

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 18th June, 2013**, at **7.15 p.m.**

PRESENT:

Councillor F. Purdue-Horan – Chairman (for appointment of Chairman only)
 " G. Davidson
 " A. Harvey
 " Mrs. S. Hull
 " Mrs. T. Kerry
 " J. Stockwood

1.00 APPOINTMENT OF CHAIRMAN:

Councillor G. Davidson, **Proposed** by Councillor A. Harvey and **Seconded** by Councillor Mrs. S. Hull, was duly elected as Chairman for the ensuing year.

Councillor Davidson chaired the meeting from this point.

2.00 APPOINTMENT OF VICE-CHAIRMAN:

Councillor A. Harvey, **Proposed** by Councillor Mrs. T. Kerry and **Seconded** by Councillor Mrs. S. Hull, was duly elected as Vice-Chairman for the ensuing year.

3.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

Apologies for Absence and Acceptance were received from Councillor J. Eagles.

4.00 DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

5.00 MINUTES:

The Minutes of the meeting held on the 15th April, 2013, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record, noting that a Constitution & Committee Review meeting is to be held shortly on a date yet to be confirmed.

01 Matters Arising

Refer to Action Points, Appendix 'A', attached.

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 18th June, 2013**, at 7.15 p.m. continued.....

6.00 BUDGET REPORT 'A':

The Clerk answered any queries in relation to budget monitoring. Councillors noted the balances included earmarked reserves brought forward of £73,315.00. The Clerk confirmed that the national non-domestic rate budgets for both The Old Court House and the cemetery would be overspent by approximately £80.00 in total, i.e. the budget for next year needs to be increased. Repayments in relation to the tractor are covered by General Reserve. The Clerk confirmed that as at 1st April 2013 earmarked reserves of £73315 were included in the Total Reserve balance. ie only £114,719 in General Reserve. It was

RECOMMENDED approval of budget monitoring up to the 31st May, 2013.

7.00 ACCOUNTS FOR PAYMENT - REPORT 'B':

Accounts were presented for payment and it was agreed to

RECOMMEND approval.

8.00 ACCOUNTS PAID - REPORT 'C':

Accounts paid since the last meeting were presented and it was agreed to

RECOMMEND approval.

9.00 BANKLINE PAYMENTS - REPORT 'D':

A summary of bankline payments was presented and it was agreed to

RECOMMEND approval.

10.00 RISK MANAGEMENT POLICY REVIEW - UPDATE:

This item was referred to the Constitution & Committee Review Working Group.

11.00 GRANT AID:

01 **Belvoir Youth Theatre (formerly Bingham Youth Theatre)**

It was agreed to

RECOMMEND a donation of £500.00 and refer applicant to other grant-funders, e.g. Arts Council.

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 18th June, 2013**, at **7.15 p.m.** continued.....

12.00 **NOTTINGHAMSHIRE COUNTY COUNCIL LAND ADACENT TO WYNHILL:**

No further update has been received to date and it was agreed to progress through the Recreational & Cemetery Committee for it to make a future recommendation.

13.00 **REFERRALS FROM OTHER COMMITTEES:**

01 Recreational & Cemetery Committee

(a) Consideration of Recommendation re. Linear Walk Steps Quote

A quotation had been received for £1,950.00 for remedial works to the Linear Walk steps. It was agreed to

RECOMMEND acceptance of the quotation subject to approaching the developers for any assistance. Funding to be met by General Reserve.

14.00 **B.R.E.A.D. RESPONSES IN RELATION TO GRANT APPLICATION AND RECOMMENDATION TO FULL COUNCIL:**

The responses to Councillors' questions were considered and it was agreed to request another meeting prior to the next Full Council meeting. No recommendation to be put forward to Full Council at this stage.

15.00 **CORRESPONDENCE:-**

01 RCAN Membership – E-mail from Previous Meeting with Attachments

It was

RECOMMENDED joining RCAN for 2013/14 at a cost of £130.00.

16.00 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

PRIOR TO THE COMMENCEMENT OF THE FOLLOWING BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"In view of the confidential nature of the business about to be transacted, the Press and public be excluded from the remainder of the meeting."

The following items were discussed:-

01 STAFFING MATTERS

As there was no further business to transact, the meeting finished at 8.33 p.m.

.....
CHAIRMAN

Date:

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 18th June, 2013,**
at **7.15 p.m.** continued.....

ACTION POINTS

AGENDA ITEM	DETAILS	ACTION TO BE TAKEN
Folio 6578 9.03	Review of Booking Policy	Agenda item for future meeting.
	Annual Inspection of sports facilities.	On-going – Butt Field Pavilion inspection undertaken.
	Tenants' rent review	Agenda item for future meeting.
	Town Pavilion	Review of lease and rent review.
6701	Consideration of business cards for Town Councillors.	On-going awaiting launch of new website when Cllrs. would have new email addresses.
6774	Risk Management Review	On-going.
6775	Constitution and Committee Structure Review.	On-going.

	BAL B.FWD			Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Community	15	0	-15	1265	0	1265	1265	0	1265	1250
Promotion	5,000.00	1,635.00	-3,365.00	23,000.00	173.00	22,827.00	23,000.00	173.00	22,827.00	19,462.00
Recreation	4,187.00	1,691.36	-2,495.64	25,175.00	120.12	25,054.88	25,175.00	120.12	25,054.88	22,559.24
Allotment	1,000.00	1,027.50	27.50	1,375.00	375.00	1,000.00	1,375.00	375.00	1,000.00	1,027.50
Cemetery	5000	-30.00	-5,030.00	4,280.00	109.95	4,170.05	4,280.00	109.95	4,170.05	-859.95
Environment	0.00	0.00	0.00	7,090.00	195.00	6,895.00	7,090.00	195.00	6,895.00	6,895.00
Depot	1350	0.00	-1,350.00	70,500.00	4,125.52	66,374.48	70,500.00	4,125.52	66,374.48	65,024.48
Finance	23,068.00	0.00	-23,068.00	122,100.00	16,809.53	105,290.47	122,100.00	16,809.53	105,290.47	82,222.47
OCH	10,400.00	4,415.25	-5,984.75	25,850.00	3,508.21	22,341.79	25,850.00	3,508.21	22,341.79	16,357.04
TOTALS	50,020.00	8,739.11	-41,280.89	280,635.00	25,416.33	255,218.67	280,635.00	25,416.33	255,218.67	213,937.78

Precept	230,615.00	115,307.50	-115,307.50	0.00	0.00	0.00	0.00	0.00	0.00	-115,307.50
Mayors Charity	0	0.00	0	0	0.00	0	0	0.00	0.00	0.00

	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Risk Management	3,500.00	0.00	-2500	0.00	0	0	3,500.00
OCH Capital	3,300.00	0.00	-2000	0.00	0	0	3,300.00
Depot	16,892.82	0.00	-6000	0.00	0	0	16,892.82
Allotment	0.00	0.00	0	0.00	0	0	0.00
Environment	500.00	0.00	-500	0.00	0.00	0	500.00
General Reserve	114718.99	0.00	0	0.00	-1045.00	1045	115,763.99
Promotion	0.00	0.00	0	0.00	0	0	0.00
Recreation	11,288.48	0.00	-6000	0.00	-645.00	645	11,933.48
Cemetery	0.00	0.00	0	0.00	0.00	0	0.00
Community Capital	1,500.00	0.00	-500	0.00	0	0	1,500.00
Property Land	36,333.71	0.00	-23000	0.00	-2,085.00	2085	38,418.71
Capital Total	188,034.00	0.00	-40,500.00	0.00	-3,775.00	3,775.00	191,809.00

GRAND TOTAL	188,034.00	90,520.00	-81,780.89	280,635.00	21,641.33	258,993.67	405,746.78
--------------------	-------------------	------------------	-------------------	-------------------	------------------	-------------------	-------------------

BUDGET REPORT 'A' continued.....

Minutes of a meeting of the Policy & Resources Committee
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on Tuesday, 18th June, 2013,
at 7.15 p.m. continued.....

INCLUDES ACCRUALS FROM 2012/2013

REPORT A

May-13

Net Variance column

Positive figs. = underspends

Negative figs. = overspends

Community	BAL B.FWD	Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
CCTV Mainte	1	0.00		0.00	700.00		700.00	700.00
Notice Board:	2	0.00		0.00	50.00		50.00	50.00
Town Map	3	15.00		-15.00	15.00		15.00	0.00
Trs. To Com.	4	0.00		0.00	500.00		500.00	500.00
Community		15.00	0.00	-15.00	1,265.00	0.00	1265.00	1,250.00
Promotions								
		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Town Fair	5	4,000.00	1,635.00	-2365	7,000.00	21.00	6979.00	4,614.00
Christmas Fai	6	1,000.00		-1000	2,500.00		2500.00	1,500.00
Christmas Ligt	7	0.00		0	6,500.00		6500.00	6,500.00
Other Promot	8	0.00		0	2,000.00	16	1984.00	1,984.00
Web Site	9	0.00		0	1,500.00		1500.00	1,500.00
Town News/t	10	0.00		0	2,000.00	136	1864.00	1,864.00
Town Guide/t	11	0.00		0.00	1,500.00		1500.00	1,500.00
Promotions		5,000.00	1,635.00	-3,365.00	23,000.00	173.00	22827.00	19,462.00
Recreation								
		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Play Area/Op	12	0.00		0	4,500.00	113.96	4386.04	4,386.04
Tree/Shrubbe	84	0.00			2,500.00	0	2500.00	2,500.00
Rent	14	1,000.00		-1000	175.00	6.16	168.84	-831.16
Sports Pitch N	15	3,067.00	1,533.50	-1533.5	12,000.00		12000.00	10,466.50
Wayleaves	16	120.00	157.86	37.86	0.00		0.00	37.86
P3	77	0.00		0	0.00		0.00	0.00
Trs. To Recreation Reserve		0.00		0	6,000.00		6000.00	6,000.00
Recreation		4,187.00	1,691.36	-2,495.64	25,175.00	120.12	25054.88	22,559.24
Allotments								
		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Allotment Rei	17	1,000.00	1,027.50	27.5	375.00	375.00	0.00	27.50
Water Charge	18	0.00		0	500.00		500.00	500.00
Maintenance	19	0.00		0	500.00		500.00	500.00
Allotments		1,000.00	1,027.50	27.50	1,375.00	375.00	1000.00	1,027.50
Cemetery								
		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Rates	20	0.00		0	530.00	109.95	420.05	420.05
Water/dralna	21	0.00		0	250.00		250.00	250.00
Grave Digging	22	0.00		0	1,500.00		1500.00	1,500.00
Electricity	23	0.00		0	500.00		500.00	500.00
Maintenance	24	0.00	60.00	60	500.00		500.00	560.00
Memorials &	25	5,000.00	-90.00	-5090	1,000.00		1000.00	-4,090.00
Cemetery		5000.00	-30.00	-5030.00	4280.00	109.95	4170.05	-859.95
Environment								
		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
General Main	26	0.00		0	640.00		640.00	640.00
Town Floral C	27	0.00		0	5,500.00		5500.00	5,500.00
Litter & Dog F	28	0.00		0	450.00	195.00	255.00	255.00
Trans to Environ. Reserve		0.00		0	500.00		500.00	500.00
Environment		0.00	0.00	0.00	7,090.00	195.00	6895.00	6,895.00

BUDGET REPORT 'A' continued.....

Minutes of a meeting of the Policy & Resources Committee
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on Tuesday, 18th June, 2013,
at 7.15 p.m. continued.....

BINGHAM TOWN COUNCIL
BUDGET MONITORING
31ST MAY 2013

Depot	Receipts			Payments		Net Variance	
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Equipment se	29	0.00	0.00	0	4,000.00	123.76	3,876.24
Depot Mainte	30	0.00	0.00	0	250.00	138.61	111.39
Mobile phone	31	0.00	0.00	0	200.00	0.00	200.00
Alarm	32	0.00	0.00	0	300.00	0.00	300.00
Hand tools &	33	0.00	0.00	0	100.00	0.00	100.00
Clothing	34	0.00	0.00	0	400.00	0.00	400.00
Wages	35	0.00	0.00	0	54,450.00	2665.33	51,784.67
Vehicle Tax/Tr	36	0.00	0.00	0	1,500.00	918.88	581.12
Fuel	37	0.00	0.00	0	3,300.00	278.94	3,021.06
Trans to Depc	38	0.00	0.00	0	6,000.00	0	6,000.00
Grass Cutting	39	1,350.00	0.00	-1350	0.00	0.00	-1,350.00
Depot		1,350.00	0.00	-1,350.00	70,500.00	4,125.52	66,374.48
Finance							
		Budget	Actual		Budget	Actual	Net Variance
Salaries inc Er	40	0.00	0.00	0	73,000.00	13,785.75	59,214.25
Audit	41	0.00	0.00	0	2,000.00	0	2,000.00
Office Expens	42	0.00	0.00	0	5,500.00	960.70	4,539.30
Subscriptions,	43	0.00	0.00	0	5,000.00	1,415.08	3,584.92
Travel/mileag	44	0.00	0.00	0	400.00	0.00	400.00
Civic Expense	45	0.00	0.00	0	2,500.00	48.00	2,452.00
Insurance	46	0.00	0.00	0	3,500.00	0.00	3,500.00
Advertising	47	0.00	0.00	0	700.00	0.00	700.00
Grant Aid	48	0.00	0.00	0	4,000.00	600.00	3,400.00
Trans to Prop	49	0.00	0.00	0	23,000.00	0.00	23,000.00
Trans to Risk	50	0.00	0.00	0	2,500.00	0.00	2,500.00
Elections	51	0.00	0.00	0	0.00	0.00	0.00
RBC Transitio	85	22,568.00	0.00	-22568	0.00	0.00	-22,568.00
Investment In	52	500.00	0.00	-500	0.00	0.00	-500.00
Finance		23,068.00	0.00	-23,068.00	122,100.00	16,809.53	105,290.47
Precept	76	230,615.00	115,307.50	-115307.5	0.00	0.00	-115,307.50
Old Court House							
		Budget	Actual		Budget	Actual	Net Variance
Caretakers w:	53	0.00	0.00	0	5,600.00	81.28	5,518.72
Insurance	54	0.00	0.00	0	1,600.00	0	1,600.00
Water rates	55	0.00	0.00	0	750.00	0.00	750.00
Non domestic	56	0.00	0.00	0	5,500.00	1,112.00	4,388.00
Gas/Elec	57	0.00	0.00	0	5,000.00	1,541.82	3,458.18
Repairs & Ma	58	0.00	0.00	0	5,000.00	773.11	4,226.89
Equipment	59	0.00	0.00	0	400.00	0.00	400.00
Trans to OCH	60	0.00	0.00	0	2,000.00	0.00	2,000.00
Civil ceremon	61	150.00	145.00	-5	0.00	0.00	-5.00
Tenants rents	62	8,500.00	4,416.00	-4084	0.00	0.00	-4,084.00
Room hire	63	1,750.00	-145.75	-1895.75	0.00	0.00	-1,895.75
Old Court House		10,400.00	4,415.25	-5,984.75	25,850.00	3,508.21	22,341.79
Check to Precept submitted		50,020.00	8,739.11	-41,280.89	280,635.00	25,416.33	255,218.67
					230,615.00		
Miscell Mayo	81			0.00	0.00	0.00	0.00

REPORT 'B'

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 19th June, 2012**
at **7.30 p.m.** continued.....

Accounts presented 18 June 2013

Bankline B & B Tractors - new mower blades	£	45.58
Bankline Henton & Chattell - strimmer repairs	£	120.64
Bankline B E Event Hire Ltd - hire of chairs/tables	£	407.28
Bankline AT2 Tree Surgery- Tree condition report	£	450.00
Bankline D Slight - internal audit	£	160.00
9647 M Godber - Punch & Judy	£	140.00
9648 D Rodgers - renewal of domain name hosting	£	140.00
9649 Newark Town Band - Town Fair entertainment	£	350.00
Bankline Wages Week 10	£	424.93
Bankline Wages Week 11	£	303.28
	£	2,541.71

REPORT 'C'

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 18th June, 2013**,
at **7.15 p.m.** continued.....

Accounts Paid 18 June 2013

Cheque No	Description	Supplier	Total
9637	Petty Cash purchases	Petty Cash	99.04
9638	Mayor's Board updating	Bart Luckhurst	48.00
auto	WAGES m1	WAGES m1	5,339.85
Bankline	First aid training CP/NR	St John Ambulance	264.00
Bankline	Keyholding	Gener8 Finance Ltd	42.00
DD	Tractor Lease	BNP Paribas	582.00
DD	Non domestic rates	RBC	558.00
DD	BANKLINE CHARGES	Nat West	17.73
DD	Non domestic rates	RBC	52.95
DD	Monthly broadband charge	Talk Talk	15.31
DD	Tractor Lease	BNP Paribas	582.00
DD	Bank charges	Nat West	9.68
DD	Trade Waste collection	Wastecycle Ltd	49.78
DD	OCH Gas/Elec Bill	Utility Warehouse	938.48
Bankline	WAGES W4	WAGES W4	388.67
DD	Copier lease payment	Siemens Financial Servicesq	239.40
Bankline	LH AVC's	Prudential	100.00
Bankline	PAYE M2	HMRC	1,621.39
Bankline	Fuel Account	Allstar Business Solutions	167.38
Bankline	Superann M10	NCC Pension Fund	1,166.48
DD	Non domestic rates	RBC	554.00
Bankline	WAGES W6	WAGES W6	320.77
Bankline	Drainage rate	TVIDB	6.16
Bankline	Copier charge	Reprotec Connect For	29.60
Bankline	Fuel Account	Allstar Business Solutions	167.35
Bankline	Accounts Licence renewal	Scribe 2000 Ltd	294.00
Bankline	Stationery	Viking Direct	110.65
DD	Non domestic rates	RBC	57.00
DD	BANKLINE CHARGES	Nat West	19.92
Bankline	WAGES Wk 6	WAGES W6	320.77
DD	Monthly broadband charge	Talk Talk	15.31
9638	Fertiliser	L Holland	39.80
9639	Petty Cash purchases	Petty Cash	86.09
9640	Mayor's Charity Donation	Notts & Lincs Air Ambulance	329.01
9641	Best Kept Village Competition entry	CPRE	8.00
Bankline	Grant aid	Bingham Neighbourhood Watch	600.00
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	30.64
Bankline	Keyholding	Gener8 Finance Ltd	67.20
Bankline	Tractor & Mower repairs	B & B Tractors Ltd	148.51
Bankline	Stationery	Viking Direct	56.48
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	89.00

Continued...../

REPORT 'C' continued.....

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 18th June, 2013,**
at **7.15 p.m.** continued.....

DD	Dog bin emptying	RBC	195.00
Bankline	WAGES W7	WAGES W7	351.13
Bankline	WAGES m2	WAGES m2	5,474.85
DD	Autopay charges	Nat West	20.00
DD	Tractor Lease	BNP Paribas	582.00
DD	Trade Waste collection	Wastecycle Ltd	54.10
DD	Bank charges	Nat West	27.65
DD	OCH Gas/Elec Bill	Utility Warehouse	681.05
Bankline	WAGES W5	WAGES W5	320.77
9642	Town Fair Cash floats	Cash	105.00
Bankline	Wages M2	Wages m2	780.08
Bankline	Wages w9	Wages w9	315.07
Bankline	Stationery	Viking Direct	226.63
Bankline	Councillors' photos	Buttercross Photography	50.00
Bankline	Sports Field maintenance	Prograss	6,995.00
Bankline	Town Fair posters	Universal Print Ltd	192.00
Bankline	Tractor repair	B & B Tractors Ltd	461.60
Bankline	H&S signage	Seaton Ltd	230.64
Bankline	Town Fair entertainment	The Joker Entertainment	300.00
Bankline	Town Fair PA	Location Audio	385.00
Bankline	LH AVC's	Prudential	100.00
Bankline	Superann M2	NCC Pension Fund	1,166.48
Bankline	PAYE M2	HMRC	1,119.68
Bankline	Flower baskets	Plantscape	4,865.64
Bankline	Gravedigging	A Buckingham,	190.00
Bankline	Copier charge	Reprotec Connect For	45.81
Bankline	Town Fair entertainment	Jumicar	300.00
Bankline	Town Fair entertainment	James Mayle	324.00
Bankline	Fuel Account	Allstar Business Solutions	170.52
Bankline	Fire extinguisher check	Notts Fire & Rescue	98.26
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	11.80
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	72.37
	9643 Training	Notts ALC	17.50
	9644 Town Fair marshalling	N Roberts	50.00
	9645 Town Fair marshalling	E Malloy	125.00
	9646 Town Fair marshalling	D Holland	125.00
			£ 42,162.03

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 18th June, 2013**,
at **7.15 p.m.** continued.....

BANKLINE TRANSACTIONS - SUMMARY OF BANKLINE PAYMENTS:

SUPPLIER'S NAME	£ p	DATE OF PYMT	NATWEST PYMT. REF.	OFFICER'S INITIALS
NCC PENSION FUND	1,192.13	17.04.13	151630904	LH
PRUDENTIAL	100.00	17.04.13	151631819	LH
GENER8 FINANCE LTD	92.40	17.04.13	151632864	LH
GENER8 FINANCE LTD	67.20	17.04.13	151632864	LH
ALLIANZ	361.07	17.04.13	151634098	LH
SJAB	264.00	25.04.13	152845922	CP
GENER8 FIN LTD	42.00	25.04.13	152844243	CP
Wages Wk 4	388.67	30.04.13	153254533	LH
HMRC	1,621.39	01.05.13	153717029	LH
NCC	1,166.48	01.05.13	153718010	LH
PRUDENTIAL	100.00	01.05.13	153718803	LH
ALLSTAR BUSINESS SOLUTIONS	167.38	01.05.13	153719130	LH
Wges. Wk 5	320.77	07.05.13	153964495	LH
VIKING PAYMENTS	110.65	09.05.13	154843680	CP
SCRIBE 2000	294.00	09.05.13	154845513	CP
TVIDB	6.16	09.05.13	154846457	CP
REPROTEC	29.60	09.05.13	154846988	CP
ALLSTAR BUS SOLUTIONS	167.35	09.05.13	154847525	CP
WAGES WK6	320.77	14.05.13	155330917	CP
VIKING PAYMENTS	56.48	16.05.13	155742371	CP
GENER8 FINANCE	67.20	16.05.13	155744147	CP
HANDICENTRE	89.00	16.05.13	155744670	CP
HANDICENTRE	30.64	16.05.13	155745347	CP
B & B TRACTORS	148.51	16.05.13	155746422	CP
BING NW	600.00	16.05.13	155747236	CP
WAGES WK7	351.13	21.05.13	156291697	CP
WAGES WK8	6,254.93	23.05.13	various	CP
WAGES WK8 (amended details)	780.08	30.05.13	various	LH
WAGES WK9	315.07	03.06.13	158096887	LH
VIKING PAYMENTS	226.63	06.06.13	158700471	LH
BUTTERCROSS PHOTOGRAPHY	50.00	06.06.13	158701796	LH
PROGRASS	6,995.00	06.06.13	158702319	LH
UNIVERSAL PRINT	192.00	06.06.13	158702989	LH
B&B TRACTORS	461.60	06.06.13	158700959	LH
SETON	230.64	06.06.13	158703816	LH
WAGES WK10	424.93	10.06.13	159068718	LH
	24085.86			