

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 25<sup>th</sup> May, 2010**, at **7.00 p.m.**

**PRESENT:**

Councillor P. Abbey  
 " R. Barnett  
 " Mrs. A. Bryan  
 " F. Kerry  
 " Mrs. M. Stockwood

**DECLARATIONS OF INTEREST:**

There were no Declarations of Interest received.

**APOLOGIES:**

Apologies for absence were received from Councillor A. Shelton.

**1.00 APPOINTMENT OF CHAIRMAN:**

Councillor F. Kerry, **Proposed** by Councillor Mrs. M. Stockwood and **Seconded** by Councillor P. Abbey, was duly elected as Chairman for the ensuing year.

**2.00 APPOINTMENT OF VICE-CHAIRMAN:**

Councillor R. Barnett, **Proposed** by Councillor Mrs. M. Stockwood and **Seconded** by Councillor F. Kerry, was duly elected as Vice-Chairman for the ensuing year.

**3.00 WORKING GROUP - RATIFICATION OF MEMBERSHIP:**

It was agreed that the Chairman and Vice-Chairman of the Policy & Resources Committee should be members of the working group.

**4.00 MINUTES:**

The Minutes of the meeting held on the 30<sup>th</sup> March, 2010, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

01 Matters Arising from the Minutes (For information):

(a) Allotment Yearly Rental - Folio 6211, Item 4.01

It was agreed to keep the allotment rental on the Agenda for revision at the next meeting.

Continued...../

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**5.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES, INCLUDING BUTT FIELD:**

01 Butt Field Project

(a) Fine Turf - Revised Quotation

Councillor Kerry explained that the quotation received covered works to be carried out on three pitches. The Clerk was asked to ascertain for how many years these works would need to be carried out. It was also to be asked if these works could be carried out in-house. This item to be discussed at the next meeting of the Policy & Resources Committee.

(b) Sinking of Drain Trenches - Update

Advice had been received from Agrostis Turf Consultancy Limited regarding the sinking of the drain trenches. This matter was discussed and it was suggested that further advice on the order in which the works should take place should be sought from the Head Groundsman.

(c) HSSP Letter Dated 23<sup>rd</sup> April, 2010

Councillors were told that before works can commence on the access road to Butt Field, Newark Area Internal Drainage Board would like to know what the levels of water are in the dyke and also clarification as to which areas of the road are 'ponding'.

(d) Balfour Beatty Offer - Update

It was reported that there had been no additional correspondence received from Balfour Beatty. The Clerk was asked to clarify if there is a time limit of the firm's offer of help.

(e) Wind Turbine - Update

It was confirmed that the foundations had been laid for the wind turbine and that it was usually three to four weeks after the base had set for the commencement of the turbine installation.

02 Wallenfels Play Area Site - Update

It was agreed that once the land transfer was secured, a revised quotation would be requested and any adjustment would be discussed at the next meeting of the Policy & Resources Committee. Subject to the amount of readjustment, it was agreed that the Clerk could authorise the works to commence to prevent any further delay.

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**5.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES, INCLUDING BUTT FIELD continued.....**

03 Town Pavilion Site – Barrier Quotation

It was agreed to defer until the next meeting in order to enable an exact location to be decided. The Clerk was asked to send a letter to residents of Brendon Grove and Wychwood Road as parking on these areas will increase when the pavilion is closed.

04 Carnarvon Play Area

The various designs were discussed, and Option 'C' with the double layer of logs was agreed. The Clerk was asked to source other comparative quotations.

05 Crow Close Fencing Repairs

It was agreed to replace the fence along one side of the play area. The Clerk was asked to obtain a new quotation and this to be submitted at the next meeting of the Policy & Resources Committee.

06 Tree Work

A list of trees had been produced that needed various types of work carrying out. Councillor Kerry agreed to have a look at the trees and report back the recommended action.

It was also raised that one good tree had been removed to accommodate the wind turbine but this had left two dead trees. The Clerk was asked to check if the healthy tree should be replaced and if the dead trees needed removing.

**6.00 MATTERS RELATING TO CEMETERY:**

01 Review of Regulations – Garden of Rest Memorials

It was suggested that the regulations relating to the sizes of the headstones/memorial plaques should be sent to the stonemasons, highlighting the parts that were relevant.

**7.00 MATTERS RELATING TO HILL DRIVE ALLOTMENTS:-**

01 Incident on Allotment Plot

This item was moved to Private & Confidential matters.

Continued...../

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## **8.00 REPRESENTATIVES ON OUTSIDE BODIES:**

### 01 Butt Field Sports Clubs Management Committee

It was reported that the Butt Field Sports Clubs Management Committee would like to have a representative from the Town Council. Councillor Kerry suggested that Councillor Abbey be nominated. Councillor Abbey agreed to this and said that if, for some reason, he was unable to attend their meetings, he would notify the Council and arrange for someone else to go thereby addressing the point made by Councillor Mrs. Stockwood that it was important the Town Council should be represented at the meetings. Councillor Abbey will also bring a full report back to Council.

### 02 Friends of Linear Park

Councillor Shelton to be asked if he is prepared to represent the Town Council on this Committee on a Monday evening.

## **9.00 CORRESPONDENCE:**

### 01 Pearson Amusements

A request had been received for a Fair to be held at Wynhill from the 22<sup>nd</sup> to the 26<sup>th</sup> September, 2010, inclusive. Permission was given to this, with the opening and closing times to be as in previous years. Clerk to write to Rugby Club reminding it about responsibilities regarding the sale of alcohol and also asking that the Club writes to residents living adjacent to the playing field, informing them that the fair will be coming to Bingham.

### 02 B.R.U.F.C.

An e-mail had been received, requesting permission to hold two car boot sales on the 17<sup>th</sup> July and 21<sup>st</sup> August, 2010, respectively. Clerk to write, informing them that permission given with the same terms applying as in previous years.

### 03 Mark Barry-Jackson

An e-mail had been received from Mark Barry-Jackson of Arena Aviation, asking permission to land a small filming helicopter on the sports field on behalf of the B..B.C's programme 'Travels with Bradshaw' on the 21<sup>st</sup> June, 2010. Councillors agreed in principle that permission could be granted and asked that the Clerk liaised with Butt Field Sports Club for its permission and a suggested location for the landing.

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**10.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

**PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:**

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the Press and public be temporarily excluded, and they are instructed to withdraw.”

The following items were discussed:-

**ALLOTMENTS  
BUTT FIELD**

As there was no further business to discuss, the meeting closed at 9.00 p.m.

.....  
CHAIRMAN.

Date: .....

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### ACTION POINTS

AGENDA ITEM	DETAILS	ACTION TO BE TAKEN BY
5.01 (a)	Fine Turf – Revised Quotation. Find out how many years' work needs to be carried out.	Clerk
5.01 (b)	Sinking of drain trenches – Ask groundsman for advice regarding which way round the works need to be done.	LH, BG
5.01 (c)	HSSP – Butt Field. Find out water levels in dyke with Newark Area Internal Drainage Board and confirm which part ,or if all, of the road is showing ponding.	Clerk
5.01 (d)	Balfour Beatty Offer – Need to check with BB if there is a time limit on their offer of help as do not want to miss opportunity.	Clerk
5.02	Wallenfels Play Area – Once land is secured, it is suggested that a revised quotation be obtained from Jon Walker. Any re-adjustment would need to go to P & R.	Clerk to check that work can start before next P & R meeting, depending on amount.
5.03	Town Pavilion Barrier Quotation – Exact location needs deciding; suggested that an article be placed in Town News regarding plans.	Clerk to send a letter to residents of Brendon Grove and Wychwood Road to check that they are in agreement with work as parking on road will increase when the pavilion is closed.
5.04	Carnarvon Play Area – Agreed on Option 'C'.	Clerk asked to get two more quotations. It was suggested Jon Walker and perhaps another local tradesman if possible. Quotation required is over £2,000.00.

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<b>AGENDA ITEM</b>	<b>DETAILS</b>	<b>ACTION TO BE TAKEN BY</b>
5.05	Crow Close Fencing Repairs – It was agreed to fix the fence at Crow Close. A new quotation may be needed as the previous one had been done some time ago and will need to be submitted to the P & R Committee.	Clerk
5.06	Tree Work – Frank Kerry will have a look at trees. Amanda George to print off photos from Brian. Ask groundsman to check Millennium Walk for residents' gardens encroaching on to this area. Councillor Kerry also raised the fact that there were two dead trees where the wind turbine is located; a good tree had been removed in order to erect the turbine and he asked whether a new tree should be replanted in its place.	FK, AG, BG
6.01	Review of Regulations, Garden of Rest. It was suggested writing to the stonemasons, highlighting the measurements the problems caused when these are made to incorrect measurements.	Clerk
8.01	T.C. Reps. - B.F.S.C.M.C. Councillor Abbey agreed to sit on this Committee and will find a replacement if he is unable to attend.	Clerk to ascertain meeting nights and inform Cllr. Abbey. Also letter to be sent to B.F.S.C.M.C. confirming who will be attending. Addressed
8.02	T.C. Reps – Friends of Linear Park. Suggested should be Councillor Shelton.	Clerk to send letters
9.01	Pearson Amusements. Permission given for Fair to be held in accordance with same times as previously.	Clerk has sent letters
9.02	B.R.U.F.C. – Permission given to hold two car boots this year.	Clerk has sent letters

Continued...../

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<b>AGENDA ITEM</b>	<b>DETAILS</b>	<b>ACTION TO BE TAKEN BY</b>
10.01	Hill Drive Allotments – Legal advice to be sought re. defining of tenancy for next P & R meeting.  Agreed to replace scorched fence panels.	Clerk  Groundsman did this work on the 25 <sup>th</sup> May, 2010.