuscitation bag, mask and airways First aid kit

We are required to purchase this additional equipment following EMAS decision to increase the level to which responders are trained, particularly to be able to attend children, including infants.

List any donations or grants that the Association, Club, etc. has applied for, or received, in the last twelve months, and to what purpose they will be used: For this present fundraising we have applied to town and parish councils whose populations we serve. Otherwise, we have received sundry donations totalling £1,018 during the 12 months to 30 November 2014.

Please give any further details or information which you consider relevant to your application (Continue on a separate sheet if necessary)

Signed: [Signature] Date: 23rd December 2014 Position: Honorary Treasurer

Note:- A copy of the last audited Accounts for the previous financial year, together with a financial statement of the current year, should accompany this Application.

3 Fernbeck Cottages, Tippings Lane, Farnsfield, Nottinghamshire NG22 8EP

**Bingham Town Council
Internal audit and financial risk assessment report**

On Friday 23 January 2015, I carried out the internal audit and financial risk assessment in accordance with the guidelines laid down in the latest version of "Governance and Accountability for Local Councils - A Practitioner's Guide (England)".

I am pleased to report, once again, that the accounts themselves and the financial procedures and controls in place are sound and robust.

I again looked in detail at the procedures for the payment of purchase invoices together with the relevant council minutes, payment authorisation lists, bank statements and the purchase invoices themselves. Furthermore it was good to see that Councillors are making random checks on Bankline payments. The council is well protected and the Government guidance is being followed. I discussed with the Clerk some other checks which she can implement to further tighten controls and she has agreed to do this.

I was pleased to note that, as I suggested last year, petty cash expenditure is now being processed through the computerised accounting software.

Finally I would like to thank the Clerk for her help when I was conducting the audit. We have already agreed that the audit of the final accounts to enable the Annual Return for 2014/2015 to be signed off, will take place on 6 May 2015.

David G C Slight

25 January 2015

