

Minutes of a meeting of the **Recreational & Cemetery Committee of Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 25th November, 2014**, at **7.00 p.m.**

**PRESENT:**

- Councillor J. Stockwood - Chairman
- " P. Abbey.
- " Mrs. A. Bryan
- " G. Davidson

**IN ATTENDANCE:**

1 Press

**1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:**

Apologies for absence and acceptance were received and accepted from Councillors Mrs. T. Kerry and F. Purdue-Horan.

**2.00 DECLARATIONS OF INTEREST:**

There were no Declarations of Interest received.

**3.00 MINUTES:**

The Minutes of the meeting held on the 14th October, 2014, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

**4.00 MATTERS ARISING (FOR INFORMATION) ONLY:**

01 F7437/11.00 – Car-Parking on Brendon Grove

The Rugby Club will monitor parking and encourage members, when parking, to be considerate to local residents.

**5.00 ACTION POINTS:**

The committee reviewed the action points and amended the list to reflect the priorities of maintaining and improving the committee responsibilities. See attached Appendix 'A'.

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**6.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES:**

- 01 Meeting Held on 10th November, 2014, in Relation to Bingham Scout Group Accommodation – Update. (Refer to attached Appendix 'B').

Rushcliffe Borough Council had confirmed that it did not have permission to access the playing field from Forest Road and suggested that the alternative would be to site Scout Headquarters in the vicinity of the current Town Pavilion to share existing facilities. It was agreed to continue investigations for accommodating the Scouts at Wynhill and to request Nottinghamshire County Council consider their land adjacent to the Wynhill playing fields be made available for both allotments and siting of a Scout Headquarters.

- 02 Update on Meeting Held on 20th October, 2014, re. Toothill Footpaths. (Refer to attached Appendix 'C').

It was agreed to uphold the previous objection from Bingham Town Council, to add that public enjoyment is reduced by the decline in the amenity value of the proposed route, to request that the School respond to the meeting's agreed action for options for community use of the grounds and to continue to support public access to the Toothill site as currently.

- 03 Update on Butt Field Working Group Meeting held on the 20th October, 2014. (Refer to attached Appendix 'D').

It was noted that an e-mail had been received from Butt Field Sports Club regarding pitch maintenance for 2015/2016, confirming that they were looking at a five per cent saving (£600.00) over the next three years, i.e. fifteen per cent reduction by 2018/2019 (£1,800.00 in total) and also stating they were investigating other pitch maintenance actions to reduce long-term costs.

- 04 Annual Tree Survey Report

It was agreed for the list of risks identified in Appendix 'E' to be addressed.

- 05 Warner's Paddock as a Site for Public Use

It was agreed to thank the Crown Estate for its update and their offer to consult the Town Council the next time the future of the land is assessed, also to confirm that the Town Council requests that Warner's Paddock should remain as a green open space but with public access.

Continued...../

Minutes of a meeting of the **Recreational & Cemetery Committee of Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 25th November, 2014**, at **7.00 p.m.** continued.....

**6.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES**  
**continued.....**

06 Security of Land at Copeland Grove

Following a discussion, it was agreed to maintain both security posts either side of the footpath from Copeland Grove in the current manner.

07 Maintenance of Linear Walk (Nottingham Road) Entrance Features

It was agreed to investigate up-grading the Nottingham Road entrance to Linear Walk. This would involve remedial works to the current Wallenfels sign and existing presentation board, along with a new heritage sign about the history of the Linear Walk and a new friendship tree.

**7.00 RECREATIONAL & CEMETERY BUDGETS FOR 2015/2016, INCLUDING ANNUAL REVIEW OF ALLOTMENT AND CEMETERY CHARGES:**

- 01 Allotments )
- 02 Cemetery ) Reports App 'F' attached
- 03 Recreation, including Butt Field Sports Ground )

**8.00 CORRESPONDENCE:**

01 Friends of Linear Park

Receipt of Minutes noted.

02 Resident

A letter had been received from a resident on Copeland Grove requesting action regarding a tree which may be causing problems with the foundations of their house. A tree surgeon is to inspect and provide his comments.

As there was no further business to discuss, the meeting closed at 8.52 p.m.

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CHAIRMAN.

Date: .....

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 25th November, 2014**, at **7.00 p.m.** continued.....

<b>FOLIO REF.</b>	<b>DETAILS</b>	<b>ACTION TO BE TAKEN</b>
Folio 7435/6.01	Outdoor facilities for all ages	- Assess existing facilities - Consult on usage - Develop improvement plan
Folio 7435/6.02 & Folio 7435/6.03	Standards of Maintenance of Council-maintained land, including the Linear Park	Develop maintenance plan
	Toothill School – Proposed Footpath Diversion	Respond to N.C.C. consultations
Folio 6688	R.B.C. Leisure Strategy	Awaiting R.B.C. progress on the strategy.
Folio 6971/7.01	Future of the Contaminated Land	Awaiting Tesco development that may improve access to land
Folio 7263/6.01	Future of Warner's Paddock	Awaiting Crown Estate's next assessment of the land
Folio 6972/7.01	N.C.C. Land at Wynhill for Allotments and/or Scouts	Awaiting N.C.C. response to B.T.C's. re-registered request to use the land

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 25th November, 2014**, at **7.00 p.m.** continued.....

<b>DATE AND TIME OF MEETING:</b>	<b>10<sup>th</sup> November 2014 9.30am</b>
<b>NATURE OF MEETING:</b>	<b>Meeting with RBC Estates Officer re land at Wynhill for possible Scout HQ</b>
<b>IN ATTENDANCE:</b>	<b>Councillors J. Stockwood, F. Purdue-Horan RBC Officer - Leanne Ashmore</b>
<b>DECLARATIONS OF INTEREST:</b>	<b>None</b>

		<b>TO BE ACTIONED BY</b>
1.	<b>Apologies</b> – Cllr. G. Davidson, T.Kerry & P.Abbey	
2.	Cllr. JS thanked Leanne for attending the meeting and explained that BTC were trying to assist Scouts by sourcing land for a proposed Scout HQ. Without land the Scouts were unable to access any form of grant funding from their national association.	
3.	JS reported that BTC may consider releasing land adjacent to the no. 2 pitch, (on the Rugby Club site which is currently leased to BRUFC) however at the present moment a long drive from the current car park would be necessary to access the area. If RBC offered part of their land to form an access drive (subject to necessary planning requirements etc.) then the drive could be a shorter one which would also mean access to Wynhill would be via 2 entrances rather than all vehicles accessing the site via Brendon Grove.	
4.	There was a discussion in relation to the area of NCC land and LA confirmed she would request an update from NCC re future use of their land & also progress BTC request via RBC.	<b>LA</b>
5.	Another option of access off Hardwick Grove was considered, however, generally in similar circumstance there would be a “ransom” strip of land to prevent access in future years.	
6.	It was noted that the Scouts would be addressing their own grant application re a new build, purchase of land etc.	
7.	LA would give an update prior to Recreation & Cemetery Cttee. meeting on 25 <sup>th</sup> November 2014.	
8.	Chairman thanked everyone for attending.	

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## Meeting Record

<b>Proposed diversion to Bingham Footpath nos. 15 &amp; 17</b>	
Date	Monday 20 <sup>th</sup> October 2014
Location	Toothill School, Bingham
Attendees: Jane Baines – NCC Rob Whiteley- Toothill School Bingham TC – John Eagles, Alan Ashmore, John Stockwood, Tony Fox	

JB outlined the diversion proposal, and

- the request from the school to consider a diversion of the footpaths under Section 119B of the Highways Act 1980 (anti-social behavior, crime and disorder, violence to pupils and teaching staff etc.). This could not be evidenced by the school so the proposal is to be applied for under Sec 119 of the HA 1980 (in the interests of the landowner).
- Pre-consultation had taken place with statutory bodies and user groups, RBC and BTC as well as local residents from the Bird estate. Some objections received from BTC and the estate but most had been appeased with regard to style of fencing, improved access through informal gaps, confirmation of access to leisure center and town center still. RA and NFPS (both users groups) have not objected.
- BTC and one resident have queried access to playing fields and a major resource in the light of limited open areas this side of the town.
- Also highlighted public feeling of walking through school grounds was not pleasant and was intimidating even when you know you have a right to do so (which was accepted by one BTC Cllr)

RW outlined the fencing proposals

- that it would be phased as a result of the cost. Temporary fencing would be needed at other areas to define the width of the path if a successful diversion was managed.
- He has had three consultation evenings with local residents previously to look at the issues and at that point the access from the Bird estate had been brought up and the need for pupils, especially to get to school that way instead of the long route through the estate and along Grantham Road and the narrow pavements on The Banks.

Reasons for the application

1. Dog fouling on the sports pitches
2. Dogs running loose disrupting PE lessons
3. Unidentified youths on the path (possible drug dealing – police called)
4. Safe guarding children very important and a requirement of Ofsted
5. Vandalism and damage to classrooms not fenced in (accessed roof and damaged air conditioning units)

Continued...../

## Proposed diversion to Bingham Footpath nos. 15 & 17

Wants to ensure the footpath is still pleasant to walk

JB expanded on the widths of the path at various location:

The path would be 5m wide along the linear park at most points, 3m along the orchard/woodland and the Bird estate side and 2m around section of the running track due to physical constraints. The new Sixth form building may not be fenced (it has CCTV on all sides), although RW stated that it had not been fully determined as yet

RW Agreed that a school gate would be needed at the Tithby Road end to allow children access that way still.

JE stated that the school was a community school before it was an Academy. It was planned as, and still is, a multi-use site with the Leisure center, dual use of playing fields and sports facilities.

There was discussion around whether the leisure center would remain open, given RBC leisure center policy and future changes (possible new site either on the Academy or as part of the Crown Estate development north of the railway line). If it was to move, the use of the playing fields and hard standing facilities would be closed to the public and remain for the schools use only.

JS asked if the Academy would gift a section of unused playing field for community use, of it not would a section of playing field be able to be purchased for community use?

RW would ask the questions of the Academy CEO.

JB asked if the school would consider opening up the grounds out of school hours – this would prevent disruption to lessons, keep children safe during school hours and allow the public use in the evening. This would not prevent the dog fouling unless those people can be made to understand and pick up – two dog bins are located on the grounds.

The attendees then walked the current route of the footpath, noting:

- the anomalies at both step locations, and through the fenced tennis court,
- the proximity to the school building especially the unfenced buildings, and mixing with the children at break-times
- the issue of the width and gradient of the path at corner with the running track.
- that it was an enjoyable path once away for the school buildings with good views over Bingham.

The proposed route was then walked, noting:

- Path to be 5m alongside the linear park, school to maintain grass and hedges. Good views over Bingham
- Path up small embankment around the back of the shot putt net, - gradient is acceptable but steps proposed at other end to take you back onto field
- Discussion over which side of hedge to take path playing field side or orchard? Orchard side would need cleaning back around trees
- Current legal route then in use but suggestion that this could be altered to follow running track as was clearer and wider

Continued...../

<b>Proposed diversion to Bingham Footpath nos. 15 &amp; 17</b>
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- Running track fence would need to be moved closer to track and scrubby trees cleared back to give enough width for path. Mature trees in the top corner to be left and fenced around
- Pinch point at back gate to running track next to Skylark Close informal entrance approx. 1.5m but acceptable for short distance
- Path to be fenced in to 3m alongside Bird estate, measured from top of bank.
- Steps needed on corner by rugby pitch, pitch to be moved over to allow the 3m for the path
- Path to be fenced in off the fenced hard-surface to the west leaving a wide path between fences (issue with boggy area as have spring in the area). It was noted that additional school fencing would be needed here to prevent access off the path into the school grounds in front of the new building.
- Path alongside new build, land has been graded but may need some steps still
- Path to run along the top of the bank of the swale some 10m away from the back of the residential houses. This may be fenced.
- Path to run through car park, resulting in losing a couple of spaces to link up with FP 14

A number of people accessed the school grounds at various times

- Tithby road access heading down the western edge of the school - heavily walked line)
- FP to one of the Bird estate accesses via the playing field

### Action

BTC to consider all the elements discussed and either confirm their objections\* in detail, suggest alternatives that may be considered again by all parties or withdraw their objection.

RW to query possible gift or sale of some school land for community use and possibility of opening grounds up out of school hours.

JB to facilitate all responses and update parties.

### Note

\* Having checked in the the legislation a valid objection can only be raised on the proposed path being less convenient to the public and has reduced public enjoyment (its amenity value and length) than the current legal route.

I was asked about the possibility of claiming the playing field as common land or village green. It is possible to claim it as a village green if it has been used for sports and pastimes. Claims are made to the county council but we are unable to give any advice. As it is a very complicated procedure I would suggest that you view the Open Spaces Society website for advice and criteria

<http://www.oss.org.uk/what-we-do/village-greens/getting-greens-registered/>

and DEFRA for the advice and the application form

<https://www.gov.uk/town-and-village-greens-how-to-register>

Jane Baines  
Area Rights of Way Officer



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<b>DATE AND TIME OF MEETING:</b>	<b>20th October 2014 7pm to 8.15pm</b>
<b>NATURE OF MEETING:</b>	<b>Meeting with BFWG</b>
<b>IN ATTENDANCE:</b>	<b>Councillors J. Stockwood, P. Abbey, BFSC representatives C. Branson, B. Carrington, Z.Donovan &amp; G.Hutchison</b>
<b>DECLARATIONS OF INTEREST:</b>	<b>None</b>

		<b>TO BE ACTIONED BY</b>
1.	<b>Apologies</b> – Cllr. G. Davidson, T.Kerry & A.Harvey	
2.	JS began the meeting by welcoming the attendees and presented the notes on the previous meeting held 23 <sup>rd</sup> October 2013. These were acknowledged.	
3.	<u>Pitch Work Maintenance for 2015/2016</u> Following on from a discussion as to how the current arrangement had been arrived at ie. contribution from BFSC of £3067, BTC cut the grass and specialist work is undertaken by a contractor at a cost in region of £12,000, Cllr. JS confirmed that BTC were looking at reducing the amount available for a contractor with a view to it reducing considerably over the next few years. BFSC confirmed they would obtain various quotes for 2015/2016 pitch works for differing amounts asking the contractor to prioritise essential maintenance. JS confirmed that BTC would cut the grass in line with previous years.	
4.	<u>Car Park Barrier</u> JS emphasized the importance of keeping the barrier locked. While BFSC may not wish to take responsibility for the car park, BTC was exposed to the risk of unauthorized access and encampment each time BFSC leave the barrier unlocked. BFSC suggested it was impractical to open & lock the gate immediately on entry and were looking into other solutions. JS reminded BFSC that in the event of trespassers BFSC could find themselves financially embarrassed as it would cost them to evict trespassers.	<b>BFSC</b>
5.	<u>Maintenance Contributions</u> CB confirmed a standing order had been set up & Clerk reported there were no problems in relation to the monthly payments.	
6.	<u>Thanking BFSC</u> JS thanked the BFSC representatives for their efforts in maintaining the facilities at Butt Field as demonstrated during the annual inspection of the pavilion. (refer to copy attached) BFSC confirmed that the fire extinguishers had been serviced, & the carpet would be cleaned after the firework event. JS confirmed that issues such as littering after matches, locking the barrier and parking on St. Mary's Road were still areas of concern. BFSC acknowledged this. BFSC investigating possibility of a music festival in June 2015.	
7.	The rent review would take effect from 1.4.2015 and from then until 31.3.2019 the rent would be £581.	
8.	<u>Bridge</u> No further development re Network Rail & the bridge. It is linked with Tesco's planning application therefore until Tesco progress their application there will not be any movement from Network Rail.	
9.	The meeting closed at 8.15pm	

<b>NAME OF AREA/BUILDING ETC.</b>	BUTT FIELD SPORTS PAVILION & GROUNDS
<b>OFFICIALS IN ATTENDANCE</b>	MAYOR GD, CLERK LH & Liz Hutchison opened the building

<b>FIRST IMPRESSION</b>	Disappointed to find entrance barrier across car park was wide open. Whilst noted groundstaff on cricket pitch easy access could be gained to car park area out of sight of groundsman. (not BTC). Entrance looked tidy & there was obvious smell of bleach.
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<b>DETAILS</b>			
<b>EXTERIOR :</b>			
General state of paintwork, windows	Still in a good condition no obvious broken windows.		
<b>GROUND</b> s including car park areas	Generally clean & tidy; a few weeds within strip of hardcore just underneath fence. Clerk to arrange weed spraying.		
<b>INTERIOR</b>			
Fixtures & fittings, cupboards, lighting, changing facilities,	Noted recent alterations to the bar & repainting were on going. Noted disabled toilet in reception was to have a formal baby change table fitted in the near future. Whilst majority of changing rooms were acceptable rooms 3 & 4 had a higher degree of marks on walls. <b>Boiler room had Christmas decorations in it which was not acceptable and should be removed immediately. Refer to last year's inspection sheet. Too many trailing cables in &amp; around disco area. These to be tidied up. (Fan - cable was plugged in but a cable trailed across the front of fan i.e. could be inadvertently switched on)</b> Kitchen was clean & tidy and assurances given that RBC Graham Cox inspected recently.		
Contents ie. tables, chairs,	Carpet tiles required cleaning & as per last year's inspection was supposed to be undertaken twice a year. Chairs and tables appeared to be reasonable.		
Fire escapes, extinguishers, certificates etc.	Valid Insurance certificate was on display expires May 2015. <b>Unfortunately fire extinguisher testing was well overdue (expired May 2014) notice on board confirmed retesting should have taken place.</b>		
Health & Safety procedures	First aid box available and emergency action plan was in place.		
<b>SIGNATURE ON BEHALF OF ORGANISATION</b>	<b>LHOLLAND</b>	<b>SIGNATURE ON BEHALF OF BTC</b>	
<b>DATE</b>	<b>29<sup>TH</sup> SEPT. 2014</b>	<b>DATE</b>	

Minutes of a meeting of the **Recreational & Cemetery Committee of Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 25th November, 2014**, at **7.00 p.m.** continued.....

### SUMMARY OF AT2 TREE SURVEY UNDERTAKEN OCT 2014

REPORT PAGE NUMBER	LOCATION	DETAIL	COST	TOTAL BY RISK FACTOR
<b>HIGH RISK</b>				
none			<u>          </u>	<b>0</b>
<b>MEDIUM RISK</b>				
PGE 5	Tithby Road	Sycamore - remove dead wood	<u>130</u>	<b>130</b>
<b>LOW RISK</b>				
PGE 4	Linear Walk	Ash & Cherry - crown lift	65	
PGE 5	Linear Walk	Bonfire close to boundary	0	
PGE 5	Linear Walk	Dead Elm - remove	49	
PGE 5	Tythby Road	Trees covering ivy - remove	130	
PGE 5	Sound Bund	Dead silver birch	65	
PGE 6	Sound Bund	Dead elms x 7	195	
PGE 6	Churchyard	Crown lift canopies	975	
PGE 7	Butt Field	Dying Horse chestnut	130	
PGE 7	Carnarvon Ply Area	Cherry trees x 2 - remove	130	
PGE 7	Carnarvon Ply Area	Ash in hedgerow - remove	65	
PGE 8	Cemetery	Fire damaged lime - remove	163	
PGE 8	Cemetery	Lime overhanging - remove dead Sargeants Cherry - remove dead	65	
PGE 8	Cemetery	wood	65	
PGE 9	Cemetery	Beech - remove dead wood	43	
PGE 9	Cemetery	Austiran pine - remove dead wood	43	
PGE 9	Cemetery	Pine - cut ivy at base	<u>22</u>	<b>2205</b>
				<u><b>2335</b></u>

## 2015/2016 BUDGETS RECOMMENDED BY COMMITTEE 25TH NOV 2014

**Allotments**Expenditure

	<b>Budget 2014/2015</b>	<b>Actual @ 30-Sep-14</b>	<b>Estimated 31-Mar-15</b>	<b>Budget 2015/2016</b>
Rent (1)	360	379	379	360
Water charges	500	178	320	500
Maintenance (2)	500	109	250	500
Tenants rental				
	1360	666	949	1360
<u>Less Income</u>				
Rent (3)	-1000	-834	-1800	-1000
	<b>360</b>	<b>-168</b>	<b>-851</b>	<b>360</b>

**Cemetery/Church Yard**Expenditure

	<b>Budget 2014/2015</b>	<b>Actual @ 30-Sep-14</b>	<b>Estimated 31-Mar-15</b>	<b>Budget 2015/2016</b>
Rates	600	345	577	600
Water/drainage	250	102	220	250
Grave Digging	1500	570	1200	1500
Electricity	500	-44	200	500
Maintenance	500	725	800	500
Memorials	1000	0	0	1000
	4350	1698	2997	4350
<u>Less Income</u>				
Fees & Memorials	-5000	-4260	-5000	-5000
	<b>-650</b>	<b>-2562</b>	<b>-2003</b>	<b>-650</b>

**Recreation**Expenditure

	<b>Budget 2014/2015</b>	<b>Actual @ 30-Sep-14</b>	<b>Estimated 31-Mar-15</b>	<b>Budget 2015/2016</b>
Play Area/ Open space Maint.	4500	4,414	5000	4500
Tree/Shrubbery Maint.	2500	640	2500	2500
Rent	175	175	175	175
Sports Pitch Maintenance	12000	9,505	12000	8000
Trans to Recreation Equipment Reserve	12381	0	12381	16381
	31556	14,734	32056	31556
<u>Less Income</u>				
Play Area Inc	0			0
Rents	-1000	-500	-1000	-1100
Pitch works contribution	-3067	-1,537	-3067	-3067
Wayleaves	-120	-169	-169	-120
	<b>27369</b>	<b>12,528</b>	<b>27820</b>	<b>27269</b>

\*subject to  
negotiations