

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 2nd August, 2011**, at **7.00 p.m.**

PRESENT:

Councillor J. Stockwood - Chairman
P. Abbey.
" M. Barham
" Mrs. A. Bryan
" F. Kerry
" Mrs. M. Stockwood

1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

There were no apologies for absence received.

2.00 DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

3.00 MINUTES:

The Minutes of the meeting held on the 7th June, 2011, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

01 Matters Arising (for information only)

(a) Carnarvon Play Area

The fencing and chain walk have been repaired.

(b) Rugby Club Site

The grounds maintenance works have been completed. (See Appendix 1).

4.00 ACTION POINTS:

See attached Appendix 2.

Continued...../

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5.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES, INCLUDING BUTT FIELD AND WYNHILL:

01 Wallenfels Play Area

The Chairman gave a brief summary of the background behind the decision made by Full Council in June, 2011, in relation to the temporary removal of the Devil Island swing at Wallenfels Play Area. There was a brief discussion as to the information to be included in the impact assessment which the Committee had been requested to draw up. It was agreed that the following should be included:-

- (a) Background history of the site.
- (b) Legal documentation, i.e. Land Registry and transfer documents.
- (c) Play equipment – Recommended ages for use.
- (d) Hours of opening.
- (e) Summary of all residents' concerns.
- (f) Summary of actions by other responsible bodies.

02 Mini Bird's Nest Basket Swing - Update

The Clerk confirmed that the mini bird's nest basket swing is to be repaired within the next two weeks.

03 Play Area Inspection Report – Update

The Clerk confirmed that certain areas have been addressed; a quotation is awaited for retainers at Crow Close. Clerk to do a report for the next meeting.

04 Butt Field Sports Club

(a) Request to Allow Advertising

In connection with the above, Butt Field Sports Club was requested to submit its proposals in writing for consideration at the next meeting of the Policy & Resources Committee to be held on the 23rd August, 2011.

Continued...../

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 2nd August, 2011**, at **7.00 p.m.** continued.....

5.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES, INCLUDING BUTT FIELD AND WYNHILL continued.....

04 Butt Field Sports Club continued.....

(b) Purchase of Kitchen Equipment - Update

With reference to the previous resolution to grant £1,059.00 to Butt Field Sports Club for the purchase of kitchen equipment, it was agreed that the Club could substitute other items of kitchen equipment of a similar nature but ensuring that the maximum figure granted was not exceeded.

(c) Aspiration to Provide Water Supply to New Pitches – Update

Whilst the Committee, in general, supported the idea, additional information was required, showing exactly what the plans were and where any pipes would be run to and from, along with details of all aspects of the proposal.

(d) Butt Field Sports Ground – Update on Filling-in of Potholes

It was agreed that Butt Field Sports Club should utilise the stone provided by Balfour Beatty to fill in the potholes.

(e) Butt Field Working Group – Update

Notes on the Butt Field Working Group meeting held on the 12th April, 2011, were presented (see copy attached). The majority of the items had already been addressed. The Mayor and Councillor Purdue-Horan are addressing the matter of a Bingham Town Council plaque for the interior of the Sports Pavilion.

(f) A request from Butt Field Sports Club to hold a fireworks display on the 5th November, 2011, and allow Wallenfels visitors to camp on Butt Field Sports Ground in 2012 were agreed, subject to all the necessary Health & Safety policies, insurance and relevant guidelines and legislation.

Continued...../

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5.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES, INCLUDING BUTT FIELD AND WYNHILL continued.....

Standing Orders were suspended to allow representatives from Butt Field Sports Club to speak on various matters concerning the sports ground.

The representatives stated, in addition to the matters in the Agenda, there was damage to the sports ground area caused by rabbits.

Standing Orders were reinstated.

05 Wynhill Sports Ground

A request had been received to hold the annual funfair at Wynhill.

It was agreed that this request be approved.

6.00 BIO-DIVERSITY SUPPORT:

The Chairman gave a brief report on the initiative from Rushcliffe Borough Council and the Nottinghamshire Wildlife Trust to support bio-diversity. It was agreed that the Clerk is to assist the Nottinghamshire Wildlife Trust and Rushcliffe Borough Council in identifying the Town Council's land. Nottinghamshire Wildlife Trust and Rushcliffe Borough Council Officers will then review the land and advise a future Committee meeting on ways to support bio-diversity.

7.00 LINEAR PARK:

It was agreed that support be given to Nottinghamshire County Council in relation to grant application for works on the Linear Park to benefit the Grizzled Skipper butterfly.

8.00 MATTERS RELATING TO HILL DRIVE ALLOTMENTS:

Options for managing the allotments were considered. It was agreed to write to allotments holders, introducing them to the idea of an allotment society which would allow them to become involved with managing the allotments.

Continued...../

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 2nd August, 2011**, at **7.00 p.m.** continued.....

9.00 REQUEST TO ALLOW AN ACTION BOOT CAMP ON A PLAY AREA:

A request had been received in relation to allowing an action boot camp on a play area. The request has, however, since been withdrawn as it has been considered that none of the play areas in Bingham are suitable for the requirements needed.

10.00 REQUEST TO LIMIT BALL GAMES ON WYCHWOOD PLAY AREA:

The Chairman gave a brief account of the history of complaints over the years regarding ball games on Wychwood Play Area and the fact that two particular trees are now being used as goalposts. After a discussion it was agreed not to remove the trees but plant thorny/prickly shrubbery around the base of the trees.

11.00 MATTERS RELATING TO CEMETERY:

01 Memorial Seat Request

A request had been received for a memorial bench in Bingham Cemetery. It is Council policy to only allow a certain type of bench. However, due to the current cost, the Clerk to recommend to the family purchasing of the cast iron ends and the slats to be iroko hardwood. If this can be achieved, then there is no problem with the location of the seat, providing there will be hard-standing underneath it.

12.00 CORRESPONDENCE:

01 Commonwealth War Graves Commission

A request had been received to mark a grave and, at a later date, install a headstone. The Chairman reported that the Commonwealth War Graves Commission would like to erect a headstone as 55150 Gunner Thomas Alfred Baggins has been awarded war grave status (Plot No. 582). The Commission has requested the grave to be marked with a stake and it will submit a formal application to erect a Commonwealth war grave headstone once all details have been confirmed.

02 Nottinghamshire County Council – Local Improvement Scheme Application St. Mary’s Footpath 7

The County Council has confirmed that under the Local Improvement Scheme, a request has been forwarded to the Highways Section for it to formally assess the work in relation to resurfacing Footpath 7.

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12.00 CORRESPONDENCE continued.....

03 Resident re. Fly-tipping

Following on from a complaint from a resident and a Rushcliffe Borough Council Officer about fly-tipping at the edge of the noise bund at the rear of Copeland Grove, the Clerk confirmed that some fly-tipping had been cleared away from land owned by the Town Council at the rear of Copeland Grove/edge of noise bund. Nearby residents had been sent a letter confirming fly-tipping is illegal and that the situation is being monitored.

04 Butt Field Sports Club

The Clerk confirmed receipt of the Butt Field Sports Club Accounts.

05 Friends of Linear Park

The Clerk confirmed receipt of the Friends of Linear Park minutes of the meeting held on the 4th July, 2011, a copy of which had also been requested by Councillor F. Kerry.

06 Ground-staff

The Clerk confirmed that ground-staff had reported evidence of anti-social behaviour at the teen play area on Wynhill Sports Ground; the sides of the teen shelter have also been stolen, and the Clerk had reported both issues to the police. It was agreed to include this matter as an agenda item for the next meeting.

07 Butt Field Sports Club

Butt Field Sports Club had made a request for a defibrillator for use at the sports ground. The Mayor responded by stating she would do a sponsored walk to raise funds for the defibrillator.

As there was no further business to discuss, the meeting closed at 8.53 p.m.

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CHAIRMAN.

Date:

**Clerk's Report to Recreational & Cemetery Committee,
2nd August, 2011.**

1. Carnarvon Play Area – Fencing repaired and chain walk repaired.
2. Wallenfels mini bird's nest swing – E-mail 1st August, 2011, confirmed work scheduled within the next two weeks.
3. Teen Play Area – Shelter sides stolen 1st/2nd August, 2011. Clerk to lodge with police.

ACTION POINTS

COMMITTEE: Recreational & Cemetery
DATE OF MEETING: 2nd August, 2011.

FOLIO REF.	DETAILS	ACTION TO BE TAKEN
Matters arising	PPP3 – consider cost of maintaining paths as part of budget setting	Cllrs./Clerk - Budget setting stage
	Toothill School – Proposed Footpath Diversion Consultation.	Once consultation commences meet with Walking Groups prior to responding
	Leisure Centre	To consider any reports from RBC in relation to future of Leisure Centres
	Planned maintenance of play areas	To develop planned maintenance programme
6517 item 7.01 6 th June 2011	Cemetery seats to be rubbed down	Outstanding until grass cutting season finished
6366 item 2.07 28 th Sept. 10	Parish Paths Report	St. Mary's Footpath no. 7 Application under L.I.S on going. NCC have referred to highways section & will update end August
Folio 6559	Wallenfels Play Area – Impact Assessment	Prepare report
Folio 6559	Play Area Inspection Report	Clerk report to next meeting
Folio 6560	BFSC – Advertising	Refer to Policy & Resources
Folio 6560	BFSC – Purchase of kitchen equipment	Await request from BFSC
Folio 6560	BFSC – New water supply	BFSC to provide additional information
Folio 6560	Butt Field Working Group	Cllrs. MS & FPH to address plaque for interior
Folio 6561	BFSC Fireworks Display & Wallenfels visitors	Support with condition all Health & Safety policies in place
Folio 6561	Wynhill Sports Ground – Fair	Support
Folio 6561	Bio-diversity	Clerk to assist RBC and NWT in identifying land
Folio 6562	Allotments Association	Clerk to write to tenants suggesting the idea
Folio 6562	Wychwood Road Play Area	Agreed not to remove trees but to plant thorny bushes
Folio 6562	Memorial Seat for Cemetery	Clerk to recommend family source the cast iron ends & iroko slats in line with BTC's standard seat
Folio 6563	Wynhill Teen Play Area – vandalism	Agenda item for next meeting

DATE & TIME OF MEETING	12TH April 2011 – 3.30pm
NATURE OF MEETING	BUTT FIELD WORKING GROUP
IN ATTENDANCE	Cllrs. F.Kerry, M.Stockwood, A.Shelton BFSC Reps. C.Branson & S.McRobie
APOLOGIES	Cllr. P.Abbey; F.Purdue-Horan
DECLARATION OF INTEREST	

		TO BE ACTIONED BY
1.	Snagging List - Letter from HSSP dated 31.3.11 re roof fixings confirming work been undertaken. BFSC Reps. Confirmed in order. Letter from HSSP dated 8.2.11 re GSHP enquiry. Clerk to speak to report to NC problem still persists at low temperatures but obviously no problem with temperatures currently experiencing as it is obviously warmer.	BTC
2.	BTC Sign – Clerk confirmed a sign for exterior wall of Club House has been ordered. Cllr. MS. confirmed that interior sign still yet to be addressed by Cllrs. FPH & MS.	BTC – Clerk & Cllrs. MS FPH
3.	Outstanding items - Clerk requested CB to liaise re purchasing of approved kitchen equipment towards end of April to ensue Precept monies received prior to request for payment.. (outstanding items of equipment which were on original letter ie. Hot cupboard (£495 or £560); sink (£200); additional fridge (£299).	CB/LH
4.	Grounds Maintenance – Fertiliser Work undertaken 11 th April 2011 by Greener Gardens generally acceptable. Agreed not to go for annual maintenance for 3 seasons as recommended by Greener Gardens but assess each year. Agreed to recommend following to Policy & Resources Committee: current works required 1. Work along same lines as last year by Fine Turf (last years quote was £4410) this includes new pitches. Quote for this year to be obtained 2. Reseeding of training pitch quoted at £1000. 3. Vertidrainning £500 Above figures equate to approx. £6,000 but are subject to revised quotes (as some of figures are based on last years quote) CB & SM accepted that BFSC would contribute additional expenses incurred over & above those which the £3067 contribution was calculated on based on the same percentage contribution.	BTC Policy & Resources
5.	No Man’s Land (area near to disabled spaces) – Fine Turf confirmed could undertake work 15.4.11 or following week. SM to confirm to them not to commence 15 th April due to activity over the weekend but undertake work w/c 18 th Arpil.	SM/FINE TURF
6.	Levelling of Parsons Hill – Fine Turf had confirmed currently machine in workshop but looking at mid-late April to undertake work.	Fine Turf

7.	Wind turbine – BTC Insurance quote for £530 + £10 admin. with £500 excess or £439.90 with £1,000 excess. CB had been making enquiries re BFSC insurance quote still outstanding. Lease may have to be amended in order for BFSC to include on their insurance.	BTC & BFSC
8.	Balfour Beatty – Clerk was in touch with BB and they still intend to carry out the works; ie. drainage channel along with filling in of potholes (as many as the stone available will allow). Clerk will inform BFSC as soon as the key for the barrier has been collected. BB had suggested may be beginning of May.	BTC/BB
9.	Bridleway Issues _ Crown had put more hard core down but this would be an ongoing problem. CB & SM also stressed that potholes were also major concern within the Butt Field Sports Ground boundary as well.	BTC/BFSC
10.	Retentions <ol style="list-style-type: none"> 1. Beauforts had been released. 2. Blakedown had requested retention & would follow up legal action if unpaid. Agreed this should be paid as it was outstanding from 2008 & Tim Lodge Agrostis had signed off the work as being completed satisfactorily. £1460 	BTC
11.	Advertising – BFSC referred to email re advertising & agreed to be discussed at P & R	P & R