

Minutes of a meeting of **Bingham Town Council** held in the Council Chamber at The Old Court House, Church Street, Bingham, on **Tuesday, 13th December, 2016**, at **7.00 p.m.**

**PRESENT:**

Councillor A. Harvey – Deputy Mayor (in the Chair)  
 " R. Bird  
 " Mrs. J. Costello  
 " Mrs. S. Hull  
 " Mrs. E. Hutchison  
 " Mrs. T. Kerry  
 " Mrs. A. Langford  
 " Mrs. S. Orr  
 " F. Purdue-Horan (from 7.06pm)  
 " Mrs K Vallance

In attendance:

1 Member of the public  
 1 Member of the Press  
 Mrs M Tuttle – Minute Taker

**1.00 MAYOR'S ANNOUNCEMENTS**

In the absence of the Mayor, the Deputy Mayor took the Chair and expressed the Council's deepest sympathies to Councillor Shelton whose mother had sadly passed away earlier in the week.

The Deputy Mayor congratulated and welcomed Councillors Mrs Hull and Mrs Costello on their election to the Council.

**2.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:**

Apologies for Absence were received and accepted from Councillor Stockwood, Councillor Davidson, Councillor Hayes-Heath and Councillor Shelton.

**3.00 DECLARATIONS OF INTEREST:**

Councillor Mrs Hutchison declared an interest on any items related to Butt Field.

The Deputy Mayor declared a non-pecuniary interest relating to planning application 160598 as he had an interest in a property in the vicinity.

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Councillor Mrs Hull declared an interest as an allotment holder in respect of minute 14e.

#### **4.00 OBSERVATIONS FROM MEMBERS OF THE PUBLIC**

Queries were raised and answered in respect of:

- The new meeting structure.
- The number of Councillors attending the meeting
- Concerns about car and bus parking issues at Toot Hill School

**AGREED** that the Deputy Mayor contact the Head of Toot Hill School to raise concerns about bus parking issues at the School and litter issues from the school into the Town Centre.

#### **5.00 MINUTES OF COUNCIL 1<sup>ST</sup> NOVEMBER 2016**

The Minutes of the meeting of the council on the 1st November, 2016, Folios 8471/8499, were approved, subject to the following amendments to minute 10, the first three bullet points being amended as follows:

- Planning Committee to remain the same, subject to the current vacancy being filled;
- Personnel Committee to be a total of seven members, including the Mayor, Deputy Mayor and Town Clerk Line Manager;
- Resources Committee to be a total of seven members, including the Mayor and Deputy Mayor.

Subject to the above amendments, the minutes were unanimously **AGREED** as an accurate record of the meeting and were signed by the Deputy Mayor.

#### **6.00 MATTERS ARISING:**

There were no matters arising.

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## **7.00 COMMITTEE MINUTES:**

The Committee Minutes were presented and it was

**RESOLVED** to approve the following:

- (a) Planning Committee Meetings held on 8<sup>th</sup> and 29th November, 2016

In the absence of the Committee Chair and Vice Chair, the Deputy Mayor presented a summary report of both Planning Committee Meetings and it was;

**RESOLVED** that the Minutes of the meetings of the Planning Committee held on 8<sup>th</sup> and 29<sup>th</sup> November 2016 be accepted.

## **8.00 WORKING GROUP NOTES**

- (a) Constitution Working Group held on 14<sup>th</sup> November 2016

Following a brief Summary by the Deputy Mayor, it was

**RESOLVED:** that the notes of the meeting of the Working Group be accepted.

## **9.00 REPORTS FROM COUNTY AND BOROUGH COUNCILLORS:**

- 01 County Councillor Purdue-Horan

County Councillor Purdue-Horan updated members on the following issues:

- County Council Budget Deficit - Deficit in current year of £17m expenditure over income. On current trends, there would be a £54m deficit within three years. The budget for the current year had already been spent.

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- Chapel Line Safety Issues - Following a question from Councillor Bird on the tragic death of a young cyclist at Chapel Lane. Councillor Purdue -Horan reported that no progress had been made, although the local Labour Party was supporting safety improvements.
- Langar Tip (Recycling site in South Notts) - No progress.
- Carnarvon School – No funds available and suggested that campaigning continue.
- Appointment of New Chief Constable – stated that new Chief Constable Mr C Guildford had recognised the differing policing issues for the City and rural areas.

Councillor Kerry raised a further question about Carnarvon School. She had seen correspondence sent to Councillor Hutchison regarding the bollards outside the school which were so far apart they enabled cars to park on the pavement. This correspondence had said that if there was sufficient funding, amendments to the bollards would be considered. Residents strongly object to the double yellow lines because they don't help the situation outside of school hours. Councillor Kerry has spoken to Mrs Langstaff who has had conversations with the Police who have said they will issue advisory notices. It was noted that the community needs to try to resolve this issue themselves. The Police are struggling with lack of resources. The Deputy Mayor suggested that the Town Council should liaise with the Police and Nottinghamshire County Council about this issue. Councillor Hutchison said that she was in the process of trying to arrange a meeting for January to discuss this issue.

Councillor Hutchison further commented that people are allowed 10 minutes grace when parked on double yellow lines and this in itself was causing problems as parents are often parked for less than 10 minutes when dropping off and picking up their children from school.

Councillor Langford commented that she felt it important that planning committees take schooling and parking into consideration when building new housing estates.

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Following a suggestion from Councillor Bird, seconded by Councillor Mrs Kerry it was unanimously

**RESOLVED** that the Deputy Mayor write to all agencies involved in order to seek the necessary funds to ensure safety provisions are put in place in Chapel Lane for both cyclists and pedestrians.

02 Borough Councillor Mrs Hull

- Rushcliffe Borough Council was due to move into their new offices on 19 December 2016. This will include a Council Chambers and a multi-purpose leisure centre.
- Crown Estates are still talking to the Council regarding their preferred developer for the land north of the railway line.
- The Borough Council are due to start work on amending its constitution. This is likely to take 18 months.
- The Borough Council has been awarded the Nottinghamshire Workplace Bronze Award. A drug and alcohol awareness programme has been delivered to all staff and random testing of staff will now take place.
- The Borough Council has carried out a test against its Emergency Planning Protocol and everything had run smoothly.
- It was noted that the Borough Council had processed 2500 tonnes of recycled glass in the previous year.

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- At the recent full meeting of the Borough Council a new policy for Hackney Carriages had been approved. This includes suitability of drivers and their command of the English language. Random drug and alcohol tests will also be carried out on drivers.

#### **10.00 OTHER REPORTS:**

##### Councillor Kerry – Strategic Leisure Group

Councillor Kerry reported that the Strategic Leisure Working Group was still carrying out work behind the scenes. Three quotes had now been received for replacing the Play Park. A Residents Group has been set up. The next meeting of the Working Group is due to be held in January.

#### **11.00 COMMITTEE APPOINTMENTS**

A table showing membership and vacancies for the Planning Committee, Resources Committee and Personnel Committee had previously been circulated to members. (attached as Folio 8522) Councillors were nominated to each committee. The Committee membership lists will be updated and distributed to members.

#### **RESOLVED**

1. That Councillor G Davidson be appointed to the Planning Committee;
2. That the Mayor, Deputy Mayor, Town Clerk's Line Manager (Councillor Bird) and Councillors Mrs Costello, Mrs Hull, Mrs Hutchison and Mrs Vallance be appointed to the Personnel Committee; and
3. That the Mayor, Deputy Mayor and Councillors Mrs Hull, Hayes-Heath, Mrs Kerry, Mrs Langford and Shelton be appointed to the Resources Committee

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## **12.00 TIMETABLE OF MEETINGS 1 JANUARY TO 9 MAY 2017**

A report had been circulated to members suggesting revised dates for meetings for the early part of 2017. Following discussion it was agreed that the currently scheduled Annual Town Meeting scheduled for 15 April 2017 (at which the Civic Awards will take place) will now take place on 8 April 2017 to avoid the Easter Weekend.

It was also noted that the deadline for Civic Award nominations should be extended to the end of February 2017.

### **RESOLVED**

1. That the timetable for meetings between January to the AGM in May 2017 be approved subject to the Annual Town Meeting being brought forward to 8<sup>th</sup> April ; and
2. That the deadline for the receipt of Civic Award nominations be extended to end February 2017

*(In considering confidential issues later in the agenda, members agreed to an additional meeting of the Personnel Committee for 3<sup>rd</sup> January)*

## **13.00 CHRISTMAS MARKET - FEEDBACK**

Councillor Mrs Langford reported that the event had been a success and that the road closures had mostly worked well. In particular parents had commented that they felt their children were much safer. The stage was popular and there had allowed for more diverse entertainment and larger groups than had previously been possible. The Council had received sponsorship from local businesses of £1250. Lessons had been learned following feedback and consultation and this would help next years events.

Councillor Kerry said the Town Council should write to all sponsors thanking them for their generosity. Councillor Mrs Langford reported that she is in the process of making thank you cards to send out.

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The Deputy Mayor paid tribute to the amount of work undertaken by staff and Councillors to make the event a success and gave special mention to Councillors Mrs Hutchison and Mrs Langford for all their hard work in pulling this successful event together.

**RESOLVED** that the Mayor write to all sponsors thanking them for their generous contributions.

**14.00 OPERATIONAL ISSUES:**

14a. Annual Tree Report

Circulated to Councillors to be discussed at next meeting.

14b. Tree Surgery Request

Circulated to Councillors to be discussed at next meeting.

14c. Replacement of Play Equipment Parts, Wychwood Road

Councillor Kerry reported that the Town Clerk had requested three quotes and the cost would be in the region of £1,000. Councillor Kerry had advised the Town Clerk to proceed with the works stated as soon as possible due to health and safety concerns.

14d. Streetwise Contract – Butt Field

An email has been circulated to Councillors requesting that clarification of the work split between Streetwise and the Councils Grounds staff was clarified as soon as possible. Members were particularly concerned that the Councils experienced Grounds staff time was utilised to the maximum benefit of the Councils assets. In particular, the Deputy Mayor reminded members of the Councils commitments in respect of the grants provided by the Football Association. Councillor Mrs Kerry undertook to ascertain a copy of the Football Leagues grant contract direct from the FA.

As previously requested information remained outstanding, it was agreed that a meeting should be held with the Grounds staff to obtain information based on their experience.

14e Council noted a complaint from a local resident about the condition of one of the allotments near the houses

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**RESOLVED**

1. That consideration of the Annual Tree Report and the request for Tree surgery, as detailed at 14a and 14b above, be deferred to the January meeting of Full Council;
2. That the necessary works to the Wychwood Play area be agreed in line with the quote received of £1058.96 (ex VAT);
3. That the Council review the Streetwise contract at the next meeting of Council;
4. That Councillors Bird, Mrs Hutchison and Mrs Kerry meet with the Grounds staff to consult on grounds maintenance issues; and
5. That the Deputy Mayor visit the plot with the Grounds staff and take such action as he considers appropriate.

*(Councillor Mrs Hull declared an interest in item 14e above as an allotment holder).*

**15.00 FESTIVE WINDOW DISPLAY – ANNOUNCEMENT OF WINNERS**

Councillors Bird and Mrs Langford had judged the Christmas windows.  
Awards agreed as follows:

Retail: -

Pods and Petals – Highly Commended  
Glovers Gifts – Highly Commended  
**WINNER – CP INTERIORS**

Services: -

Fraser Brown – Highly Commended  
Thomas Bond – Highly Commended  
**WINNER – FOLKS AND FABLE**

12 entries had been received.

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**RESOLVED:**

- 1. That in accordance with normal practice, appropriate certificates be issued to the above named; and
- 2. In future years, all festive windows be assessed

**16.00 CORRESPONDENCE**

16.1 Warners Paddock

**RESOLVED** that the Councils Solicitor be asked to draw up an appropriate lease for the existing tenant to reflect existing terms

16.2 Rushcliffe Citizens Group.

**RESOLVED** that this matter be deferred pending further information to the next meeting of Full Council.

**17.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED**

The following matters were discussed:-

- 01 STAFFING MATTERS
- 02 COMPLAINTS
- 03 PRIVATE & CONFIDENTIAL MINUTE 102
- 04 BRIDLEWAY

As there was no further business to discuss, the meeting closed at 9.21 p.m.

.....  
CHAIRMAN.

Date: .....

## APPENDIX 'A'

**BINGHAM TOWN COUNCIL****COMMITTEE MEMBERS 2016 - 2017**

<b>TOWN MAYOR</b>	<b>DEPUTY TOWN MAYOR</b>
<b>John Stockwood</b>	<b>Alan R. Harvey</b>

<b>RESOURCES</b>	<b>PERSONNEL</b>	<b>PLANNING</b>
<i>5 Members + Town Mayor and Deputy Town Mayor</i>	<i>5 Members + Town Mayor and Deputy Town Mayor</i>	<i>6 Members + Town Mayor and Deputy Town Mayor</i>
<b>Kevin Hayes-Heath</b>	<b>Rowan Bird (TC Line Manager)</b>	<b>Kevin Hayes-Heath (Chair)</b>
<b>Sue Hull</b>	<b>Kath Vallance</b>	<b>Andrew Shelton (Vice Chair)</b>
<b>Tracey Kerry</b>	<b>Elizabeth Hutchison</b>	<b>George Davidson</b>
<b>Alison Langford</b>	<b>Sue Hull</b>	<b>Elizabeth Hutchison</b>
<b>Andrew Shelton</b>	<b>Jane Costello</b>	<b>Tracey Kerry</b>
-----	-----	<b>Kath Vallance</b>