

Minutes of a Meeting of the **Community Committee** of Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 17th May, 2016, at 7.08 p.m.**

PRESENT:

Councillor	R. Bird
"	A. Harvey
"	Mrs. A. Langford
"	A. Shelton
"	J. Stockwood

ALSO IN ATTENDANCE:

Councillor	Mrs. E. Hutchison
"	F. Purdue-Horan

1.00 APPOINTMENT OF CHAIRMAN:

Councillor R. Bird was **PROPOSED** by himself and **SECONDED** by Councillor A. Harvey..

Councillor Mrs. A. Langford was **PROPOSED** by herself and was **SECONDED** by Councillor J. Stockwood.

Voting was recorded as follows:-

In favour of Councillor	R. Bird	-	2
" " "	" Mrs. A. Langford	-	3

Councillor Mrs. A. Langford was, therefore, was duly elected as Chairman for the ensuing year.

Councillor Mrs. Langford chaired the meeting from this point forward.

2.00 APPOINTMENT OF VICE-CHAIRMAN:

Councillor R. Bird was **PROPOSED** by himself and **SECONDED** by Councillor A. Harvey.

As there were no further nominations, Councillor R. Bird was **UNANIMOUSLY** duly elected as Vice-Chairman for the ensuing year.

3.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

Apologies for Absence and Acceptance were received and accepted from Councillor Mrs. C. Williams.

Minutes of a Meeting of the **Community Committee** of Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 17th May, 2016, at 7.08 p.m.** continued.....

4.00 DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

5.00 MINUTES:

The Minutes of the meeting held on the 8th March, 2016, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

01 Matters Arising

There were no matters arising out of the Minutes held on the 8th March, 2016.

6.00 MATTERS RELATING TO PROMOTION ISSUES:

01 Summer Fair -Update

- (a) To date, there are twenty-one community stalls and twenty-six commercial stalls sold, with three fixed stalls still available.
- (b) A total of £210.00 in sponsorship (down £70.00 on last year) has been received to date, with some replies still outstanding.
- (c) The flypasts of a Hurricane and Spitfire are scheduled to take place around 1.30 p.m., subject to weather conditions.
- (d) The fair flyer is to be printed with a red, white and blue theme to take account of H.M. Queen Elizabeth's 90th birthday celebrations on the 12th June, 2016.

Councillor Mrs. Langford asked if businesses in the Old Post Office Yard could be approached with a view to being included in the flyer. In the absence of the Clerk, office to ascertain whether these businesses are planning any events over that weekend which could be included in the flyer which is to be printed weekend commencing 21st May.

02 Town Guide Working Group – Confirmation of Inaugural Meeting

Clerk to speak to publishers to ascertain when they are able to attend a meeting.

Continued...../

Minutes of a Meeting of the **Community Committee** of Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 17th May, 2016, at 7.08 p.m.** continued.....

6.00 MATTERS RELATING TO PROMOTION ISSUES continued.....

03 Christmas Fair Working Group – Update on Meeting 5th April, 2016.

Councillor Bird gave an update on the above meeting (Refer to notes attached Appendix 'A').

It was agreed to

RECOMMEND purchase of approximately sixty-three artificial 5' unlit Christmas trees, at a cost of £70.00 each, total £4,410.00, to Full Council for authorisation.

Councillor Purdue-Horan said that he had an unspent amount of his Borough Councillor allowance which he would be happy to pass to the Community Committee to be used for items in relation to Christmas trees.

7.00 MATTERS RELATING TO POLICING ISSUES:

01 (a) Police Priority Setting Group – Update on Meeting Held on the 14th April, 2016, and Confirmation of Next Meeting to be held on the 7th July, 2016, at The Grange or Grange Hall, Radcliffe-on-Trent

Councillor Bird gave an update on the meeting (refer to attached Minutes Appendix 'B')

(b) Police Priority Setting Group Representative

Councillor R. Bird agreed, and was, therefore, nominated to be the Town Council's representative on the Police Priority Setting Group.

Councillor A. Harvey said that he would be happy to attend any meetings in the absence of Councillor Bird.

02 Response from Police & Crime Commissioner re. Lack of Policing

Councillor Bird explained that the Police & Crime Commissioner had been invited to tonight's meeting but was unavailable. After discussion it was agreed that the Clerk again invites Paddy Tipping, Police & Crime Commissioner, and also Inspector Craig Berry, Rushcliffe Area Commander, to the next Community Committee meeting so that issues of concern can be raised. All Councillors to be invited to attend.

Continued...../

Minutes of a Meeting of the **Community Committee** of Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 17th May, 2016**, at **7.08 p.m.** continued.....

7.00 **MATTERS RELATING TO POLICING ISSUES continued.....**

03 Financial Contribution Towards Cost of a P.C.S.O.

Councillors were informed that funding a P.C.S.O. would not necessarily mean that the P.C.S.O. would be there solely for Bingham as the officer would be sent to wherever need arose at the time. Councillors felt, therefore, that this did not justify the funding. Councillor Stockwood said that this issue could be raised if, and when, Inspector Berry attends a Council meeting.

8.00 **COMMUNICATIONS:**

01 Communications Working Group Meeting, 8th March, 2016.

Councillor Bird gave an update on the above meeting. (Refer to notes attached Appendix 'C'). It was noted that the next meeting be arranged immediately prior to the next meeting of the Community Committee after the Community Led Plan had been published.

Councillor Harvey referred to the fact that the Bingham Advertiser is no longer being printed and that instead all news relating to Bingham will be spread throughout pages of the Newark Advertiser. He told Councillors that he had e-mailed the Advertiser today, asking for a dedicated page for Bingham, and is awaiting a response.

02 Request from a Councillor re. Other Forms of Communication

A letter from Councillor Mrs. S. Orr was read out. After discussion it was agreed to refer to next meeting of Communications Working Group.

9.00 **REGISTER OF PERSONS/GROUPS OF CONCERN:**

Councillors agreed there was a need for a register of vulnerable people but felt this was too big an exercise for the Town Council to undertake and should be done by an external company. Councillor Harvey to build up draft specification to take to Full Council and he also suggested looking at grant-funding.

Continued...../

Minutes of a Meeting of the **Community Committee** of Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 17th May, 2016, at 7.08 p.m.** continued.....

9.00 REGISTER OF PERSONS/GROUPS OF CONCERN continued.....

Councillor Purdue-Horan acknowledged that though this was an admirable aim, advice re. data protection was needed and he suggested working with Nottinghamshire County Council as it is responsible for emergency planning. Councillor Harvey to approach contact at the County Council to discuss further.

10.00 WEBSITE STATISTICS APRIL, 2016.

Noted.

11.00 CORRESPONDENCE:

01 N.A.L.C.

An e-mail had been received relating to Better Broadband for Nottinghamshire – Programme Updated, April, 2016. Councillor Mrs. Hutchison raised the problem of the difficulties residents in the Mill Hill area of Bingham were facing due to full cabinets and the need to be on a waiting list for improvements to their service.

02 Positive Futures

Councillor Stockwood requested that Councillor R. Bird be re-elected at the Town Council’s representative on this group. Agreed.

03 St. Mary & All Saints’ Church

A letter which had been received stating that, due to the interregnum, a Christmas Tree Festival would not be held this year was noted. Although disappointed, Councillors understood the reason and asked that the letter be passed to the new Bingham Community Events Group which had been formed to ascertain whether or not it would be interested in organising such an event.

04 Eaton Place Clock

An e-mail in response to a request date for repair and full service to the clock was noted.

As there was no further business to transact, the meeting closed at 8.03 p.m.

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CHAIRMAN.

Date.....

Minutes of a Meeting of the **Community Committee** of Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 17th May, 2016, at 7.08 p.m.** continued.....

DATE AND TIME OF MEETING:	5TH April 2016, at 6.00 p.m.
NATURE OF MEETING:	To discuss Christmas Fair
IN ATTENDANCE:	Councillors R.Bird, A.Langford & E.Hutchison
DECLARATIONS OF INTEREST:	None

		TO BE ACTIONED BY
1.	Apologies –T.Kerry & C.Williams	
2.	Discussion as to the purpose of the fair i.e. was it to support the businesses or the community? Agreed a decision had to be made as to whether or not commercial stalls selling Christmas goods should stand as opposed to Charity/Community Groups doing raffles etc. Should it be held earlier at end of November and changed from Friday evening?	
3.	Artificial trees were viewed and it was agreed to recommend purchase of 5ft. artificial trees at a maximum cost of £70 each. Clerk confirmed that generally approx. 63 trees were required. Ie. total of £4,410.	
4.	Further discussion re location of Christmas tree a suggestion was made that it should be under The Buttercross. Clerk explained that the Christmas tree was located where it was due to a pit being installed previously along with electrics to ensure the tree was securely located. A further suggestion was to plant a real tree where the pit was. Clerk to check if RBC would allow this. Other suggestions were <ul style="list-style-type: none"> • to have a nativity scene installed under The Buttercross. • To close the road around the Market Place in line with a map provided. • Stage to go in the layby opposite the “white ex local authority building” a quote for £2,200 was presented which included pa system, crew etc. • Is the fun fair really necessary? • Are charity/community group stalls necessary? 	LH
21.	Date of next meeting. tbc	

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Nottinghamshire Police

Rushcliffe South (Northern Cluster) Priority Setting Meeting

▶ Chairpersons: Rowan Bird (Bingham Town Council)
 Police representative: PCSO David Wesson ◀
 Notes taken by Bob Clarke (Orston NHW)

Minutes of Meeting – 14th April 2016 at The Old Court House, Bingham

Attendees; PCSO David Wesson, Bev Bingham (Shelford PC), Winifred Pell (Flawborough), Alan R Harvey (Saxondale PM), Rowan Bird (Bingham TC), Andrew Shelton (Bingham & RBC Council), Julie Brown (Aslockton PC), Anne Crowley (Aslockton PC), Paul Bancroft (East Bridgford PC & NHW), Anthony Gee (ROT NHW), Bob Clarke (Orston NHW)

Apologies: Mary Mackie (Elton PC), Heather Miller (Shelford PC), Susan Barker (Shelton PM), David/ Karen Griffin ((ROT NHW)

Purpose of Priority Setting Meetings

The chairman opened by asking representatives their ideas on what they saw as the main purpose of these meetings. The general consensus was the importance of regular face-to-face two way communication with the police to obtain feedback and to share common challenges with other local communities

Updates on local police force restructure

PCSO David Wesson (DW) explained the changes taking place locally.

In summary:

- a. 6 police officers reduced to 3 and 11 PCSOs reduced to 6
- b. PC Steve Mathias moved to new role on the Proactive Team, working throughout the south of the county
- c. PC Caroline Voce – maternity leave
- d. The remaining PCs are Howard Shinn, Kelly Warwick and Scott Redgate. They are not dedicated to a beat but cover the whole of Rushcliffe
- e. Our dedicated PCSOs are David Wesson and Sally Charles

David Wesson was asked to ensure we all had contact details for him and Sally.

Continued...../

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Local Crime Level and Trends

DW stated there had been a further fall in recorded crime incidents for Rushcliffe South, this time -2.8%. This was challenged as a number of representatives said they had seen little change in the figures for their own localities and did not have confidence in the accuracy of the recording of crimes.

DW explained that Nottinghamshire Police have moved to a new crime recording system called Niche. This system is used by a large number of forces across the country, including neighbouring counties.

It was emphasised that we must encourage residents affected by crime to report incidents otherwise resourcing would be allocated elsewhere.

Other issues raised included the recent drug related policing activity in Shelford and a spate of anti-social behaviour incidents in Radcliffe. Concern was expressed the Shelford problem would migrate to other location(s) and therefore we should remain vigilant.

Progress with priorities agreed at January meeting

- 1) **Noisy motorbikes/off-roaders** (Granby/ Plungar)- Police to devise a strategy
DW confirmed that PC Caroline Voce had liaised with Leicestershire police, met on site and there had been no recent activity.
- 2) **Non-dwelling Burglary** – outbuildings, sheds and garages
Representatives concurred that our local NHW teams should issue warnings regarding seasonal security issues, particularly for outbuildings, now that spring and summer approach.

DW added that theft of bicycles was a growing concern with an increase in the number of thefts reported. The high value of some of these cycles made them an attractive target for thieves.

Priorities for the next three months

It was agreed the following should be the priorities for the next 3 months:

1. **Anti-social behaviour** – Radcliffe-on-Trent
2. **Spring/ summer crime** – Garden equipment, outbuildings, sheds and garages
3. **Bicycle security**
4. **Speeding** – Nottingham Road and Grantham Road Bingham

Appendix 'B' continued.....

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Any Other Business

The chairman asked each representative for any additional items requiring discussion. The main items of feedback were:

- a. The relevance of these meetings for the future - The consensus was that the meetings were still very important and should continue. They provide a vital communication channel with the police and a vehicle to sell our views to the Police & Crime Commissioner
- b. Parking (Bingham Town centre) - Cars are often parked partially on pavements making it particularly difficult for wheelchair access. DW confirmed the council is responsible for enforcing on-street parking regulations but the police can be involved for offences such as dangerous parking or clear obstruction
- c. Contact points for answers to general questions. DW said this was probably the PCSOs
- d. East Bridgford requires information on ASB incidents to keep residents informed. These are not included in the 'crime figures'
- e. Aslockton representatives confirmed their parish council has applied for inter-active speed cameras
- f. The Chairman volunteered to contact the Bingham Advertiser to promote our concerns at the latest police budget cuts

Date of the Next Meeting

The next meeting is scheduled to take place at **The Grange or Grange Hall (tbc), Radcliffe-on-Trent on Thursday 7th July 2016 at 7pm.**

Continued...../

Minutes of a Meeting of the **Community Committee** of Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 17th May, 2016, at 7.08 p.m.** continued.....

DATE AND TIME OF MEETING:	8th March 2016 6pm
NATURE OF MEETING:	Inaugural Communications Working Group Meeting
IN ATTENDANCE:	Councillors R.Bird, A.R.Harvey, F.Purdue-Horan, A.Shelton, A.Langford, T.Kerry
DECLARATIONS OF INTEREST:	None

		TO BE ACTIONED BY
1.	Chairman RB opened the meeting and presented a Communication discussion document (refer to attached document).	
2.	<p>Communications with the public: Members were asked to consider “What do they want to communicate?”</p> <ul style="list-style-type: none"> • Noticeboards – Clerk updated members on locations. Nottingham Road bus shelter near Linear Walk, Bowland Road (to be resited to edge of Wychwood Road greenspace, Grantham Road nr. bus shelter adjacent Wallenfels play area, Co-op corner and a covered noticeboard attached to end of Eaton Place. Notices are also placed in Library. Agreed to obtain quotes for 2 additional noticeboards to be located on Butt Field and top Tythby Road (Mill Hill area green space). • Town News – an article to go in confirming how to obtain BTC information ie. website, noticeboards, Town News, Office, Library etc. Frequency to remain every other month but to investigate reverting to monthly. • Newspaper – agreed Newark Advertiser attend most meetings and due to Bingham Advertiser members felt there was adequate coverage of BTC news. • Facebook etc. – agreed not necessary but publicise where and how to obtain BTC information. • Conversations with the public – agreed Councillors should be aware of how they communicate with members of the public to ensure no comebacks. • Access to meetings – agreed this was adequate as the meetings were publicized and members of the public catered for. • Website – agreed automatic newsfeed to be removed so information on right hand side only shows news directly related to Bingham. Website to be reviewed in future. 	
3.	Suggestion was made that a screen could be sited in Library to advertise BTC events. (Peter Gore CEO “Inspire”)	

4.	Communications between ourselves – generally felt that this was satisfactory due to emails, smartphones, etc.	
5.	The meeting closed at 6.55pm	
6.	Date of next meeting to fall after Community Led Plan had been published and meeting to be 6pm immediately prior to Community Committee.	

Communication. Discussion document.

1) Communication with the public of Bingham

During the elections the most common comment I had from the public was that they did not know what was going on due to lack of communication. Whether this is a justified comment or not it still raises the issue that our communication with the public of Bingham needs to be looked at.

At present we have a number of communication routes with the public:

1. Notice boards in Bingham that are used to show details of meeting.
2. A newsletter which goes out with the Buttercross magazine every two months.
3. The newspapers such as the Bingham Advertiser who send a reporter to all meeting.
4. Some of our information gets to Facebook or Streetwise but none officially.
5. Spoken conversations with public when out and about.
6. Access for the public to attend our scheduled meetings.
7. Town Council web site.

Is this satisfactory?

How can we improve this? Would a regular surgery be appropriate?

If the perceived view of the public is that we are not communicating enough how can we make them aware of the methods we use?

Do we need to identify other ways of getting information to the public? What are these?

Is there a case to have a distribution system within each street? Would it be possible to identify a person in each street/area who would agree to deliver documents to a small number of houses? This could link to the Community Plan group.

2) Communication between ourselves.

At present we have the traditional methods of communication between ourselves:

- Spoken word
- E-mail via town council server or our own systems
- Telephone
- Written documents such as agenda and minutes

Are these sufficient to cover all needs?

Can we identify improvements to make communication more effective?

Do we need regular meetings to discuss our primary concerns and actions or are these all communicated within existing meetings?

Are there any other issues with communication we should consider? Rowan Bird July 2015