

Minutes of a meeting of the Recreational & Cemetery Committee of
Bingham Town Council held in The Old Court House, Church Street,
Bingham, on Tuesday, 24th September, 2013, at 7.00 p.m.

PRESENT:

- Councillor J. Stockwood - Chairman
" P. Abbey
" Mrs. A. Bryan
" G. Davidson
" Mrs. T. Kerry
" F. Purdue-Horan
9 Members of the Public

1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

There were no apologies for absence received.

2.00 DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

3.00 MINUTES:

The Minutes of the meeting held on the 30th July, 2013, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

4.00 MATTERS ARISING (FOR INFORMATION ONLY):

- 01 Repairs to steps at Linear Walk and Cogley Lane retainers were in progress.
02 Repointing of the wall at Wychwood Road had been completed.
03 A seat for Wychwood Road had been ordered.
04 No formal request had been made in relation to formation of an Allotment Association.

5.00 ACTION POINTS:

See Appendix 'A'.

6.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES:

- 01 Wynhill Sports Ground – Request for Pitch Works and Lease Review

A request had been received regarding annual pitch work maintenance and renaming of the pavilion. It was agreed to have a meeting with the Rugby Club to discuss various matters, including these requests plus reviewing of lease. The Chairman and Vice-Chairman to meet Rugby Club representatives.

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6.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES continued.....

02 Letter from Resident re. Goal-End Screen and Tall Fence on Carnarvon Play Area

Councillors agreed to progress the planting of climbers up the tall chain link fence with shrubs and trees in the space between the fence and boundary fence.

03 Butt Field Sports Ground – Request to Allow Permission for Wallenfels Visitors to Camp

Councillors agreed to grant permission for visitors from Wallenfels to camp from the 2nd to 9th August, 2014, and also arrange a Butt Field Working Group meeting to discuss matters in relation to pitch work maintenance, the lease review and any other outstanding matters.

7.00 MATTERS RELATING TO ALLOTMENTS:

01 Notification from Rushcliffe Borough Council re. Reduction in Rental Charge of Allotment Site

Councillors noted that the Borough Council had reduced the rental charge for the allotment site on Hill Drive from £375.00 to £352.00 per annum.

8.00 MATTERS RELATING TO THE CEMETERY AND CHURCHYARD:

01 Summary of Progress on the Review of Cemetery Rules

The Chairman summarised the steps taken in arriving at the Draft Cemetery Rules & Regulations which were currently subject to a length Public Consultation. He confirmed that a notice board for the cemetery had been ordered. However, to date, this had not arrived. The Rules & Regulations were on the Town Council's website and hard copies were available from the Town Office and by e-mail. The Chairman confirmed that the extension section of the cemetery had always been a lawned area.

Standing Orders were suspended to allow members of the public to speak.

- 01 Members of the public expressed their concerns over the Draft Cemetery Rules & Regulations and said they were unaware of the fact that the extension part of the cemetery was a 'lawned' area. The Mayor and Chairman confirmed that no action would be taken whilst the public consultation was being held, and invited members of the public to send in their comments. Councillors were willing to meet individuals on a one-to-one basis if requested to discuss individual graves.

Standing Orders were reinstated.

Continued...../

Minutes of a meeting of the **Recreational & Cemetery Committee of Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 24th September, 2013**, at **7.00 p.m.** continued.....

8.00 **MATTERS RELATING TO THE CEMETERY AND CHURCHYARD**
continued.....

02 Update on Headstone Maintenance Procedures

A policy was being drafted to record the steps taken in relation to headstone maintenance procedures. Provision would be made to ensure the Chairman, Vice-Chairman and Clerk could authorise emergency action where necessary.

03 Request to Repair a Headstone

A quotation of £515.00 had been obtained for repairs to an older headstone which had been laid flat. There were no immediate family members. Councillors agreed to ensure that the wording of the headstone could be read whilst laid flat (i.e. quotation not accepted).

04 Request for Mirrors on Drive of Cemetery

A request had been received regarding installation of mirrors on the drive at the cemetery. Councillors felt this may be difficult to achieve due to the land being on a slope where the mirrors would be required. Clerk to discuss with Nottinghamshire County Council Highways regarding the feasibility of mirrors on the cemetery drive.

Standing Orders were suspended to allow a member of the public to speak.

A member of the public spoke to say she visited the cemetery regularly in a vehicle and had never experienced any problem on the drive.

() Standing Orders were reinstated.

9.00 **RISKS WHICH FALL UNDER THE RECREATIONAL & CEMETERY COMMITTEE'S REMIT:**

The following risks which fall under the Recreational & Cemetery Committee's remit were identified, and it was recognised that risk assessments are drawn up for all Council activities:-

Allotments, Cemetery & Churchyard, Play Areas, Sports Grounds, Linear Walk and all Open Spaces.

Continued...../

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10.00 **ITEMS FOR INCLUSION AT THE 2014/2015 BUDGET-SETTING STAGE:-**

- Replacement outdoor teen play equipment.
- Options for the re-use of contaminated land, either as additional car-parking or an all-weather pitch.
- Pursue opportunities for new allotments.
- Develop a plan to renew aging play equipment across the Town Council's existing play areas.
- Provision of exercise equipment for older people adjacent to the play areas.

11.00 **CORRESPONDENCE:**

- 01 Minutes of a meeting of Friends of Bingham Linear Park. Noted.
- 02 Noted that facilities were available for evening programme of activities for young people.
- 03 A request had been received from two young people for the provision of a skate park in Bingham. Noted.

As there was no further business to discuss, the meeting closed at 8.19 p.m.

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CHAIRMAN.

Date:

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ACTION POINTS:

| FOLIO REF. | DETAILS | ACTION TO BE TAKEN |
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| Matters Arising | Toothill School – Proposed Footpath Diversion Consultation. | To date no official footpath diversion has been submitted to N.C.C. |
| | Tree Maintenance | Order been issued for all works identified in 2013 survey. |
| | Planned Maintenance of Play Areas | To develop planned maintenance programme. |
| 6517 Item 7.01 6 th June 2011. | Cemetery seats to be rubbed down | Commenced - Good results. |
| Folio 6560 | B.F.S.C. – Purchase of kitchen equipment. | £496.00 outstanding. Councillors queries whether or not this should be reviewed. |
| Folio 6560 | B.F.S.C. – New water supply | B.F.S.C. applying for additional grants. |
| Folio 6688 | Free-Running facilities | Awaiting response from Toothill. |
| Folio 6688 | R.B.C. Leisure Strategy | Awaiting R.B.C. progress on the strategy. |
| Folio 6721 | BFSC – reviewing of lease to include access road; Wind turbine and old pavilion. | Additional Butt Field Working Group to be arranged. |
| Folio 6722 | Wallenfels- Disabled parking and possible closure of access to footpath at end of Mallard Close. | On-going – awaiting response from N.C.C. |
| Folio 6723 | Rugby Club – Review of lease | On-going |
| Folio 6971/7.01 | Contaminated Land | Awaiting responses from Network Rail. Crown Estate had confirmed no plans to acquire land at this moment in time. |
| Folio 6972/7.01 | N.C.C. Land at Wynhill for Allotments | On-going. B.T.C's. interest registered at N.C.C. |
| | Seat at Wychwood Road Play Area | Ordered. |
| | Cemetery Rules & Regulations including noticeboard. | On-going. |
| | Bingham Rugby Club – Town Pavilion | Meeting to be arranged to discuss various matters. |