

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 21st April, 2009, at 7.00 p.m.**

PRESENT:

Councillor F. Kerry – Chairman
“ G. Davidson
“ J. Eagles
“ Mrs. J. Marshall
“ A. Shelton

IN ATTENDANCE: Mr. J. Horton, Nottinghamshire County Primary Care Trust
Mr. P. Jones, Liftco

DECLARATIONS OF INTEREST:

Councillor Shelton declared an interest in Bingham Bowling Club (F6035/9.01), Bingham Neighbourhood Watch (F6036/9.3) and Bingham Twinning Association (F6037/10.02).

APOLOGIES:

Apologies for absence were received from Councillors Mrs. M. Stockwood. It was also reported that Councillor F. Purdue-Horan was unable to attend the meeting due to being admitted to hospital.

Standing Orders were suspended to allow a presentation to be given by John Horton, Nottinghamshire County Primary Care Trust, and Peter Jones of Liftco, re. Bingham Health Centre.

1.00 HEALTH CENTRE PRESENTATION:

The Chairman welcomed John Horton and Peter Jones to the meeting. John Horton started by thanking Lynn Sharp for all the hard work she had put in regarding the Bingham Health Centre consultation, etc. He confirmed that this would not be a presentation, rather a resumé of progress so far, including steps taken since the consultation period ended in February this year. He went on to explain that there were lots of different aspects which had to be considered before making the final decision. The site choices were as follows:-

- (a) Mill Hill was the first choice as it had come top in four of the six categories.
- (b) Tythby Road
- (c) Warner's Paddock

The public's main concern was the 'Hill' aspect of the preferred location. However, a travel plan had been commissioned, and every aspect was being looked into, i.e. adequate bus service, car-parking, voluntary car scheme, etc. Equality impact assessments also had to be undertaken and service groups were being consulted regarding the design of the building.

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1.00 HEALTH CENTRE PRESENTATION continued.....

Peter Jones went on to confirm that he was negotiating with the landowners, and whilst the preferences were as above, the final outcome may be dependent on being able to keep costs down, i.e. if the landowners were asking too high a price, then the next preferred option may be the final choice. Peter Jones was confident that a bus service, either commercially or partially funded, would be provided.

The timetable for the Health Centre procedure is as follows:-

- (a) 23rd September, 2009. Outline business case to P.C.T. Board
- (b) 19th November, 2009. Strategic Meeting.
- (c) May, 2010. Full Board approval.
- (c) Build period fifteen months, with a view to opening August, 2011.
(These preliminary dates could be subject to slippage).

Councillor Davidson supported the comments from both speakers as he had also been on the panel and Councillor Eagles thanked the visitors for attending and said he hoped the Town Council would be kept up to date with progress in the future.

Standing Orders were reinstated.

2.00 MINUTES:

The Minutes of the meeting held on the 24th February, 2009, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

3.00 MATTERS ARISING:

(a) Civil Ceremony Licence and Risk Assessment

It was reported that a risk assessment covering the Civil Ceremony only had to be drawn up in order to obtain the licence for Civil Ceremonies, and a copy of this is attached. The licence had been received and was valid from May, 2009, for three years.

(b) Eco Town

The follow-up letter re. the eco town had been sent off to the Eco Town Team.

Continued...../

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4.00 BUDGET REPORT 'A':

Budget monitoring up to the 31st March, 2009 - The Clerk confirmed that this would form the basis of the final accounts, subject to adjustments for creditors/debtors/payments in advance, etc.

It was agreed to

RECOMMEND approval.

5.00 ACCOUNTS FOR PAYMENT - REPORT 'B':

Accounts were presented for payment.

It was agreed to

RECOMMEND approval.

6.00 ACCOUNTS PAID REPORT 'C':

Accounts paid since the last meeting were presented. The Clerk answered any queries and it was agreed to

RECOMMEND approval.

7.00 INSURANCE RENEWAL - QUOTATIONS AND LONG TERM AGREEMENT DISCOUNTS:

A quotation received from Allianz showed that if this was subject to a long term agreement of three years, then a saving of £289.06 per annum would be made. A quotation had also been requested from WPS. The Clerk to chase WPS and then refer to Full Council.

8.00 USE OF BINGHAM TOWN COUNCIL LOGO:

It was agreed to

RECOMMEND the use of the logo on third party material only where Bingham Town Council has been actively involved with preparing the document.

9.00 GRANT AID - REPORT 'D':

01 Bingham Bowling Club

An application had been received from the above Club and it was agreed to

RECOMMEND a donation of £150.00.

Continued...../

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9.00 **GRANT AID - REPORT 'D':**

02 Bingham Town Youth Football Club

An application for grant aid had been received from the above Club, and it was agreed to

RECOMMEND a donation of £300.00.

03 Bingham Neighbourhood Watch

A request had been received from Neighbourhood Watch for a contribution toward the cost of room hire for meetings of the group in The Old Court House. It was agreed to

RECOMMEND donating the equivalent funding of the cost of four meetings held in The Old Court House.

04 Victim Support

A request for funding had been received from this group. However, it was agreed that the Clerk should confirm from Victim Support how many Bingham residents are involved as the post code quoted is NG13 9XX and then refer to the next meeting of the Policy & Resources Committee.

05 Open Gardens

Councillor Eagles confirmed the Promotions Group had agreed to include the Open Gardens event in the Town Fair Programme and on the posters. It was agreed to

RECOMMEND that publicity for this even should be free and to make a donation of £25.00.

10.00 **COMMEMORATIVE GIFTS:**

01 Bingham Cricket Club

It was agreed to

RECOMMEND approval of a donation of £85.00 towards expenditure incurred on providing a certificate for Bingham Cricket Club to take to Lille as a gift.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 21st April, 2009, at 7.00 p.m.** continued.....

10.00 **COMMEMORATIVE GIFTS continued.....**

02 Bingham Twinning Association

It was agreed to

RECOMMEND the purchase of painting of Bingham by a Bingham artist sourced by Councillor Mrs. M. Stockwood. This to be given to representatives of Wallenfells later on in the year. It was also

RECOMMENDED that a letter should be given to the Twinning Association to hand over whilst on its visit to Wallenfells in May, 2009. The letter to be from the Town Mayor elected at the Statutory Annual Meeting in May.

11.00 **CORRESPONDENCE:**

01 Thera

Notice received from Thera of the termination of their tenancy with effect from 31st March, 2009. It was agreed that the availability of a small office to let in The Old Court House should be advertised in the Town News and on the town's noticeboards.

02 Nottinghamshire Family History Society

A request had been received from this Society for it to record Bingham Cemetery details. It was

RECOMMENDED that this permission should be granted on the basis that, once prepared, Bingham Town Council is allowed a copy of the data produced.

03 Rushcliffe Borough Council Community Chest

Correspondence had been received from the Borough Council expressing concern over releasing additional monies from the Community Chest when it is earmarked for a community hall. It was agreed that the Clerk should respond, confirming that a community hall is being investigated and that the Town Council feels that the request is within the scope of the S106 remit.

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11.00 CORRESPONDENCE continued.....

04 Butt Field Sports Club

A request had been received from the Club for a donation towards purchasing tables and chairs. It was agreed to have a separate meeting to discuss this, along with an overview of the project costs to date, before making a firm decision and to aim at a meeting before the 5th May, 2009.

12.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

PRIOR TO THE COMMENCEMENT OF THE FOLLOWING BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"That the Press and public be excluded from the remainder of the meeting as publicity of the matters yet to be discussed are prejudicial to the public interest by reason of the confidential nature of the business about to be transacted."

The following items were discussed:-

- 01 STAFFING MATTERS**
- 02 ALLOTMENTS**

As there was no further business to transact, the meeting finished at 8.50 p.m.

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CHAIRMAN

Date:

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BUDGET REPORT:

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Accounts presented for payment 21st April, 2009

Chq			
Auto	Wages w3	Wages w3	1,032.03
	8497 Allianz Insurance plc	Lift insurance	287.50
	8498 Petty cash purchases	Petty cash	136.03
	8499 Abitech Systems Ltd	Print cartridges	74.97
	8500 HM Jarrow	Town news	120.00
	8501 RBS Invoice Finance Ltd	Keyholding charge	39.10
	8502 S Hutton Ltd	Top dressing	3,061.30
	8503 B Gardner	Litter picking mileage	67.20
			<u>£4,818.13</u>

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Accounts Paid 21 April 2009

DD	Monthly broadband charge	Tiscali	17.61
DD	Tractor lease payment	HFGL Ltd	557.75
8461	LH AVC's	Prudential	100.00
8462	Civic Award certs	Bart Luckhurst	222.00
8463	Internal auditor fees	DGC Slight	144.00
8464	Fuel	Petty Cash	50.00
8464	Windows	Petty Cash	20.00
8464	Civic Reception expenses	Petty Cash	46.29
8464	Consumables	Petty Cash	6.99
8465	Civic Award wine	L Holland	23.06
Auto	Wages w48	Wages w48	633.16
Auto	Wages w48	Wages w48	81.86
Auto	Wages w48	Wages w48	86.08
DD	Mobile phone bill	O2	8.73
Auto	Wages w49	Wages w49	650.63
Auto	Wages w49	Wages w49	129.26
Auto	Wages w49	Wages w49	86.08
8468	Civic Award buffet	The Limehaus	490.00
8469	Superannuation M11	NCC	756.86
8469	Superannuation M11	NCC	62.16
8470	Tax/NI M11	HM Revenue & Customs	958.27
8470	Tax/NI M11	HM Revenue & Customs	1,106.09
8470	Tax/NI M11	HM Revenue & Customs	0.30
8471	Telephone charges	BT Payment Services	164.52
8471	Alarm charges	BT Payment Services	55.80
8471	Alarm charges	BT Payment Services	55.80
8472	Copier charge	Reprotec Office Solutions	29.27
8473	Crow Close rent	Escritt & Barrell & Golding	175.00
8474	Keyholding service	RBS Invoice Finance Ltd	39.10
8475	Crossword prize	Mrs D Cameron	20.00
8476	Christmas Fair Santas gifts (09)	The Book People	26.00
8477	Winter grit	Sercon	56.35
Auto	Wages w50	Wages w50	633.36
Auto	Wages w50	Wages w50	76.08
Auto	Wages w50	Wages w50	81.86
DD	OCH elec bill	Eon	280.00
8466	B/Field Archaeological brief	University of Leicester	879.75
8467	OCH Gas	Eon	1,926.68
8467	Cem Elec bill	Eon	94.19
8478	CCTV install new hard drive	Central Security Systems	1,598.50
8479	Repair/maint materials	Handicentre(Bingham)	36.65
8480	LH AVC's	Prudential	100.00
8481	Removal of Christmas lights	Remco Signs	1,840.00
8482	Town News	H Jarrow	120.00
8483	Butt Field Pav Val 8	Beaufort Construction	28,664.67
8484	Memorial Rose Plaque	Granart Ltd	46.00
8485	Fuel	Petty Cash	60.00
8485	Postage/stationery/consumables	Petty Cash	70.13
8485	cleaning materials	Petty Cash	23.56
8485	Civic Reception expenses	Petty Cash	24.08

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Accounts paid 21st April, 2009, continued.....

Auto	Wages w51/M12	Wages w51/M12	3,124.01
Auto	Wages w51	Wages w51/M12	89.58
Auto	Wages w51	Wages w51/M12	815.21
Auto	wages w52	Wages w52	680.59
Auto	Wages w52	Wages w52	86.14
Auto	Wages w52	Wages w52	76.30
DD	Tractor lease payment	HFGL Ltd	557.75
DD	Bank Charges	Nat West	50.68
8045	Contra dup chq 4/3/08	Reprotec Office Solutions	-29.43
8486	Focus H&S Ltd	Civil Ceremonies Risk Assess	57.50
8487	A J Hall	Civil Ceremonies leaflet printing	80.00
8488	Notts County Council	Superann M12	1,121.40
8489	Heath Lambert Ltd	Vehicle insurance	1,705.25
8490	RBC	Hill Drive allot rent/trade waste	524.65
Auto	Wages W1	Wages w1	863.96
Auto	Wages w2	Wages w2	872.39
8491	I Lockwood	Accounts support	275.00
8492	DW Frost Ltd	Memorial tree	23.46
8493	Arrow Flexible Packaging Ltd	Dog poop bags	155.25
8494	Bart Luckhurst	Certificate framing	85.58
8495	Viking Direct	stationery	141.49
8496	HMRC	PAYE M12	2,436.56
			<u><u>57,207.85</u></u>

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continued.....

Report to the Policy & Resources Committee – 21st April, 2009.

Matter for Decision – Agenda item 8 refers

Grant Application – Bingham Bowling Club & BTYFC

1 Purpose of Report

To enable the Council to determine applications for grant aid.

2 Budget Provision

The Committee has allocated £5,000 for grant aid in 2009/10.

3 Information

- 3.1 An application from the Bingham Bowling Club received requesting donation towards a ditch liner. The application is attached.
- 3.2 Application from BTYFC requesting donation towards commemorative pennants which cost £1196 and would be exchanged on their August, 2009, visit to Wallenfels. The application is attached.
- 3.3 Bingham Neighbourhood Watch – Requesting grant aid/support to host four meetings a year as Police Station is too small to accommodate the Group. The application is attached.
- 3.4 Victim Support in Nottinghamshire (VSN) – Request for grant aid - the letter is self-explanatory and a grant aid form is on its way but not yet received.
- 3.5 Bingham Open Gardens – Request for donation towards printing of posters and tickets.

**LYNN HOLLAND
TOWN CLERK**