

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 22nd February, 2011**, at **7.00 p.m.**

PRESENT:

Councillor F. Purdue-Horan - Chairman
 “ G. Davidson
 “ F. Kerry
 “ A. Shelton
 “ J. Stockwood
 “ Mrs. M. Stockwood

DECLARATIONS OF INTEREST:

Councillor Shelton declared an interest in Folio 6449, Item 8.02, Bingham Neighbourhood Watch.

APOLOGIES:

There were no Apologies for Absence received.

1.00 MINUTES:

The Minutes of the meeting held on the 14th December, 2010, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

2.00 MATTERS ARISING FROM THE MINUTES (For information):

There were no matters arising out of the Minutes for information to report.

3.00 BUDGET REPORT 'A':

The Clerk answered any queries on the budget monitoring report as at the 31st January, 2011, and it was agreed to

RECOMMEND approval . (Attached). The Clerk to provide members with additional information in relation to the Recreational & Cemetery figures.

4.00 ACCOUNTS FOR PAYMENT - REPORT 'B':

Accounts were presented for payment and it was agreed to

RECOMMEND approval. (Attached).

5.00 ACCOUNTS PAID - REPORT 'C':

Accounts paid since the last meeting were presented. The Clerk answered any queries and it was agreed to

RECOMMEND approval of accounts paid. (Attached).

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 22nd February, 2011**, at **7.00 p.m.** continued.....

6.00 REFERRALS FROM OTHER COMMITTEES, INCLUDING:-

01 Recreational & Cemetery Committee

(a) Butt Field – Works and Equipment

It was agreed to

RECOMMEND

- (i) Approval of quotation in the figure of £1,075.00 from Fine Turf re. ground-levelling base of Parson's Hill.
- (ii) Area around the Clubhouse – Clerk to clarify amounts of top soil included in quotations and approve quotation from Fine Turf if their quote included topsoil.
- (iii) Annual Pitch Maintenance – Clerk to request revised quotation from Greener Gardens as the new field is three normal pitches, not three small pitches as per quotation.
- (iv) Kitchen equipment – Approve purchase of three items of kitchen equipment to a maximum of £1,059.00 (hot cupboard, sink and additional fridge).

7.00 GRANT AID - B.R.U.F.C.

A letter had been received applying for grant aid, and it was agreed to

RECOMMEND approval of a grant of £2,500.00 towards refurbishment of the ladies' and disabled toilets.

8.00 GRANT AID - REPORT 'D'

It was agreed to

RECOMMEND approval of the following:-

- 01 Bingham Youth Theatre – A donation of £500.00 towards the purchase of a sewing machine and recording equipment.
- 02 Bingham Neighbourhood Watch – A donation of £100.00 to cover room hire at The Old Court House.
- 03 R.C.V.S. – Decision for funding deferred to the next meeting. Clerk to confirm number of Bingham residents who have benefited from the Voluntary Transport Scheme.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 22nd February, 2011**, at **7.00 p.m.** continued.....

9.00 OLD COURT HOUSE - NEW WINDOWS, DOUBLE GLAZING AND SOLAR PANEL ENQUIRY - REPORT 'E'

The Clerk confirmed a quotation of £564.00 (including V.A.T.) had been received and accepted in relation to a replacement window in the Council Chamber due to a rotten wooden window frame. A quotation of £540.00 (including V.A.T.) for double-glazing for the front office windows was also accepted.

Regarding the solar panels enquiry, after a brief discussion, it was agreed that the Clerk should arrange for a full structural survey to be undertaken of The Old Court House to confirm the state of the roof, insulation and cavity walls, etc. Also, to try to identify if funding for solar panels is still available.

10.00 CORRESPONDENCE:-

01 Victim Support

Thank you letter received. Noted.

02 Resident

An e-mail had been received about permission to hold royal wedding celebrations on the Wallenfels Play Area. Whilst Councillors supported the idea, further information was required before a formal decision could be made to ensure no inconvenience was caused to other residents.

11.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

PRIOR TO THE COMMENCEMENT OF THE FOLLOWING BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the Press and public be excluded from the remainder of the meeting, and they are instructed to withdraw. "

The following items were discussed:-

- 01 STAFFING MATTERS**
- 02 THE OLD COURT HOUSE**

As there was no further business to transact, the meeting finished at 9.10 p.m.

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CHAIRMAN

Date:

BUDGET REPORT 'A'

BINGHAM TOWN COUNCIL SUMMARY JANUARY 2011								REPORT A cont.
BAL B.FWD	Receipts			Payments			Net Variance	
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget		
Allotments	300	386	86	3250	579.3	2670.7	2756.7	
Cemetery	4,350.00	5,297.25	947.25	4,250.00	2,937.62	1,312.38	2,259.63	
Community	15.00	10.00	-5.00	1,365.00	800.00	565.00	560.00	
Depot	1,350.00	1,991.93	641.93	84,625.00	67,363.15	17,261.85	17,903.78	
Environment	0	0.00	0.00	5,000.00	4,780.09	219.91	219.91	
Finance	300.00	216.77	-83.23	116,450.00	90,027.17	26,422.83	26,339.60	
Old Court House	8750	9,062.49	312.49	25,950.00	19,788.92	6,161.08	6,473.57	
Promotion	0	5,495.90	5,495.90	15,120.00	13,813.55	1,306.45	6,802.35	
Recreation	710.00	5,832.13	5,122.13	10,500.00	11,092.09	-592.09	4,530.04	
TOTALS	15,775.00	28,292.47	12,517.47	266,510.00	211,181.89	55,328.11	67,845.58	
Precept	250,735.00	250,735.00	0.00	0.00	0.00	0.00	0	
Mayors Charity	0	302.63	0	0	0.00	0.00	302.63	
Reserves	Receipts			Payments			Net Variance	
	Budget	Actual		Budget	Actual			
Office Eqpt	0.00	0.00	0	0.00	0	0	0.00	
OCH Capital	0.00	0.00	0	0.00	0	0	0.00	
Depot	6,854.00	10,000.00	0	0.00	8821.18	-8821.18	8,032.82	
Allotment	0.00	0.00	0	0.00	0	0	0.00	
Environment	0.00	0.00	0	0.00		0	0.00	
General Reserve	87,134.80	0.00	0	0.00	4365	-4365	82,769.80	
Promotion	0.00	0.00	0	0.00	0	0	0.00	
Recreation	0.00	0.00	10000	0.00	10000.00	-10000	0.00	
Cemetery	0.00	0.00	0	0.00	0	0	0.00	
Community Capital	0.00	500.00	0	0.00	0	0	500.00	
Property.Land	0.00	23,000.00	0	0.00	9935	-9935	13,065.00	
Capital Total	93,988.80	33,500.00	10,000.00	0.00	33,121.18	-33,121.18	104,367.62	
Butt Field Project Fin. Statement	Receipts			Payments			Net Variance	
	Budget	Actual		Budget	Actual			
Pitch Works	-144,007.88	0	0	0.00	-1,408.79	1408.79	-142,599.09	
Pavilion/Access	-375,849.74	0.00	28167.5	0.00	9,166.47	-9166.47	-356,848.71	
Fees	-57,969.67	0.00	0	0.00	0.00	0	-57,969.67	
Land Purchase	-18,246.21	0.00	0	0.00	0.00	0	-18,246.21	
Football Foundation	417,545.00	0.00	0	0.00	0.00	0	417,545.00	
Contamination Work	-1,956.40	0.00	0	0.00	0.00	0	-1,956.40	
BF Project Total	-180,484.90	0.00	28,167.50	0.00	7,757.68	-7,757.68	-160,075.08	

INCLUDES ACCRUALS FROM 2009/2010		Jan-11						REPORT A	
								Net Variance column	
								Positive figs. = underspends	
								Negative figs. = overspends	
Allotments cc	BAL B.FWD	Receipts			Payments		Net Variance		
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget		
Rent	10	0.00		0.00	400.00	375.00	25.00	25.00	
Water Chrg	11	0.00		0.00	550.00	180.56	369.44	369.44	
Maintenanc	12	0.00		0.00	2,300.00	23.74	2276.26	2,276.26	
Tenants Ren	13	300.00	386.00	86.00	0.00		0.00	86.00	
Allotments		300.00	386.00	86.00	3,250.00	579.30	2670.70	2,756.70	
Cemetery		Receipts			Payments		Net Variance		
		Budget	Actual		Budget	Actual			
Rates	20	0.00		0	500.00	506.55	-6.55	-6.55	
Water/drain	21	0.00		0	350.00	12.77	337.23	337.23	
Grave Diggin	22	0.00		0	2,000.00	1,080.00	920.00	920.00	
Electricity	23	0.00		0	350.00	299.43	50.57	50.57	
General Mai	24	0.00		0	500.00	697.87	-197.87	-197.87	
Fees & Merr	25	4,350.00	5,297.25	947.25	550.00	341.00	209.00	1,156.25	
Cemetery		4,350.00	5,297.25	947.25	4,250.00	2,937.62	1312.38	2,259.63	
Community		Receipts			Payments		Net Variance		
		Budget	Actual		Budget	Actual			
CCTV Mainte	30	0.00		0	750.00	300	450.00	450.00	
Notice Board	31	0.00		0	100.00		100.00	100.00	
Town Map	33	15.00	10.00	-5	15.00		15.00	10.00	
Trs. To Com	399	0.00			500.00	500	0.00	0.00	
Community		15.00	10.00	-5.00	1,365.00	800.00	565.00	560.00	
Depot		Receipts			Payments		Net Variance		
		Budget	Actual		Budget	Actual			
Servicing & r	40	0.00		0	6,000.00	2,982.65	3017.35	3,017.35	
Yard Mainte	41	0.00		0	250.00	235.93	14.07	14.07	
Telephones	42	0.00		0	300.00	80.00	220.00	220.00	
Alarm	43	0.00		0	300.00	166.40	133.60	133.60	
Tools/Hardw	44	0.00		0	75.00	184.70	-109.70	-109.70	
Clothing	45	0.00		0	400.00	465.02	-65.02	-65.02	
Wages	46	0.00		0	61,000.00	49,868.59	11,131.41	11,131.41	
Vehicle Tax/	47	0.00	495.41	495.41	3,000.00	1,025.78	1,974.22	2,469.63	
Fuel	48	0.00		0	3,300.00	2,354.08	945.92	945.92	
Grasscutting	49	1,350.00	1,496.52	146.52	0.00	0	0.00	146.52	
Trs. To Depo	499	0.00		0	10,000.00	10000	0.00	0.00	
Depot		1,350.00	1,991.93	641.93	84,625.00	67,363.15	17261.85	17,903.78	
Environment		Receipts			Payments		Net Variance		
		Budget	Actual		Budget	Actual			
Town Mainte	50	0.00		0	500.00	430.49	69.51	69.51	
Beautiful Bir	51	0.00		0	4,500.00	4,349.60	150.40	150.40	
Litter & Dog	52	0.00		0	0.00		0.00	0.00	
Environment		0.00	0.00	0.00	5,000.00	4,780.09	219.91	219.91	

Finance		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
Salaries/Wage	60	0.00		0	71,000.00	56,090.12	14909.88	14,909.88
Audit Fees	61	0.00		0	4,000.00	1210	2790.00	2,790.00
Office Expenses	62	0.00	165.88	165.88	5,000.00	3,522.12	1477.88	1,643.76
Subs/Training	63	0.00		0	2,500.00	2423	77.00	77.00
Travel/Mileage	64	0.00		0	400.00	34.3	365.70	365.70
Civic Expenses	65	0.00	0.00	0	2,500.00	484.84	2015.16	2,015.16
Insurance	66	0.00		0	2,750.00	2762.79	-12.79	-12.79
Advertising	67	0.00		0	300.00		300.00	300.00
Grant Aid	68	0.00		0	5,000.00	500	4500.00	4,500.00
Investment in	69	300.00	50.89	-249.11	0.00		0.00	-249.11
Trs. To Prop.	699	0.00		0	23,000.00	23000	0.00	0.00
Finance		300.00	216.77	-83.23	116,450.00	90,027.17	26422.83	26,339.60
Old Court House								
		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Caretaker W	70	0.00		0	5,600.00	4,555.31	1044.69	1,044.69
Insurance	71	0.00		0	1,200.00	1381.4	-181.40	-181.40
Water rates	72	0.00		0	750.00	384.75	365.25	365.25
Non domestic	73	0.00		0	8,000.00	6,054.50	1945.50	1,945.50
Gas/electricity	74	0.00	686.49	686.49	5,000.00	3,364.24	1635.76	2,322.25
Repairs/Maintenance	75	0.00		0	5,000.00	4,048.72	951.28	951.28
Equipment	76	0.00		0	400.00		400.00	400.00
Rents	77	7,000.00	5,660.00	-1340	0.00		0.00	-1,340.00
Hirings	78	1,750.00	2,271.00	521	0.00		0.00	521.00
Civil Ceremonies	79	0.00	445.00	445	0.00		0.00	445.00
Old Court House		8,750.00	9,062.49	312.49	25,950.00	19,788.92	6161.08	6,473.57
Promotion								
		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
Bingham Festival	80	0.00	3,505.90	3505.9	3,300.00	5,888.76	-2588.76	917.14
Xmas lights	81	0.00		0	7,000.00	4815.9	2184.10	2,184.10
Other promotion	82	0.00		0	500.00		500.00	500.00
Town News/Events	83	0.00		0	2,000.00	719.00	1281.00	1,281.00
Crossword	84	0.00		0	120.00	20.00	100.00	100.00
Town Guide	85	0.00		0	0.00		0.00	0.00
Christmas Fair	86	0.00	1,990.00	1990	1,800.00	2,369.89	-569.89	1,420.11
TC Web site	88	0.00		0	400.00		400.00	400.00
Promotion		0.00	5,495.90	5,495.90	15,120.00	13,813.55	1306.45	6,802.35
Recreation								
		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
Play area maintenance	90	0.00	1,083.92	1083.92	5,000.00	8,036.54	-3036.54	-1,952.62
Fees	91	0.00		0	250.00		250.00	250.00
Rent	92	0.00	500.00	500	250.00	0.00	250.00	750.00
Dog Bins	93	0.00		0	0.00	0.00	0.00	0.00
Rents	94	590.00	2,033.50	1443.5	0.00		0.00	1,443.50
Wayleaves	95	120.00	38.56	-81.44	0.00		0.00	-81.44
P3	96	0.00	2,176.15	2176.15	0.00	1,185.55	-1185.55	990.60
Fencing	97	0.00		0	5,000.00	1,870.00	3130.00	3,130.00
Recreation		710.00	5,832.13	5,122.13	10,500.00	11,092.09	-592.09	4,530.04
Check to Precept submitted		15,775.00	28,292.47	12,517.47	266,510.00	211,181.89	55328.11	67,845.58
					250,735.00			
Precept								
		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
130 Precept		250,735.00	250,735.00	0	0.00	0	0.00	0.00
Precept	12	250,735.00	250,735.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	113	0.00	302.63	0.00	0.00	0.00	0.00	302.63

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 22nd February, 2011**, at **7.00 p.m.** continued.....

ACCOUNTS PRESENTED 22.2.11

	9150 TUESDAYS PANCAKES	15.00
	9151 B PUGH	20.00
	9152 MH WILLIAMS	15.00
AUTO	WAGES W46	917.38
	9153 EON	1,476.36
	9154 BEAUFORT	24,195.18
	9155 HSSP ARCHITECTS	2,185.27
	9156 REPROTEC CONNECT FOR	12.30
	9157 LEISURE LITES LTD	2,016.00
	9158 GAP GROUP	60.12
	9159 STEVEN PASK	312.00
	9160 GRANART LTD	48.00
	9161 UTILITY WAREHOUSE	10.00
AUTO	WAGES W47/m11	4,046.30
		£35,328.91

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ACCOUNTS PAID 22.2.11

DD	non domestic rates	RBC	51.00
DD	OCH elec bill	Eon	137.00
9086	Christmas Fair stall refund	Inner Wheel	25.00
9087	Christmas Fair stall refund	Bingham Methodist Church	25.00
9088	Christmas Fair stall refund	Leigh Morley	35.00
9089	Christmas Fair stall refund	Busy Bees	25.00
9090	Christmas Fair stall refund	Friends of Carnarvon	25.00
9091	Christmas Fair stall refund	Y Smithson	35.00
9092	Christmas Fair stall refund	Bouverie Lodge	35.00
9093	Christmas Fair sponsorship ref	Isobel & Henry	50.00
9094	Christmas Fair sponsorship ref	Bingham Fish & Chips	25.00
9095	Christmas Fair sponsorship ref	Bingham Pharmacy	150.00
9096	Christmas Fair sponsorship ref	Twynings Opticians	100.00
9097	Christmas Fair stall refund	Help for Heroes	25.00
9098	Christmas Fair stall refund	Madazahatter	35.00
9099	Christmas lights	Leisurelites	4,553.31
Auto	Wages w38	Wages w38	773.08
Auto	Wages w38	Wages w38	3,179.60
Auto	Wages w38	Wages w38	97.68
9101	Telephone charges	BT Payment Services Ltd	218.70
9101	Alarm charges	BT Payment Services Ltd	65.35
9101	Alarm charges	BT Payment Services Ltd	65.35
DD	Monthly broadband charge	Talk Talk	19.99
DD	Tractor lease payment	HFGL Ltd	569.88
Auto	Wages w39	Wages w39	756.38
Auto	Wages w39	Wages w39	83.00
Auto	Wages w39	Wages w39	81.68
9102	LH AVC's	Prudential	100.00
9103	Chr Fair cancellation fee	Patco Events Ltd	176.25
9104	Town Council News	The Print Quarter	120.00
9105	Chr Fair cancellation fee	Ken Waller	250.00
9106	Training course	RBC	117.50
9107	Wallenfels contract deposit	Jon Walker Timber Products	11,750.00
9108	Data Protection renewal	Information Commissioner	35.00
9109	Copier charge	Reprotec Connect For	19.95
9110	Winterflow	Chandlers Oil & Gas	35.45
Auto	Wages w40	Wages w40	733.70
Auto	Wages w40	Wages w40	83.00
Auto	wages w40	Wages w40	81.68
9111	Local Council Update subs	Communicorp	70.00
9112	Christmas Fair stall refund	N Briggs	35.00
9113	Carnarvon p/area parts	Kompan	1,336.68
9114	Fuel account	Arval Business Partners	110.96
9115	Butt Field knee rail	P Selby	1,950.00
9116	Trade waste OCH	RBC	176.60
9117	Tax/NI M9	HMRC	999.51
9117	Tax/NI M9	HMRC	1.91
9117	Tax/NI M9	HMRC	1,233.78
9119	Petty cash purchases	Petty Cash	2.19
9119	Petty cash purchases	Petty Cash	63.26
9119	Petty cash purchases	Petty Cash	5.98
9119	Petty cash purchases	Petty Cash	6.00
9119	petty cash purchases	Petty Cash	30.00
9119	Repaid mileage claim	Petty Cash	-11.60

Continued...../

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Auto	Wages w41	Wages w41	829.97
Auto	Wages w41	Wages w41	83.00
Auto	Wages w41	Wages w41	81.88
9118	Superannuation M9	NCC	1,122.24
9118	Superannuation M9	NCC	82.80
DD	non domestic rates	RBC	51.00
9120	Tractor repairs	Platts Harris	534.66
9121	P3 path maintenance	JM Countryside Landscapes	96.00
9122	Christmas Fair Joker	The Joker Entertainment	470.00
Auto	wages w42	Wages w42	717.63
Auto	Wages w42	Wages w42	83.00
Auto	Wages w42	Wages w42	81.68
DD	Monthly broadband charge	Talk Talk	19.99
DD	OCH elec bill	EON	168.00
DD	Dog waste collection	RBC	177.84
9123	Keyholding service	Gener8 Finance Ltd	39.95
9124	Butt Field mole control	William Relf	60.00
9125	Barrier hire	GAP Group	178.37
9126	Repair/Maint materials	Handicentre(Bingham)	17.24
9126	Repair/main materials	Handicentre(Bingham)	7.29
9126	Repair/maint materials	Handicentre(Bingham)	74.20
Auto	Wages w43	Wages w43	701.04
Auto	Wages w43/M10	Wages w43	3,179.60
Auto	Wages w43	Wages w43	97.68
9127	Annual subs	LCAS	305.00
9128	Annual subs	SLCC	212.00
9129	Annual subs	CPRE	29.00
DD	Tractor lease payment	HFGL Ltd	582.00
9130	Grave digging	A Buckingham	240.00
9131	LH AVC's	Prudential	100.00
9132	Christmas Fair stall refund	D Simm	25.00
9133	Superannuation M10	NCC	1,122.24
9133	Superannuation M10	NCC	82.80
Auto	Wages w44	wages w44	727.83
Auto	Wages w44	wages w44	83.00
Auto	Wages w44	wages w44	81.68
9134	Butt Field trees (ref RBC)	DW Frost Nurseries Ltd	575.28
9135	Petty Cash Purchases	Petty Cash	20.00
9135	Petty cash purchases	Petty Cash	60.00
9135	Petty cash purchases	Petty Cash	2.19
9135	Petty cash purchases	Petty Cash	10.00
9136	Civic Award certs	Bart Luckhurst	154.00
9137	Tax/NI M10	HMRC	1,019.31
9137	Tax/NI M10	HMRC	1.71
9137	Tax/NI M10	HMRC	1,199.39
9138	Grave digging	A Buckingham	150.00
9139	Poppypshop goods	L Holland	20.00
9140	Stationery order	Viking Direct	206.08
9141	OCH blind	Mick Quinn (UK Blinds) Ltd	55.00
9142	Copier charge	Reprotec Connect For	13.76
9143	Memorial Kerbs & vases	Granart Ltd	996.48
9144	Fuel account	Arval Business Partners	96.94
9145	Water bill	Severn Trent Water	284.34
9145	Water bill	Severn Trent Water	171.76

Continued...../

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 22nd February, 2011,**
at **7.00 p.m.** continued.....

Auto	Wages w45	Wages w45	674.24
Auto	Wages w45	Wages w45	81.68
Auto	Wages w45	Wages w45	83.00
9146	Civic Award refreshments	L Holland	52.90
9147	TEN licence	RBC	21.00
9148	Poppy table covering	Doreen Preston & Sons	32.00
9149	Civic Award buffet	SMC Catering	225.00
Auto	Wages w46	Wages w46	713.65
Auto	Wages w46	Wages w46	122.05
Auto	Wages w46	Wages w46	81.68
			<u>£50,480.00</u>

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 22nd February, 2011**, at **7.00 p.m.** continued.....

Report to the Policy & Resources Committee – 22nd February 2011

Matter for Decision – Agenda Item 8 refers

Grant Application –

1. **Purpose of Report**
To enable the Council to determine applications for grant aid.
2. **Budget Provision**
The Committee has allocated £5,000 for grant aid in 2010/11.
3. **Information**
 - 3.1 Bingham Youth Theatre – request for a donation towards purchase of a sewing machine and recording equipment. (see attached). Previously received a grant of £500 January 2010.
 - 3.2 Bingham Neighbourhood Watch request a donation to cover cost of hiring a room at The Old Court House (see attached). Previously received a grant of £100 March 2010.
 - 3.3 Bingham Heritage Trails Association – request donation towards projects including Buttercross Celebrations; Roman Well installation; Arboretum and Town Leaflet. (see attached).
 - 3.4 RCVS (see attached)
4. **Donations up to 31st January 2011.**

Budget	5000.00
as per January budget monitoring	<u>500.00</u>
	4500.00

LYNN HOLLAND

TOWN CLERK

of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 22nd February, 2011,**
at **7.00 p.m.** continued.....

E-MAIL RE. SOLAR PANELS

Thank you for your enquiry regarding solar PV. Please accept my apologies for the delay in responding to you (this has been due to the overwhelming interest we have had of late). Below a written report looking at your house, whilst attached is an image of a estimated arrangement and a summary of the numbers.

Looking at your house: The main roof of your houses faces East/West and for our calculations we have assumed it to have a pitch of 35 degrees. There are no clear obstructions to your roofs solar access.

Planning: There is usually no planning problem with PV panels unless you are in a Conservation area. Normally, these are Permitted Development. You are ALWAYS advised to send a courteous letter to your Planning officer just to make sure, and notify them of your intention. This is free unless you are in a conservation area.

Looking at how panels might fit: looking at your roofshape, you should be able to fit 22 panels, in 2 rows one on either side of the roof.

For this estimate we are assuming the use of 185Watt panels of 1m x 1.3m size, the most common on the market. If you have a small roof, it is possible to reconfigure your layout with panels of up to 240Watts per panel.

Cost: this arrangement should cost inc 5% Vat, about £14,500 for 22 panels and about £500 for the scaffolding. Note, we are not installers, we are giving you a budget outline to guide you when talking to real installers. If this is way beyond budget consider fewer panels, but unit costs are lower with larger installation. The VAT rate will remain at 5% after January 2011.

Generating: for 22 panels, that would provide a nominal 3.96 kW and bring in approx. 2710 kWh per year (Ones we have known already installed do better than the expected - however, every season is different, and the panels are affected by air and surface temperature which is why east facing panels work better than west facing. So precise forecast of performance is estimated, but not guaranteed.)

Income and Savings:

The income from FiT and sales might be about £1,159 a year, and assuming your present consumption is about 3500 kWh, you might save about £184 in using your own home generated electricity.

So that adds to about £1,344 overall. If you now pay about £500 a year now for your power and lighting, you would have a clear tax-free surplus (from which to pay your gas bill).

Payback : In payback terms, that is 8.97%, about 11.15 years, which better than the usual 8% because your house has a clear unobstructed view and a good roofpitch. If you compound the income by anticipating that energy prices will rise (and that your payments are index linked) your payback is about 10% quicker.

Roof thoughts: If your roof is very old and fragile, and if you do not have underfelt, or you suspect rot in the timbers, undersized rafters, flaking tiles, slipping slates, chimneys about to shed pots or bricks, ridge or hiptiles about to fly..... do not continue. The panels last over 25 years and if your roof needs a refurbishment or felting sooner than 25 yrs it would be expensive to take all off, add felt, retile and refix panels - do it now, then put the panels on after. On the positive side, a mesh of strong alloy rails attached to your roof will make it stiffer, and the rainscreen effect of the panels will protect your roof against future weathering.

Continued...../

6459

REPORT 'E' continued.....

Minutes of a meeting of the **Policy & Resources Committee**
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Church Street, Bingham, on **Tuesday, 22nd February, 2011,**
at **7.00 p.m.** continued.....

Insurance thoughts: The panels become fully part of your house and your insurer will usually add these freely in when you your system is fully commissioned - but if you haven't told them, they wouldnt know, and you would not be covered - so phone them.

Reflections on Payback: People should not get too obsessive about payback (which assumes a value of nil after the period). The income is for 25 years and is index linked so the income swells annually. The rights to

the income pass on to your successors, which means that you have added sellable value on your house, at the end of less than 12.5 yrs at least equivalent to the entire cost. The income is tax free, adding another 20% value to the payback. There is no payback on your car (unless you are a taxi driver) and none on your holidays (unless you are a travel writer). In the future, there will be premium value on houses with higher energy performance.

Reflections on energy conservation: If you already have a very high energy consumption, do not forget that there are cheaper ways to cut your bills than to spend several thousand on a Photovoltaic roof. Do an energy audit on your house and lifestyle - improve insulation, see if windows are adequate, instal energy efficient light bulbs, turn off standby devices at night, reduce your thermostat by a couple of degrees, have more showers than baths, turn off external spotlights, adjust your central heating programmer to turn off earlier in the evening and later in the morning.... and many more such ideas, some of which cost nothing. Keep all your energy bills, and look at them going back for the last two years, calculating both your energy consumption per year for electricity and gas.

Once you have considered all this, return to your original idea: hundreds or thousands of small home generators can make a beneficial difference to the overall energy picture - and they can be an excellent financial investment for you!

Installers

We have a number of solar PV installers, all of whom are MCS certified, and who have agreed to contribute a subscription fund to maintain Rushcliffe Solar through to Summer 2011.

We would prefer you to use these ones from our list.

If you wish to install, please forward our name to the installer, so that we might be partially funded for giving this free advice.

The sponsors on our list have agreed to pay Rushcliffe Solar a referral fee, but any fee they provide to Rushcliffe Solar is entirely from their marketing and survey budget and will not affect their pricing to their potential customers.

What we should ask you is not to incite a bidding war between our suppliers by inviting 'gazundering'. They have a living to make, and as far as we know them, their prices are all reasonably in line with current industry prices. There are fluctuations in world prices of components and also in currency exchange values, and they do their best to source as economically as possible, for your benefit.

If you take the view of 'wait a bit longer, and things will get cheaper', that is a mistake, because there is a 'degression' system built into the feed in tariff that reduces the FiT every year for the remainder of the period, so the FiT will be halved over 12 yrs.

Hope that helps, Please see the website for more info about PV, the About PV page is useful. If you have a further question, please ask.

Kind Regards,

James Rixon

Researcher

Rushcliffe Solar